

**LINCOLN PARK PUBLIC SCHOOLS  
LINCOLN PARK, NEW JERSEY  
AGENDA  
REGULAR MEETING  
7:30 PM, LINCOLN PARK MIDDLE SCHOOL  
SEPTEMBER 12, 2006**

*District Mission Statement*

*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society.*

**I. CALL TO ORDER**

**II. PLEDGE**

**III. PRESIDING OFFICER**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

**ROLL CALL**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Tom Bellas		
Kevin Lancaster		
Denise McCarthy		
Eileen Nazzaro		
Carol Nielsen		
Gary Stranz		

Others Present:

Joyce J. Valenza, Ed. D., Superintendent  
James T. Tevis, School Business Administrator/Board Secretary  
Nathanya Simon, Board Attorney

**IV. SUPERINTENDENT'S REPORT**

- A. Changes to Agenda
- B. Business Administrator's Report

**V. BOARD DISCUSSION**

- A. 2006-2007 Goals and Objectives

**VI. COMMITTEE REPORTS**

Committee	Chairperson
Curriculum / Personnel	Carol Nielsen
Facilities	Tom Bellas
Finance	Kevin Lancaster
MCSBA	Kevin Lancaster
MCESC	Denise McCarthy
Public Relations	Denise McCarthy
Policy	Gary Stranz
NJSBA	Frank Avena
Negotiations	John Reardon
High School	John Reardon
Boonton High School Representative	John Reardon

**VII. FIRST PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS**

- Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, Opened at \_\_\_\_ P.M.
- Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, Closed at \_\_\_\_ P.M.

**VIII. RESOLUTIONS**

**A. ADMINISTRATION**

- OUT OF DISTRICT PLACEMENTS: 2006-2007  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**Resolution 000-06-07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following out-of-district placements and tuition for the 2006-2007 school year. Transportation has been requested and filed.”**

County	School	Tuition	ID	Classification	Effective Date
Passaic	G.W. Middle School (LD/Severe)	\$15,965.00	#9710	MD	9/6/06
Passaic	Wayne Valley H.S. Trans. Skills	\$39,441.00	#9802	Aut.	9/6/06

- CONFERENCE ATTENDANCE: GRILLO  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07: “WHEREAS, Susan Grillo is attending the Association for Supervision and Curriculum Development Conference; and WHEREAS, the attendance at stated function was previously approved by the Superintendent on September 1, 2006 as work related and within the scope of the work responsibilities of the attendee; and WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and WHEREAS, the travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. THEREFORE, BE IT RESOLVED, that the board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, THEREFORE, BE IT FURTHER RESOLVED, that the excess is justified and therefore reimbursable.”**

- 3. UPDATE TO UNIFORM STATE MEMORANDUM OF AGREEMENT  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the Update to Uniform State Memorandum of Agreement between the Lincoln Park School District and the Lincoln Park Police Department.”**

- 4. ASSURANCE OF COMPLIANCE – CIVIL RIGHTS CERTIFICATE  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the U.S. Department of Education, Office of Civil Rights, Assurance of Compliance.”**

**B. POLICY**

- 1. POLICY 0161 - CITATION  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 “RESOLVED, that the Lincoln Park Board of Education approves the following revised policy for first reading:  
 Policy 0161 – Call, Adjournment and Cancellation”**

- 2. POLICY 1240 - CITATION  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 “RESOLVED, that the Lincoln Park Board of Education approves the following revised policy for first reading:  
 Policy 1240 – Evaluation of Superintendent”**

- 3. POLICY 3142 - CITATION  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 “RESOLVED, that the Lincoln Park Board of Education approves the following revised policy for first reading:  
 Policy 3142 – Nonrenewal of Nontenured Teaching Staff Member”**

- 4. POLICY 3161 - CITATION  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 “RESOLVED, that the Lincoln Park Board of Education approves the following revised policy for first reading:  
 Policy 3161 – Examination for Cause”**

5. POLICY 4161 - CITATION  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the following revised policy for first reading:  
 Policy 4161 – Examination for Cause"**

