

**LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
AGENDA
REGULAR MEETING
7:30 PM, LINCOLN PARK MIDDLE SCHOOL
AUGUST 21, 2007**

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society.

I. CALL TO ORDER

II. PLEDGE

III. PRESIDING OFFICER

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

ROLL CALL

Board Members	Present	Absent
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Tom Bellas		
Jack Gibbons		
Kevin Lancaster		
Lou Nazzaro		
Carol Nielsen		
Gary Stranz		

Others Present:

James W. Grube, Superintendent
James T. Tevis, School Business Administrator/Board Secretary
Nathanya Simon, School Board Attorney

IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES

1. Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

* A. **Recommending the approval of the minutes of a special meeting of the Board of Education held on July 24, 2007.**

* B. **Recommending the approval of the minutes of an executive session of the Board of Education held on July 24, 2007.**

V. SUPERINTENDENT'S REPORT

- A. Changes to Agenda
- B. Business Administrator's Report

VI. COMMITTEE REPORTS

Committee	Chairperson
Curriculum / Personnel	Carol Nielsen
Facilities	Tom Bellas
Finance	Kevin Lancaster
MCSBA	Kevin Lancaster
MCESC	Lou Nazzaro
Policy / Public Relations	Frank Avena
NJSBA	Jack Gibbons
Negotiations	John Reardon
High School	Gary Stranz
Boonton High School Representative	Gary Stranz

VII. PUBLIC RECOGNITION REGARDING PUBLIC HEARING AND SCHOOL RELATED MATTERS

1. Motion by Trustee _____, seconded by Trustee _____, Opened at ____ P.M.
2. Motion by Trustee _____, seconded by Trustee _____, Closed at ____ P.M.

VIII. RESOLUTIONS

A. ADMINISTRATION

1. ASSISTANT BOARD SECRETARY
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “RESOLVED, that the Lincoln Park Board of Education appoints the Superintendent of Schools, Mr. James W. Grube, as Assistant Board Secretary, (N.J.S.A. 18A:17-2, 17-5), for emergency purposes, effective September 1, 2007 to the Reorganization Meeting of 2008.”

2. OUT OF DISTRICT PLACEMENT – 2007-2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following out-of-district placement and tuition for the 2007-2008 school year. Transportation to be provided upon request.

COUNTY	SCHOOL	REGULAR TUITION	ESY TUITION	ESY DATES	ESY TIMES	ID#	CLASSIFICATION
Morris	Montville High School	\$22,956.00				9714	AUT

BE IT FURTHER RESOLVED, that the Board President and Business Administrator are authorized to execute the contract on behalf of the Board of Education.”

3. SHORT TERM AND LONG TERM TEACHING STAFF LEAVE REPLACEMENTS

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 "WHEREAS, the Superintendent of Schools has identified a need to delineate between short term and long term teaching staff leave replacements for the purpose of compensation;

BE IT THEREFORE RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education defines a short term teaching staff leave replacement as consisting of a period less than 60 consecutive work days in length; and

BE IT FURTHER RESOLVED; that the compensation / rate of pay for said short term teaching staff leave replacements will be established at a salary of \$150.00 per day without benefits."

4. SUBSTITUTE NURSE PAY SCALE

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 "WHEREAS, the Superintendent of Schools has identified a need to establish a separate pay scale for a Substitute School Nurse;

BE IT THEREFORE RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the Substitute Nurse pay at the rate of \$125.00 per day."

B. POLICY

1. POLICY 0147 Appendix A

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.**

**BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for first reading:
Policy 0147 Appendix A – Board Member Travel Expenses"**

2. POLICY 0147.1

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.**

**BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for first reading:
Policy 0147.1 – Board Member Travel Expenses"**

- 3. POLICY 2312
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for first reading:
 Policy 2312 – Class Size"**

- 4. POLICY 2415.20
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for first reading:
 Policy 2415.20 – No Child Left Behind Complaint"**

- 5. POLICY 3270
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for first reading:
 Policy 3270 – Professional Responsibilities"**

- 6. POLICY 3440
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for first reading:
 Policy 3440 – Travel Expenses"**

- 7. POLICY 4440
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for first reading:
 Policy 4440 – Travel Expenses"**

- 8. POLICY 5330
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for first reading:
 Policy 5330 – Administration of Medication"**

- 9. POLICY 7250
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for second reading:
 Policy 7250 – School and Facility Names"**

- 10. REGULATION 2415.20
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised regulation for first reading:
 Regulation 2415.20 – No Child Left Behind Complaints"**

- 11. REGULATION 3440
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised regulation for first reading:
 Regulation 3440 – Travel Expenses"**

- 12. REGULATION 4440
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised regulation for first reading:
 Regulation 4440 – Travel Expenses"**

13. REGULATION 5410
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "WHEREAS, the Policy Committee reviewed the following at a meeting held on August 14, 2007.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised regulation for first reading:
 Regulation 5410 – Promotion and Retention"**

C. PERSONNEL

1. CHANGE IN STEP ON GUIDE, DEVITO
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Gina DeVito for movement on the guide from Step 8, MA at a salary of \$54,660 to Step 8, MA+15 at a salary of \$56,010, effective for the 2007 – 2008 school year."

