

**LINCOLN PARK PUBLIC SCHOOLS  
LINCOLN PARK, NEW JERSEY  
AGENDA  
REGULAR MEETING  
7:00 PM, LINCOLN PARK MIDDLE SCHOOL  
JANUARY 22, 2008**

*District Mission Statement*

*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society.*

**I. CALL TO ORDER**

**II. PLEDGE**

**III. PRESIDING OFFICER**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

**ROLL CALL**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Tom Bellas		
Jack Gibbons		
Kevin Lancaster		
Lou Nazzaro		
Carol Nielsen		
Gary Stranz		

Others Present:

James W. Grube, Superintendent  
James T. Tevis, School Business Administrator/Board Secretary

**IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

Roll call vote:

FA    TB    JG    KL    LN    CRN    GS    JR    PM

**\* A.    Recommending the approval of the minutes of a regular meeting of the Board of Education held on January 8, 2008.**

**\* B.    Recommending the approval of the minutes of an executive session of the Board of Education held on January 8, 2008.**

**V. SUPERINTENDENT'S REPORT**

- A. \* Suspension Report
- B. Enrollment
- B. Changes to Agenda
- C. Business Administrator's Report
  - Fire Drills for the Month of December 2007
    - LPES: December 3, 2007 and December 19, 2007
    - LPMS: December 12, 2007 and December 19, 2007

**VI. PRESENTATIONS**

**Annual Update on Boonton High School – Mrs. Juanita Petty, Boonton Interim Superintendent of Schools & Mr. Gus Modla, Principal.**

**VII. COMMITTEE REPORTS**

<b>Committee</b>	<b>Chairperson</b>
Curriculum / Personnel	Carol Nielsen
Facilities	Tom Bellas
Finance	Kevin Lancaster
MCSBA	Kevin Lancaster
MCESC	Lou Nazzaro
Policy / Public Relations	Frank Avena
NJSBA	Jack Gibbons
Negotiations	John Reardon
High School	Gary Stranz
Boonton High School Representative	Gary Stranz

**VIII. PUBLIC RECOGNITION REGARDING PUBLIC HEARING AND SCHOOL RELATED MATTERS**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, Opened at \_\_\_\_ P.M.
2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, Closed at \_\_\_\_ P.M.

**IX. RESOLUTIONS**

**A. ADMINISTRATION**

1. ONE-ON-ONE AIDE FOR STUDENT #0612  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the position of one-on-one aide for student #0612, out of district placement at Cerebral Palsy Center of North Jersey – Horizon Lower School, effective July 1, 2007 through June 30, 2008 at a rate of \$122.50/day, for 193 days, not to exceed \$23,642.50.”**

2. HOME INSTRUCTION, STUDENT HI-050677  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves home instruction for Student #HI-050677, up to 5 hours per week, for approximately 3 weeks, effective January 23, 2008 through February 14, 2008.**

3. PARTICIPATION IN MORRIS COUNTY SUPERINTENDENTS’ MIDDLE SCHOOL LEADERSHIP AWARD PROGRAM  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves district participation in the Morris County Superintendents’ Middle School Leadership Award Program on May 6, 2008, at a cost not to exceed \$250.”**

4. PROFESSIONAL DAY WORKSHOP ATTENDANCE  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:**

**WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and**

**WHEREAS, The board of education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees’ duties, current responsibilities and the board’s professional development plan; and**

**WHEREAS, The board of education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and**

**WHEREAS, The board of education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and**

**WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$0.485 per mile is a reasonable rate; and**

**WHEREAS, The board of education has determined that participation at the stated function is in compliance with the district policy on travel.**

**THEREFORE BE IT RESOLVED, That the board of education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:**

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Suzanne Iapoco	The Best Instructional Web Sites for Grades K-6, February 12, 2008	\$195	---
Donna Marks Brenda VanBodegon	Addressing Literacy Demands Across the Content Areas for Students with Disabilities (Grades 6-12), February 8, 2008	\$30	---
Jose Alvarez	An Introduction to Teasing and Bullying, January 31, 2008	\$20	---
Jacqueline Picardi Cindy Roller	Practical Methods for Teaching Math Facts and Number Sense, February 6, 2008	\$370	---

