

LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
MINUTES
REGULAR MEETING
7:30 P.M., LINCOLN PARK MIDDLE SCHOOL
FEBRUARY 13, 2007

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society.

President Mayers called the meeting to order at 7:36 p.m. and he led the board in the pledge of allegiance to the flag. He then read the following statement into the record.

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and the The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

MEMBERS PRESENT: Mr. Mayers, Mr. Avena, Mr. Bellas, Mr. Lancaster,
Mrs. Nazzaro, Ms. Nielsen and Mr. Stranz (*arrived at 7:45pm*).

MEMBERS ABSENT: Mr. Reardon and Ms. McCarthy.

ADMINISTRATION: Dr. Joyce Valenza and Mr. James Tevis.

OTHERS: None.

There was one member of the public present.

Minutes

Trustee Lancaster, seconded by Trustee Nielsen, moved to approve the minutes of a regular meeting of the Board of Education held on January 23, 2007.

A roll call was taken:

YEA: Mr. Lancaster, Ms. Nielsen, Mr. Avena, Mr. Bellas, Mrs. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Nielsen, moved to approve the minutes of an executive session of the Board of Education held on January 23, 2007.

A roll call was taken:

YEA: Mr. Lancaster, Ms. Nielsen, Mr. Avena, Mr. Bellas, Mrs. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Superintendent's Report

Dr. Valenza pointed out that a flyer for Middle School yearbook advertisements had been included in everyone's packet this evening and suggested that the Board consider purchasing one this year. After a brief discussion, the consensus of the Board was to purchase a full page ad in this year's Middle School yearbook. Dr Valenza reported that schools had been closed tomorrow because of the impending snow/sleet storm. She then noted that a Superintendent search packet had been copied to each Board member's blue folder and that Joann Borin would be reviewing them with the Board at the March 6th special meeting.

Business Administrator's Report

Mr. Tevis reported that the revenue budget for 2007-2008 is in a complete state of flux. He was told that the calculation for Max Permitted Net Budget (MPNB) is different this year and that districts may lose all banked Cap. He noted that he still plans on disseminating the draft budget to the entire Board on February 23rd and will present an overview with Dr. Valenza at the February 27th Board meeting. Mr. Tevis then pointed out that Boonton's minutes from their referendum presentation to the Lincoln Park Board was included in everyone's packets this evening.

First Public Recognition

Trustee Nielsen, seconded by Trustee Lancaster, moved to open the first public recognition at 7:58 p.m. The motion was approved by unanimous voice vote.

No member of the public wished to be recognized.

Trustee Lancaster, seconded by Trustee Nielsen, moved to close the first public recognition at 7:58 p.m. The motion was approved by unanimous voice vote.

Committee Reports**Curriculum/Personnel:**

Ms. Nielsen reported that no meeting had been held.

Facilities:

Mr. Bellas reported that no meeting had been held.

Finance:

Mr. Lancaster reported that a meeting had been held with representatives from the Borough which was attended by Mr. Mayers, Mr. Tevis, the district's engineer and he to discuss the Lanes Field fill grading project. It was noted that Neglia Engineering had determined that because of DEP regulations, only about 3,000 cubic yards of fill can be brought back to the site, not the entire 12,000 that was removed prior to the current as-built plan. Mr. Lancaster informed the Board that our engineer will meet with Tom Piorowski and Jim Elefante regarding project issues and needs.

Mr. Lancaster then reported that a finance meeting had been held on January 30th to discuss the following issues:

- Disposal of Equipment Requests
- 2004-2005 Draft BHS Tuition Audit
- 2006-2007 Budget Variance & Surplus Analysis
- 2007-2008 Tentative BHS Tuition Rates
- 2007-2008 Proposed Budget Review
- April 17th Referendum Project Tax Impact
- Legal Costs Review

MCSBA:

Mr. Lancaster reported that a meeting was held on January 30th.

MCESC:

No report.

Public Relations:

Mrs. Nazzaro reported that no meeting had been held.

Policy:

Mr. Stranz reported that a meeting is scheduled for February 20th.

NJSBA:

Mr. Avena reported that no meeting had been held.

Negotiations:

No report.

High School Committee:

No report.

Boonton High School Representative:

No report.

