

LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
MINUTES
REGULAR MEETING
7:30 P.M., LINCOLN PARK MIDDLE SCHOOL
NOVEMBER 28, 2006

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society.

President Mayers called the meeting to order at 7:35 p.m. and he led the board in the pledge of allegiance to the flag. He then read the following statement into the record.

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and the The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

MEMBERS PRESENT: Mr. Mayers, Mr. Reardon, Mr. Avena, Mr. Bellas,
Mr. Lancaster (*arrived at 7:44 p.m.*), Mrs. Nazzaro and Ms. Nielsen.

MEMBERS ABSENT: Ms. McCarthy and Mr. Stranz.

ADMINISTRATION: Dr. Joyce Valenza and Mr. James Tevis.

OTHERS: Mrs. Nathanya Simon, Esq., Mr. Mario Cardinale (Boonton Superintendent),
Mrs. Terry-Ann Zander (Zander Consulting) and Mr. Frank Messineo (USA Architects).

There were three members of the public present.

Minutes

Trustee Nielsen, seconded by Trustee Avena, moved to approve the minutes of a regular meeting of the Board of Education held on November 14, 2006.

A roll call was taken:

YEA: Ms. Nielsen, Mr. Avena, Mr. Bellas, Mrs. Nazzaro, Mr. Reardon and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Nielsen, seconded by Trustee Avena, moved to approve the minutes of an executive session of the Board of Education held on November 14, 2006.

A roll call was taken:

YEA: Ms. Nielsen, Mr. Avena, Mr. Bellas, Mrs. Nazzaro, Mr. Reardon and Mr. Mayers.

NAY: None

The motion carried 6-0.

Superintendent's Report

Dr. Valenza announced that the referendum newsletter was delivered to the post office and should be mailed to residents tomorrow. She reported that the district was notified that they had successfully passed monitoring. One finding had been noted related to the implementation of the K-8 Spanish program. Dr. Valenza then informed the Board that the advertisement for Superintendent of Schools would be published in a few weeks.

Business Administrator's Report

Mr. Tevis pointed out that a copy of correspondence regarding the Chapel Hill facility lease extension was enclosed in everyone's packet this evening. He then reported that fire drills were conducted in both schools during the month of October.

Committee Reports**Curriculum/Personnel:**

Ms. Nielsen reported that no meeting had been held.

Facilities:

Mr. Bellas reported that referendum flyers have been sent home with students and posted around town. He then complimented Mr. Messineo on a great job with the Elementary School additions rendering.

Finance:

Mr. Avena reported that no meeting had been held.

MCSBA:

No report.

MCESC:

No report.

Public Relations:

Mr. Bellas reported that the committee had met last week regarding the *Get Out the Vote* campaign for the December 12th referendum.

Policy:

Ms. Nielsen reported that no meeting had been held.

NJSBA:

Mr. Avena reported that he was unable to attend the semiannual NJSBA Delegate Assembly that was held on November 18th.

Negotiations:

Mr. Reardon reported that no meeting had been held.

High School Committee:

Mr. Reardon reported that no meeting had been held.

Boonton High School Representative:

Mr. Reardon reported that a Board meeting was held last night at which the Comprehensive Annual Financial Statement (CAFR) was reviewed and approved.

Presentations**Annual Update on Boonton High School**

Mr. Mayers introduced Mr. Mario Cardinale, Superintendent of the Boonton Board of Education who then proceeded to give the following report regarding the High School:

- 2006-2007 School Year Initiatives
- Testing Reports
- Curriculum Plan
- BHS Clubs/Activities/Sports Restoration and Expansion Plan
- December 6th Orientation
- Articulation-Sharing Information, Resources, Curriculum, Testing, Programs and Activities

Mr. Cardinale entertained questions from the Board. Mr. Mayers then thanked him for coming out this evening and giving an update on the High School.

December 12, 2006 School Buildings Improvement Project Referendum

Dr. Valenza and Mr. Tevis presented a synopsis of the upcoming referendum project that contained the following components:

- ❖ District Overview
- ❖ Facilities Planning Overview
- ❖ Needs Summary
- ❖ Project Summary
- ❖ Financial and Tax Impact
- ❖ Sample Ballot and Voter Information
- ❖ Referendum Resources

They then responded to questions from the Board and the public.

First Public Recognition

Trustee Lancaster, seconded by Trustee Bellas, moved to open the first public recognition at 8:48 p.m.

The motion was approved by unanimous voice vote.

No member of the public wished to be recognized.

Trustee Lancaster, seconded by Trustee Reardon, moved to close the first public recognition at 8:48 p.m.