6. REGULATION – 3142 - CITATION  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the following revised regulation for first reading:  
 Regulation 3142 – Examination for Cause"**

7. POLICY 0162  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the following new policy for first reading:  
 Policy 0162 – Notice of Board Meetings"**

8. POLICY 1400  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the following new policy for first reading:  
 Policy 1400 – Job Descriptions"**

9. POLICY 8210  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the following new policy for first reading:  
 Policy 8210 – School Year"**

10. POLICY 8335  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the following new policy for first reading:  
 Policy 8335 – Family Educational Rights and Privacy Act"**

11. POLICY 8140  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the following revised policy for first reading:  
 Policy 8140 – Pupil Enrollments"**

12. POLICY 8330  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 “RESOLVED, that the Lincoln Park Board of Education approves the following revised policy for first reading:  
 Policy 8330 – Pupil Records”**

13. REGULATION 8330  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 “RESOLVED, that the Lincoln Park Board of Education approves the following revised regulation for first reading:  
 Regulation 8330 – Pupil Records”**

14. POLICY 8453  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 “RESOLVED, that the Lincoln Park Board of Education approves the following revised policy for first reading:  
 Policy 8453 – HIV/AIDS”**

15. POLICY 4420  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 “RESOLVED, that the Lincoln Park Board of Education approves the following revised policy for first reading:  
 Policy 4420 – Benefits”**

**C. PERSONNEL**

1. TEACHER MENTORS: 2006-2007  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 00-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following teachers to mentor the following first year teachers, effective for the 2006–2007 school year:**

<u>Mentor</u>	<u>First Year Teacher</u>
Tara Bergmann	Kristin Carr
Diane Fox	Gale Sorensen
Kathleen Jimenez	Teresa Chen”

2. CAFETERIA/PLAYGROUND AIDE: GENTILE  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Annmarie Gentile, Cafeteria/Playground Aide, Lincoln Park Elementary School, for 2 1/2 hours per day, at a rate of \$12 per hour, effective September 6, 2006 through June 30, 2007.”**

3. RESIGNATION: MARTIN  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts the resignation of Leanne Martin, High School Attendance Officer, effective August 28, 2006.”**

4. ATTENDANCE OFFICER: ZARZECKI  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Clare Zarzecki, High School Attendance Officer, at a salary of \$2,000.00, effective for the 2006–2007 school year.”**

5. PERMANENT SUBSTITUTE TEACHER: SMITH  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following Permanent Substitute Teacher, at a salary of \$18,000, no benefits, effective September 6, 2006 through June 30, 2007:**

**Caitland R. Smith Lincoln Park Elementary School – K-4**

**BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the submission to the County Superintendent of an application for emergency hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.2 et seq. N.J.S.A. 18A:39-17 et seq or N.J.S.A. 18A:6-4.13 et seq.”**

6. SUBSTITUTE SECRETARY & SUBSTITUTE CAFETERIA/PLAYGROUND AIDE: ORSITA  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Bernadette Orsita, as a substitute secretary and substitute cafeteria/playground aide at the approved substitute rates of pay, as called, for the 2006–2007 school year.”**

7. SALARIES – ADMINISTRATION: 2006-2007  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that the Lincoln Park Board of Education approves the salaries of the following district administrators for the 2006-2007 school year, retroactive to July 1, 2006.**

Joyce Valenza	Superintendent	\$149,500	8.73%
James Tevis	Business Administrator	\$128,059	5.50%
Sue Grillo	Principal- Elementary School	\$102,772	5.40%
Grace Marinello	Director of Special Services	\$102,655	4.75%”

8. RESCIND MEDIA CENTER TEACHER: BOBILIN  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education rescinds Debra K. Bobilin, Media Center Teacher, Lincoln Park Middle School, at a salary of \$40,505.00, Step 1, BA, effective for the 2006 – 2007 school year.  
 BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the submission to the County Superintendent of an application for emergency hiring and the applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.2 et seq. N.J.S.A. 18A:39-17 et seq or N.J.S.A. 18A:6-4.13 et seq.”**