Resolutions

Administration

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

BHS PROJECT GRADUATION DONATION: 2007

RESOLUTION 074-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the donation of \$1,000.00 (One thousand dollars) to the Boonton High School Project Graduation Committee for Project Graduation 2007."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

ONE-TO-ONE AIDE: STUDENT #9714

RESOLUTION 075-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves a one-to-one aide for out-of-district high school student #9714, effective January 23, 2007 through June 21, 2007, for up to seven hours per day, through Boonton High School, at a rate of \$16.85 per hour, at a total cost not to exceed \$11,559.10."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Personnel

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

STUDENT TEACHER: SHIRLEY

RESOLUTION 149-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Debra Shirley, student teacher, University of Phoenix – Online, with Cherie Monteleone, 1st Grade, Lincoln Park Elementary School, beginning February 12, 2007 through April 20, 2007."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

DIRECTOR OF SUMMER SCHOOL: KAYE

RESOLUTION 150-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Joddi Kaye, Director of Summer School, at a stipend of \$3,000.00, effective July 1, 2007 through July 31, 2007."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

RESCIND MATERNITY LEAVE REPLACEMENT: CARR

RESOLUTION 151-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education rescinds Kristin E. Carr, as Grade 6 maternity leave replacement, Lincoln Park Middle School, at a prorated salary of \$40,505.00 (Step 1, BA), with benefits as per the LPEA Agreement, effective September 27, 2006 through June 20, 2007."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

MATERNITY LEAVE REPLACEMENT: CARR

RESOLUTION 152-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education re-approves Kristin E. Carr, as Grade 6 maternity leave replacement, Lincoln Park Middle School, at a prorated salary of \$40,505.00 (Step 1, BA), with benefits as per the LPEA Agreement, effective September 27, 2006 through June 30, 2007."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

RESIGNATION: GENTILE

RESOLUTION 153-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts the resignation of Annmarie Gentile, Cafeteria/Playground Aide, effective February 26, 2007."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

SUBSTITUTE NURSE: KRUPINSKI

RESOLUTION 154-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Dawn Krupinski, RN, as a substitute nurse, at the approved substitute teacher rate of pay, as needed, effective February 14, 2007 through June 30, 2007."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

CAFETERIA/PLAYGROUND AIDE: LOURICK

RESOLUTION 155-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Nancy Lourick, Cafeteria/Playground Aide, Lincoln Park Middle School, for 2 1/2 hours per day, at a rate of \$12 per hour, effective February 14, 2007 through June 30, 2007."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

CAFETERIA/PLAYGROUND AIDE: KARBACK

RESOLUTION 156-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Diane Karback, Cafeteria/Playground Aide, Lincoln Park Middle School, for 2 1/2 hours per day, at a rate of \$12 per hour, effective February 14, 2007 through June 30, 2007.

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the submission to the County Superintendent of an application for emergency hiring and the applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.2 et seq. N.J.S.A. 18A:39-17 et seq or N.J.S.A. 18A:6-4.13 et seq."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Finance

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

INTERNET SERVICE AGREEMENT: 2007-2008

RESOLUTION 100-06/07 "RESOLVED, that upon the recommendation of the School Business Administrator, the Lincoln Park Board of Education approves and affixes to the minutes the following agreements for annual Internet Service with CSC Holdings, Inc. ("Cablevision"), for the 2007-2008 school year:

| | |
|--------------------------------|--------------|
| Lincoln Park Elementary School | \$1,308.00 |
| Lincoln Park Middle School | \$2,748.00." |

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

DISPOSAL OF EQUIPMENT

RESOLUTION 101-06/07 "WHEREAS, the finance committee reviewed the following at a meeting held on January 30, 2007.

WHEREAS, district officials have identified that the following items are obsolete and of no value:

| <u>Item</u> | <u>ID #</u> | <u>Location</u> |
|--------------------------------|-------------|-----------------|
| Brother Fax | 000581 | LPES |
| HP Deskjet 722 | 000584 | LPES |
| HP Laserjet 6L | 000579 | LPES |
| HP Laserjet 6L | 000582 | LPES |
| HP Laserjet 5L | 000590 | LPES |
| Panasonic Video Camera | 00298 | LPES |
| MegaPower ML 228 LCD Projector | 000334 | LPMS |
| KDS Monitor | None | LPMS |
| PS ValuePoint Monitor | None | LPMS |

THEREFORE BE IT RESOLVED, that the School Business Administrator is authorized to remove these items from the fixed asset list."

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

TRANSFERS: 2006-2007

RESOLUTION 102-06/07 "RESOLVED, that the Lincoln Park Board of Education authorizes the following transfers within the 2006-2007 budget in compliance with N.J.A.C. 6:20-2."