2. TEACHER MENTORS 2007-2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 00-07/08 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following teachers to mentor the following first year teachers, effective for the 2007 – 2008 school year:

<u>Mentor</u>	<u>First Year Teacher</u>
Cathleen Bonsiewich	Eric Mains
Danielle Koldyk	Amanda Valente
Kathleen Jimenez	Nicole Hey
Kathleen Jimenez	Katherine Mozer
Paula Brocklesby	Christine Reid
Randie Akunowicz	Elizabeth Fineberg"

D. FINANCE

1. NON PUBLIC SHARED SERVICES AGREEMENT: 2007-2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "RESOLVED, that upon the recommendation of the Business Administrator, the Lincoln Park Board of Education approves and affixes to the minutes a shared services contract with the Educational Services Commission of Morris County for nonpublic support services for the 2007-2008 school year at no cost to the district.**

BE IT FURTHER RESOLVED, that the Board President and School Business Administrator are authorized to execute the agreement on behalf of the Board of Education."

2. COOPERATIVE PURCHASING SHARED SERVICES AGREEMENT: 2007-2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Business Administrator, the Lincoln Park Board of Education approves and affixes to the minutes a shared services contract with the Educational Services Commission of Morris County for cooperative purchasing services for the 2007-2008 school year at a fee of \$5,300.**

BE IT FURTHER RESOLVED, that the Board President and School Business Administrator are authorized to execute the agreement on behalf of the Board of Education.”

3. HEALTH AND ENVIRONMENTAL SAFETY SERVICES AGREEMENT: 2007-2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 “RESOLVED, that the Lincoln Park Board of Education approves and affixes to the minutes an agreement with the Educational Services Commission of Morris County for health and environmental safety services for the 2007-2008 school year at a fee of \$4,840.00; and (\$4,752.50)**

BE IT FURTHER RESOLVED, that the Board President and School Business Administrator are authorized to execute the agreement on behalf of the Board of Education.”

4. PROFESSIONAL SERVICES – ASBESTOS MANAGEMENT CONSULTANT:
 LINCOLN PARK SCHOOLS AHERA RE-INSPECTION PROJECT
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “WHEREAS, the Lincoln Park Board of Education (the “Board”) is currently engaged in a project known as the Lincoln Park Schools AHERA Re-inspection Project (the “Project”); and

WHEREAS, the Board has received proposals and determined that the services of an asbestos management consultant is necessary to execute the Project; and

WHEREAS, AERO Environmental Services, Inc. of Succasunna, New Jersey has presented a proposal for the Board’s consideration (the “Proposal”), to perform asbestos management services in connection with the Project, which Proposal is dated August 15, 2007 and annexed to this resolution and made a part hereof; and

WHEREAS, the Board, after due consideration and discussion of said Proposal has determined that AERO Environmental Services, Inc. will meet the needs of the Board with regard to the Project based upon the firm’s credentials, experience and reputation; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(a)(1) a contract retaining asbestos management consultant services can be made, negotiated and awarded by the Board by resolution, at a public meeting, without public advertising for bids, as the subject matter of said contract involves professional services; and

THEREFORE BE IT FURTHER RESOLVED, that the Business Administrator is authorized to execute the contract on behalf of the Board of Education.”

5. BOONTON HIGH SCHOOL ESTIMATED TUITION AND CONTRACTS: 2007-2008

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-06/07 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves tuition contracts with the Boonton Board of Education for regular and special education students for the 2007-2008 school year as follows:

Regular Education Students:

\$12,535 x 311.5 students = \$3,904,653 [Estimated]
 Tuition Adjustment from 04-05 = \$ 159,181
\$4,063,834

Special Education Students:

LLD Program:
 \$15,673 x 5.0 students = \$ 78,365 [Estimated]
 Tuition Adjust from 04-05 = \$ 16,973
Resource Program Services
\$ 388,977 [Estimated]
\$ 484,315

BE IT FURTHER RESOLVED, that the Board President and School Business Administrator are authorized to execute the contracts on behalf of the Board of Education."

6. TRANSFERS: 2006-2007

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 "RESOLVED, that the Lincoln Park Board of Education authorizes the following transfers within the 2006-2007 budget in compliance with N.J.A.C. 6:20-2."