9. MEDIA CENTER TEACHER: BOBILIN  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Debra K. Bobilin, Media Center Teacher, Lincoln Park Middle School, at a salary of \$180 per day with benefits as per the LPEA Agreement until proof of state certification is received.  
 BE IT FURTHER RESOLVED, that state certification must be received by June 30, 2007, at which time Debra K. Bobilin will be compensated the difference received in salary to date, to Step 1 of the BA guide, retroactively to September 1, 2006. If certification is not received by June 30, 2007, or if notification from the State Department of Education is received that Debra K. Bobilin will not receive certification, employment will be immediately terminated.  
 BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the submission to the County Superintendent of an application for emergency hiring and the applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.2 et seq. N.J.S.A. 18A:39-17 et seq or N.J.S.A. 18A:6-4.13 et seq.”**

10. RESCIND MATERNITY LEAVE: KAISER  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education rescinds Lynn Kaiser, Grade 6 Teacher, Lincoln Park Middle School, for maternity leave beginning October 2, 2006 through October 26 as sick days, October 27, 28, 29, 2006 as personal days, November 1, 2006 through February 2, 2007 as Family Medical Leave Act, and February 5, 2007 through June 30, 2007, as unpaid leave of absence without benefits, returning to work September 1, 2007.”**

11. MATERNITY LEAVE: KAISER  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Lynn Kaiser, Grade 6 Teacher, Lincoln Park Middle School, for maternity leave beginning October 2, 2006 through October 30, 2006 as sick days, October 31, 2006 through November 2, 2006 as personal days, November 3, 2006 through February 2, 2007 as Family Medical Leave Act, and February 5, 2007 through June 30, 2007, as unpaid leave of absence without benefits, returning to work September 1, 2007.”**

12. RESCIND MATERNITY LEAVE: DICIANNI  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education rescinds Wendi DiCianni, Grade 6 Teacher, Lincoln Park Middle School, for maternity leave beginning October 2, 2006 through November 10, 2006 as sick days. November 13, 14, 15, 2006 as personal days, and November 16, 2006 through February 15, 2007 as Family Medical Leave Act, returning to work February 20, 2007.”**

13. MATERNITY LEAVE: DICIANNI  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Wendi DiCianni, Grade 6 Teacher, Lincoln Park Middle School, for maternity leave beginning October 2, 2006 through November 14, 2006 as sick days. November 15, 2006 through February 14, 2007 as Family Medical Leave Act, returning to work February 15, 2007.”**

14. CHANGE IN STEP ON GUIDE: QUINONES  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Wanda Quinones for movement on the guide from Step 3, MA+15 at a salary of \$47,900 to Step 3 MA+30 at a salary of \$49,205, effective for the 2006 – 2007 school year.”**

**D. FINANCE**

1. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN: 2006-2007  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 TB KL DM EN CRN TP GS JR PM

**\* RESOLUTION 000-06/07 “WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and**

**WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Lincoln Park School District are consistent with these requirements; and**

**WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;**

**NOW THEREFORE BE IT RESOLVED, that the Lincoln Park Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Lincoln Park School District in compliance with Department of Education requirements.”**

**IX. BOARD DISCUSSION**

**X. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS**

- 1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, opened at \_\_\_\_\_ P.M.
- 2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, closed at \_\_\_\_\_ P.M.

**XI. EXECUTIVE SESSION**

- 1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

FA TB KL DM EN CRN GS JR PM

To enter into executive session at \_\_\_\_\_ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

- A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)
- B. The general nature of the subject matter to be discussed is as follows:
  - 1. Ongoing and potential litigation.
  - 2. Personnel
- C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

- 2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

To return from executive session at \_\_\_\_\_ P.M.

FA TB KL DM EN CRN GS JR PM

**XII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION**

**XIII. ADJOURNMENT**

- 1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

To adjourn the meeting at \_\_\_\_\_ P.M.