| 2006-2007 APPROPRIATION TRANSFERS | | Date: 02/13/2007 | | | | |
|-----------------------------------|---|------------------|----------|----------|------------|----------------|
| Account | Description | Adjusted Budget | From | To | Additional | Revised Budget |
| 11-000-100-564-00 | Tuition: County Voc Special | 17,016.00 | 2,250.00 | | | 14,766.00 |
| 11-000-100-562-00 | Tuition: NJ LEA - Special | 542,703.00 | | 1,500.00 | | 544,203.00 |
| 11-000-100-565-00 | Tuition: County Special Services | | | 750.00 | | 750.00 |
| | <i>To cover Prior Year audited tuition expense adjustments.</i> | | | | | |
| 11-000-213-320-02 | Purchased Prof Svc - Health: MS | 200.00 | 10.00 | | | 190.00 |
| 11-000-213-590-02 | Purchased Services - Health: MS | 1,695.00 | | 10.00 | | 1,705.00 |
| | <i>To reallocate purchased health services expense.</i> | | | | | |
| 11-000-230-590-00 | Miscellaneous Purchased Svc - District | 102,700.00 | 400.00 | | | 102,300.00 |
| 11-000-230-895-00 | BOE Memebership Dues & Fees | 13,485.00 | | 400.00 | | 13,885.00 |
| | <i>To cover additional Garden State Coalition of Schools Assessment Fee.</i> | | | | | |
| 11-204-100-610-00 | Supplies - LLd | 16,519.00 | 10.00 | | | 16,509.00 |
| 11-204-100-615-00 | Minor Equipment - LLD | 994.00 | | 10.00 | | 1,004.00 |
| | <i>To reallocate purchased health services expense.</i> | | | | | |
| 20-260-100-101-00 | Title III: Instructional Salaries | 14,000.00 | | | | 14,000.00 |
| 20-260-100-610-00 | Title III: Instructional Supplies | 262.00 | | | 1,742.00 | 2,004.00 |
| 20-260-200-200-00 | Title III: Benefits | 2,380.00 | | | | 2,380.00 |
| 20-260-200-320-00 | Title III: Purchased Prof Services | 3,158.00 | | | (3,158.00) | |
| 20-260-200-500-00 | Title III: Purchased Services | 1,379.00 | | | (1,379.00) | |
| 20-260-200-890-00 | Title III: Other Objects | 200.00 | | | (200.00) | |
| | <i>Amend 2006-2007 Title III Budget per the revised NCLB Grant Allocation Notice.</i> | | | | | |
| | | 716,691.00 | 2,670.00 | 2,670.00 | (2,995.00) | 713,696.00 |

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Use of Schools

Trustee Bellas, seconded by Trustee Lancaster, moved to consider the following resolution:

USE OF FACILITIES REQUESTS

RESOLUTION 013-06/07 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and

WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education;

THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and

THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time."

| | Group/ Organization | School | Location | Day | Date | Time | Rental Fee |
|---|------------------------|--------|----------|--------|--------------------|-------|---------------|
| A | Grade 5 Parent Mtg. | LPMS | APR | Monday | February 12, 2007* | 6-8pm | None |

* For Post Approval.

A roll call was taken:

YEA: Mr. Bellas, Mr. Lancaster, Mr. Avena, Mrs. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Mayers.

NAY: None

The motion carried 7-0.

Board Discussion

Mr. Stranz initiated a discussion regarding legal costs. The consensus of the Board was for Mr. Tevis to solicit a proposal from counsel for the next school year with one board meeting attendance per month instead of the current two. Mr. Bellas inquired about the status of the budget process and renovations referendum question with the State and Mr. Tevis responded. Mr. Mayers led a discussion regarding the possibility of reducing the Board from nine to seven members. After some discussion a straw poll vote was conducted in which most Board members favored the reduction. Mr. Tevis was directed to place the requisite resolution on the next meeting agenda for consideration which would enable the question to be put to the voters at the April 17th election. Mr. Mayers commented on the decrease in recent Middle School test scores but added that he has a good feeling in the direction the school is headed under the leadership of the new principal, Mr. Meyer. Mr. Mayers informed the Board that the PAL has offered to donate their scoreboard to the Middle School and that Mr. Tevis is in the process of obtaining quotes to disassemble, transport, run electricity and install it. Mr. Mayers commented on claims made in Boonton's recent referendum newsletter that Lincoln Park would be responsible for an allocable interest portion of its debt service. He stated that the issue is a matter of current litigation and that Lincoln Park has not at this point agreed to pay any interest or principal associated with their referendum. Mr. Mayers then noted that the architect had increased his estimate by over 35% on the Chapel Hill Roof Coping Repair project that was being submitted to the DOE as another capital project. Mr. Tevis pointed out that the project would be bid and awarded to the lowest responsible bidder regardless of what the budget estimate is. He noted that the Board could choose to reject all bids as well.

Second Public Recognition

Trustee Nielsen, seconded by Trustee Nazzaro, moved to open the first public recognition at 8:36 p.m. The motion was approved by unanimous voice vote.

No member of the public wished to be recognized

Trustee Lancaster, seconded by Trustee Nielsen, moved to close the first public recognition at 8:36 p.m. The motion was approved by unanimous voice vote.

Executive Session

None.

Adjournment

Trustee Lancaster, seconded by Trustee Nielsen, moved to adjourn the meeting at 8:37 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
Board Secretary