2006-2007 APPROPRIATION TRANSFERS						Date: 06/30/2007
Account	Description	Adjusted Budget	From	To	Additional	Revised Budget
11-000-219-320-04	Purchased Services: CST	128,410.00	7,500.00			120,910.00
11-000-219-610-04	Supplies: CST	6,243.00		7,500.00		13,743.00
	<i>To reallocate Child Study Team expenses.</i>					
11-000-250-890-07	Other Objects: Business	5,400.00	55.00			5,345.00
11-000-250-440-07	Equip Leases: Business	7,308.00		55.00		7,363.00
	<i>To reallocate Business Office expenses.</i>					
11-000-270-512-70	Athletics - Transportation	13,015.00	1,115.00			11,900.00
11-000-270-514-70	Special Education - Transportation	243,000.00		1,115.00		244,115.00
	<i>To reallocate Transportation expenses.</i>					
11-190-100-320-02	Purchased Prof Svc - Instr: MS	4,020.00	500.00			3,520.00
11-190-100-340-02	Purchased Tech Svc - Instr: MS	12,220.00		500.00		12,720.00
	<i>To reallocate Purchased Instructional Services expense.</i>					
		419,616.00	9,170.00	9,170.00		419,616.00

7. TRANSFERS: 2007-2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 "RESOLVED, that the Lincoln Park Board of Education authorizes the following transfers within the 2007-2008 budget in compliance with N.J.A.C. 6:20-2."

2007-2008 APPROPRIATION TRANSFERS						Date: 08/21/2007
Account	Description	Adjusted Budget	From	To	Additional	Revised Budget
20-501-200-320-00	Nonpublic Textbooks: Purch Service				838.00	838.00
20-507-200-320-00	Nonpublic Handicapped: Purch Service				10,755.00	10,755.00
20-509-200-320-00	Nonpublic Nursing: Purch Service				1,158.00	1,158.00
20-510-200-320-00	Nonpublic Technology: Purch Service				600.00	600.00
	<i>Establish 2007-2008 Nonpublic 'flow through' State Aid appropriations.</i>					
30-000-402-450-00	Construction Services					
30-000-402-390-00	Purchased Services - Architect				80,000.00	80,000.00
30-000-402-395-00	Purchased Services - Construction Manager				10,500.00	10,500.00
30-000-402-398-00	Purchased Services - Other				9,500.00	9,500.00
	<i>To Appropriate funds for the Elementary & Middle Schools renovations project that is being covered by a loan from the G/F until the bond sale is finalized.</i>					
					113,351.00	113,351.00

8. PAYROLL AND GENERAL ACCOUNT BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

*** RESOLUTION 000-07/08 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"**

Bills Description	Dated	Check #'s	Totals
Payroll – General	7/30/07	002482	82,591.37
Payroll – Cafeteria			
FICA – Board Share	7/30/07	002483	4,905.94
FICA – State Share	7/30/07	002484	1,418.08
		Total:	88,915.39
Payroll – General	8/15/07		78,827.52
Payroll – Cafeteria			
FICA – Board Share	8/15/07		4,188.45
FICA – State Share	8/15/07		1,848.39
		Total:	84,864.36
Bills List #1			105,029.44
Bills List #2			6,328.62
Bills List #3			730,092.30
		Total:	841,450.36
		Grand Total:	1,015,230.11

E. USE OF SCHOOLS

1. USE OF FACILITIES REQUESTS

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under “Rental of School Facilities” incorporated into the policies of the Board of Education;

THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.”

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	PAL	LPMS	Soccer Field	Sat & Sun	Oct 6 & 7, 2007	8:00AM-Dusk	None
B	YMCA	LPES	Cafeteria, Gym	Mon-Fri	2007-2008 School Year	3:00PM-6:00PM	None
C	American Legion	LPMS	Baseball Field	Thurs-Thurs	Aug 23-30, 2007	9:00AM-1:00PM	None

IX. BOARD DISCUSSION

X. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

1. Motion by Trustee _____, seconded by Trustee _____, opened at _____ P.M.

2. Motion by Trustee _____, seconded by Trustee _____, closed at _____ P.M.

XI. EXECUTIVE SESSION

1. Motion by Trustee _____, seconded by Trustee _____

FA TB JG KL LN CRN GS JR PM

To enter into executive session at _____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

- 1. Boonton related litigation issues
- 2. Personnel Related Litigation
- 3. _____

A. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee _____, seconded by Trustee _____

To return from executive session at _____ P.M.

FA TB JG KL LN CRN GS JR PM

XII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION

XIII. ADJOURNMENT

1. Motion by Trustee _____, seconded by Trustee _____

To adjourn the meeting at _____ P.M.