The motion was approved by unanimous voice vote.

Resolutions**Administration**

Trustee Nielsen, seconded by Trustee Lancaster, moved to consider the following resolution:

BILINGUAL LEARNING EVALUATION SERVICES 2006-2007

RESOLUTION 064-06/07 "RESOLVED that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Lourdes Lopez, LDTC, to conduct a maximum of three (3) Bilingual Learning Evaluations at a rate of \$319.00 per case, effective December 1, 2006 through June 30, 2007."

A roll call was taken:

YEA: Ms. Nielsen, Mr. Lancaster, Mr. Avena, Mr. Bellas, Mrs. Nazzaro, Mr. Reardon and Mr. Mayers.

NAY: None

The motion carried 7-0.

Personnel

Trustee Nielsen, seconded by Trustee Lancaster, moved to consider the following resolution:

ADMINISTRATIVE ASSISTANT: MALEK

RESOLUTION 132-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Kimberley Malek, Administrative Assistant to the Superintendent, with benefits as per Policy 4420, effective December 4, 2006 through June 30, 2007, at a prorated salary of \$41,000.00.

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the submission to the County Superintendent of an application for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.2 et seq. N.J.S.A. 18A:39-17 et seq or N.J.S.A. 18A:6-4.13 et seq."

A roll call was taken:

YEA: Ms. Nielsen, Mr. Lancaster, Mr. Avena, Mr. Bellas, Mrs. Nazzaro, Mr. Reardon and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Nielsen, seconded by Trustee Lancaster, moved to consider the following resolution:

RECEPTIONIST/SECRETARY: SUWATA

RESOLUTION 133-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Stephanie Suwata as a part-time (.75 F.T.E.) Receptionist/Secretary for the Board of Education Office, with benefits as per Policy 4420, effective January 2, 2007 through June 30, 2007, at a prorated salary of \$30,000.00.

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the submission to the County Superintendent of an application for emergency hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.2 et seq. N.J.S.A. 18A:39-17 et seq or N.J.S.A. 18A:6-4.13 et seq."

A roll call was taken:

YEA: Ms. Nielsen, Mr. Lancaster, Mr. Avena, Mr. Bellas, Mrs. Nazzaro, Mr. Reardon and Mr. Mayers.

NAY: None

The motion carried 7-0.

Finance

Trustee Nielsen, seconded by Trustee Lancaster, moved to consider the following resolution:

PUBLIC SCHOOL ACCOUNTANT - BOONTON TUITION AUDIT: 2004-2005

RESOLUTION 082-06/07 "WHEREAS, the finance committee reviewed the following via an update provided to them on November 17, 2006.

WHEREAS, there exists a need for the appointment of auditors to perform auditing work in the Boonton Public Schools to ensure the accuracy of tuitions charged to Lincoln Park in the school year 2004-2005; and

WHEREAS, funds are available in the annual budget for this purpose, and

WHEREAS, the Public School Contracts Law defines auditing and accounting services as professional services not subject to competitive bidding;

WHEREFORE BE IT RESOLVED, that the Lincoln Park Board of Education approves the firm of Dickinson, Vrabel & Cassells, PA, of Denville, New Jersey, to perform the abovementioned tuition audit at a fee not to exceed \$9,270.

WHEREFORE BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the engagement letter in order to initiate the audit.

WHEREFORE BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the Daily Record, stating its nature, duration service and amount, and that the resolution and contract are on file in the office of the Board of Education in the following form:

LINCOLN PARK BOARD OF EDUCATION
Notice of Award of Professional Services Contract

At its meeting of November 28, 2006, the Board of Education authorized the awarding of a contract for professional accounting services to Dickinson, Vrabel & Cassells, PA with offices in Denville, New Jersey, to provide auditing services to the district during the 2006-2007 school year. The contractual amount is approximately \$9,270 for the work to be performed. This resolution and contract are on file and available for public inspection at the Board of Education's offices located at 92 Ryerson Road, Lincoln Park, New Jersey."

A roll call was taken:

YEA: Ms. Nielsen, Mr. Lancaster, Mr. Avena, Mr. Bellas, Mrs. Nazzaro, Mr. Reardon and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Nielsen, seconded by Trustee Lancaster, moved to consider the following resolution:

TRANSFERS: 2006-2007

RESOLUTION 083-06/07 "RESOLVED, that the Lincoln Park Board of Education authorizes the following transfers within the 2006-2007 budget in compliance with N.J.A.C. 6:20-2."

