

**LINCOLN PARK PUBLIC SCHOOLS  
 LINCOLN PARK, NEW JERSEY  
 AGENDA  
 REGULAR MEETING  
 7:30 PM, LINCOLN PARK MIDDLE SCHOOL  
 NOVEMBER 28, 2006**

*District Mission Statement*

*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society.*

**I. CALL TO ORDER**

**II. PLEDGE**

**III. PRESIDING OFFICER**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

**ROLL CALL**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Tom Bellas		
Kevin Lancaster		
Denise McCarthy		
Eileen Nazzaro		
Carol Nielsen		
Gary Stranz		

Others Present:

Joyce J. Valenza, Ed. D., Superintendent  
 James T. Tevis, School Business Administrator/Board Secretary  
 Nathanya Simon, Board Attorney

**IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

Roll call vote:

FA TB KL DM EN CRN GS JR PM

**\* A. Recommending the approval of the minutes of a regular meeting of the Board of Education held on November 14, 2006.**

**\* B. Recommending the approval of the minutes of an executive session of the Board of Education held on November 14, 2006.**

**V. SUPERINTENDENT'S REPORT**

- A. Enrollment
- B. Changes to Agenda
- C. Business Administrator's Report
  - Fire Drills for the month of October 2006:
    - Lincoln Park Elementary School: October 2, 2006 and October 4, 2006.
    - Lincoln Park Middle School: October 4, 2006 and October 10, 2006.

**VI. COMMITTEE REPORTS**

Committee	Chairperson
Curriculum / Personnel	Carol Nielsen
Facilities	Tom Bellas
Finance	Kevin Lancaster
MCSBA	Kevin Lancaster
MCESC	Denise McCarthy
Public Relations	Denise McCarthy
Policy	Gary Stranz
NJSBA	Frank Avena
Negotiations	John Reardon
High School	John Reardon
Boonton High School Representative	John Reardon

**VII. PRESENTATIONS**

- A. December 12, 2006 School Buildings Improvement Project Referendum

**VIII. FIRST PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS**

- 1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, Opened at \_\_\_\_\_ P.M.
- 2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, Closed at \_\_\_\_\_ P.M.

**IX. RESOLUTIONS**

**A. ADMINISTRATION**

- 1. BILINGUAL LEARNING EVALUATION SERVICES 2006-2007  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**Resolution 000-06/07 "RESOLVED that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Lourdes Lopez, LDTC, to conduct a maximum of three (3) Bilingual Learning Evaluations at a rate of \$319.00 per case, effective December 1, 2006 through June 30, 2007."**

**B. PERSONNEL**

1. ADMINISTRATIVE ASSISTANT: MALEK  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Kimberley Malek, Administrative Assistant to the Superintendent, with benefits as per Policy 4420, effective December 4, 2006 through June 30, 2007, at a prorated salary of \$41,000.00. BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the submission to the County Superintendent of an application for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.2 et seq. N.J.S.A. 18A:39-17 et seq or N.J.S.A. 18A:6-4.13 et seq."**

2. RECEPTIONIST/SECRETARY: SUWATA  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Stephanie Suwata as a part-time (.75 F.T.E.) Receptionist/Secretary for the Board of Education Office, with benefits as per Policy 4420, effective January 2, 2007 through June 30, 2007, at a prorated salary of \$30,000.00. BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the submission to the County Superintendent of an application for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.2 et seq. N.J.S.A. 18A:39-17 et seq or N.J.S.A. 18A:6-4.13 et seq."**

**C. FINANCE**

1. PUBLIC SCHOOL ACCOUNTANT - BOONTON TUITION AUDIT: 2004-2005  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**\* RESOLUTION 000-06/07 "WHEREAS, the finance committee reviewed the following via an update provided to them on November 17, 2006.**

**WHEREAS, there exists a need for the appointment of auditors to perform auditing work in the Boonton Public Schools to ensure the accuracy of tuitions charged to Lincoln Park in the school year 2004-2005; and**

**WHEREAS, funds are available in the annual budget for this purpose, and**

**WHEREAS, the Public School Contracts Law defines auditing and accounting services as professional services not subject to competitive bidding;**

**WHEREFORE BE IT RESOLVED, that the Lincoln Park Board of Education approves the firm of Dickinson, Vrabel & Cassells, PA, of Denville, New Jersey, to perform the abovementioned tuition audit at a fee not to exceed \$9,270.**

**WHEREFORE BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the engagement letter in order to initiate the audit.**

**WHEREFORE BE IT FURTHER RESOLVED**, that a brief notice of this action shall be printed once in the Daily Record, stating its nature, duration service and amount, and that the resolution and contract are on file in the office of the Board of Education in the following form:

**LINCOLN PARK BOARD OF EDUCATION  
Notice of Award of Professional Services Contract**

**At its meeting of November 28, 2006, the Board of Education authorized the awarding of a contract for professional accounting services to Dickinson, Vrabel & Cassells, PA with offices in Denville, New Jersey, to provide auditing services to the district during the 2006-2007 school year. The contractual amount is approximately \$9,270 for the work to be performed. This resolution and contract are on file and available for public inspection at the Board of Education’s offices located at 92 Ryerson Road, Lincoln Park, New Jersey.”**

2. TRANSFERS: 2006-2007  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

**RESOLUTION 000-06/07 “RESOLVED, that the Lincoln Park Board of Education authorizes the following transfers within the 2006-2007 budget in compliance with N.J.A.C. 6:20-2.”**

2006-2007 APPROPRIATION TRANSFERS		Date: <u>11/20/2006</u>				
Account	Description	Adjusted Budget	From	To	Additional	Revised Budget
11-000-213-100-02	Sal - Nurse - MS	75,235.00	7,500.00			67,735.00
11-000-213-100-03	Sal - Nurse - ES	82,810.00	50,000.00			32,810.00
11-000-216-101-03	Sal - Speech Teacher - ES	84,833.00		1,500.00		86,333.00
11-000-218-104-02	Sal - Guidance - MS	85,420.00		51,000.00		136,420.00
11-000-219-104-04	CST SALARY	399,542.00		1,000.00		400,542.00
11-000-221-102-02	SALARIES:SUPERVISOR OF INSTRUC	104,908.00	104,000.00			908.00
11-000-222-100-02	TEACHER SALARY MS	58,730.00	2,000.00			56,730.00
11-000-240-103-03	PRINCIPAL SALARY ES	100,432.00		2,500.00		102,932.00
11-000-250-100-07	SBA/BS SALARY	261,324.00		15,500.00		276,824.00
11-000-261-100-60	MAINT. SALARY	63,908.00		1,500.00		65,408.00
11-000-262-100-62	CUSTODIAL SALARY MS	177,130.00		1,000.00		178,130.00
11-000-262-100-63	CUSTODIAL SALARY ES	165,738.00		500.00		166,238.00
11-110-100-101-03	TEACHER SALARY K	196,445.00		1,000.00		197,445.00
11-130-100-101-02	TEACHER SALARY 6-8 MS	1,317,768.00		40,000.00		1,357,768.00
11-190-100-106-03	CAFETERIA/PLAYGROUND AIDES: ES	23,286.00		3,000.00		26,286.00
11-215-100-101-03	TEACHER SALARY ES	86,461.00		1,000.00		87,461.00
11-215-100-106-03	OTHER INSTR. SALARY ES	23,278.00		500.00		23,778.00
11-230-100-101-00	TEACHER SALARY DIST.	206,285.00		42,000.00		248,285.00
11-403-100-101-00	SALARY DIST.	132,320.00		1,500.00		133,820.00
	<i>To adjust Salary Account Appropriations for the School Year.</i>					
		<b>3,645,853.00</b>	<b>163,500.00</b>	<b>163,500.00</b>		<b>3,645,853.00</b>

3. PAYROLL AND GENERAL ACCOUNT BILLS LIST  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

\* RESOLUTION 000-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"

Bills Description	Dated	Check #'s	Totals
Payroll – General	10/30/06	001457	362,501.18
Payroll – Cafeteria	10/30/06	000112	2339.40
FICA – Board Share	10/30/06	001458	5,981.80
FICA – State Share	10/30/06	001459	20,571.35
		Total:	391,393.73
Payroll – General	11/15/06	001460	360,386.40
Payroll – Cafeteria	11/15/06	000113	2,339.40
FICA – Board Share	11/15/06	001461	6,648.85
FICA – State Share	11/15/06	001462	20,518.29
		Total:	389,892.94
Bills List #1			878,455.70
Bills List #2			29,103.64
Bills List #3			305.97
		Total:	907,865.31
		Grand Total:	1,689,151.98

4. STUDENT ACTIVITIES BILLS LIST  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB KL DM EN CRN GS JR PM

\* RESOLUTION 000-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:"

Description	Amount
LPMS	1,548.75

X. BOARD DISCUSSION

XI. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, opened at \_\_\_\_\_ P.M.
2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, closed at \_\_\_\_\_ P.M.

**XII. EXECUTIVE SESSION**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

FA TB KL DM EN CRN GS JR PM

To enter into executive session at \_\_\_\_\_ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. Ongoing and potential litigation.

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

To return from executive session at \_\_\_\_\_ P.M.

FA TB KL DM EN CRN GS JR PM

**XIII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

To adjourn the meeting at \_\_\_\_\_ P.M.