2006-2007 APPROPRIATION TRANSFERS						Date: 11/20/2006
Account	Description	Adjusted Budget	From	To	Additional	Revised Budget
11-000-213-100-02	Sal - Nurse - MS	75,235.00	7,500.00			67,735.00
11-000-213-100-03	Sal - Nurse - ES	82,810.00	50,000.00			32,810.00
11-000-216-101-03	Sal - Speech Teacher - ES	84,833.00		1,500.00		86,333.00
11-000-218-104-02	Sal - Guidance - MS	85,420.00		51,000.00		136,420.00
11-000-219-104-04	CST SALARY	399,542.00		1,000.00		400,542.00
11-000-221-102-02	SALARIES:SUPERVISOR OF INSTRUC	104,908.00	104,000.00			908.00
11-000-222-100-02	TEACHER SALARY MS	58,730.00	2,000.00			56,730.00
11-000-240-103-03	PRINCIPAL SALARY ES	100,432.00		2,500.00		102,932.00
11-000-250-100-07	SBA/BS SALARY	261,324.00		15,500.00		276,824.00
11-000-261-100-60	MAINT. SALARY	63,908.00		1,500.00		65,408.00
11-000-262-100-62	CUSTODIAL SALARY MS	177,130.00		1,000.00		178,130.00
11-000-262-100-63	CUSTODIAL SALARY ES	165,738.00		500.00		166,238.00
11-110-100-101-03	TEACHER SALARY K	196,445.00		1,000.00		197,445.00
11-130-100-101-02	TEACHER SALARY 6-8 MS	1,317,768.00		40,000.00		1,357,768.00
11-190-100-106-03	CAFETERIA/PLAYGROUND AIDES: ES	23,286.00		3,000.00		26,286.00
11-215-100-101-03	TEACHER SALARY ES	86,461.00		1,000.00		87,461.00
11-215-100-106-03	OTHER INSTR. SALARY ES	23,278.00		500.00		23,778.00
11-230-100-101-00	TEACHER SALARY DIST.	206,285.00		42,000.00		248,285.00
11-403-100-101-00	SALARY DIST.	132,320.00		1,500.00		133,820.00
<i>To adjust Salary Account Appropriations for the School Year.</i>						
		3,645,853.00	163,500.00	163,500.00		3,645,853.00

A roll call was taken:

YEA: Ms. Nielsen, Mr. Lancaster, Mr. Avena, Mr. Bellas, Mrs. Nazzaro, Mr. Reardon and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Nielsen, seconded by Trustee Lancaster, moved to consider the following resolution:

PAYROLL AND GENERAL ACCOUNT BILLS LIST

RESOLUTION 084-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee."

Bills Description	Dated	Check #'s	Totals
Payroll – General	10/30/06	001457	362,501.18
Payroll – Cafeteria	10/30/06	000112	2,339.40
FICA – Board Share	10/30/06	001458	5,981.80
FICA – State Share	10/30/06	001459	20,571.35
		Total:	391,393.73
Payroll – General	11/15/06	001460	360,386.40
Payroll – Cafeteria	11/15/06	000113	2,339.40
FICA – Board Share	11/15/06	001461	6,648.85
FICA – State Share	11/15/06	001462	20,518.29
		Total:	389,892.94
Bills List #1			878,455.70
Bills List #2			29,103.64
Bills List #3			305.97
		Total:	907,865.31

		Grand Total:	1,689,151.98

A roll call was taken:

YEA: Ms. Nielsen, Mr. Lancaster, Mr. Avena, Mr. Bellas, Mrs. Nazzaro, Mr. Reardon and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Nielsen, seconded by Trustee Lancaster, moved to consider the following resolution:

STUDENT ACTIVITIES BILLS LIST

RESOLUTION 085-06/07 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee."

Description	Amount
LPMS	1,548.75

A roll call was taken:

YEA: Ms. Nielsen, Mr. Lancaster, Mr. Avena, Mr. Bellas, Mrs. Nazzaro, Mr. Reardon and Mr. Mayers.

NAY: None

The motion carried 7-0.

Board Discussion

None.

Second Public Recognition

Trustee Lancaster, seconded by Trustee Nazzaro, moved to open the first public recognition at 8:49 p.m.

The motion was approved by unanimous voice vote.

No member of the public wished to be recognized

Trustee Lancaster, seconded by Trustee Reardon, moved to close the first public recognition at 8:49 p.m.

The motion was approved by unanimous voice vote.

Executive Session

None.

Adjournment

Trustee Nielsen, seconded by Trustee Lancaster, moved to adjourn the meeting at 8:50 p.m.

The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
Board Secretary