**BE IT FURTHER RESOLVED, that the board of education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above.”**

**B. PERSONNEL**

1. SUBSTITUTE TEACHER, FRITSCH  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Tara Fritsch, as a substitute teacher, at the approved substitute teacher rate of pay, as needed, effective January 23, 2008 through June 30, 2008.”**

2. SUBSTITUTE CUSTODIAN, DUFFY  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Robert Duffy, as a substitute custodian, at the approved substitute custodian rate of pay, as needed, effective January 23, 2008 through June 30, 2008.”**  
**BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the submission to the County Superintendent of an application for emergency hiring and the applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.2 et seq. N.J.S.A. 18A:39-17 et seq or N.J.S.A. 18A:6-4.13 et seq.”**

3. RESIGNATION, MOWRY  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts the resignation of Ute Mowry, Media Aide, effective at the end of the workday on February 8, 2008.”**

4. RESIGNATION, YANEZ  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts the resignation of Doris Yanez, Attendance Officer, effective at the end of the workday on January 15, 2008.”**

5. ATTENDANCE OFFICER, SALEMI  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Debbie Salemi, Attendance Officer, at a prorated salary of \$2,000.00, no benefits, effective January 29, 2008 through June 30, 2008.”**

**C. FINANCE**

1. NCLB FISCAL YEAR 2007 GRANT ACCEPTANCE  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that the Lincoln Park Board of Education accepts the grant award for the fiscal year 2007 No Child Left Behind (NCLB), in the following amounts: ”**

Title I	\$ 78,901
Title II – Part A	\$ 19,186
Title II – Part D	\$ 326
Title III	\$ 18,384
Title IV	\$ 2,986
Title V	\$ 1,277

2. NCLB FISCAL YEAR 2008 GRANT ACCEPTANCE  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “RESOLVED, that the Lincoln Park Board of Education accepts the grant award for the fiscal year 2008 No Child Left Behind (NCLB), in the following amounts:**

<b>Title I</b>	<b>\$ 63,604</b>
<b>Title II – Part A</b>	<b>\$ 20,171</b>
<b>Title II – Part D</b>	<b>\$ 446</b>
<b>Title III</b>	<b>\$ 14,074</b>
<b>Title IV</b>	<b>\$ 3,053</b>
<b>Title V</b>	<b>\$ 1,086</b>

3. ES/MS WINDOW & DOOR REPLACEMENT PROJECT CONTRACT AWARD  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “WHEREAS, on December 19, 2007, the Lincoln Park Board of Education (“Board”) held a public bid opening for the Window and Door Replacement Project at the Lincoln Park Elementary and Middle Schools (the “Project”); and**

**WHEREAS, bids were received separately for the Window and Door Replacement Project and the Lighting, Phone and Security Upgrade Project, respectively; and**

**WHEREAS, the Board’s Counsel and Architect have analyzed the submissions of the bidders in connection with the Project; and**

**WHEREAS, upon the Board’s consideration of the bids received and the recommendation of the Board’s Counsel, the Board has determined to award a contract for the Window and Door Replacement Project for the single prime contract for construction; and**

**WHEREAS, Architectural Window Manufacturing Corp., has been determined to be the lowest responsible and responsive bidder for the Project, with a Base Bid of Five Hundred Seventeen Thousand Dollars (\$517,000.00), plus an Alternate Bid for *integral window blinds* of Seventeen Thousand Four Hundred Dollars (\$17,400).**

**THEREFORE BE IT RESOLVED that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., the Lincoln Park Board of Education hereby awards the contract for the Project to Architectural Window Manufacturing Corp., for the Contract Sum of Five Hundred Thirty Four Thousand Four Hundred Dollars (\$534,400.00), which includes the Alternate Bid for *integral window blinds*, subject to Architectural Window Manufacturing Corp. executing the Agreement, submitting a performance and payment bond and certificate of insurance as per the bid specifications; and**

**BE IT FURTHER RESOLVED, the Board’s Counsel is authorized to prepare and transmit for signature all Owner/Contractor Agreements as applicable to this award, as well as appropriate insurances and bonds as set forth in the bid specifications; and**

**BE IT FURTHER RESOLVED, that the School Business Administrator be authorized to return the bid bonds of all unsuccessful bidders with a note of appreciation for their participation in the bid process upon Architectural Window Manufacturing Corp. executing the Owner/Contractor Agreements.”**

- 4. BID REJECTION: ES/MS LIGHTING, PHONE AND SECURITY UPGRADE PROJECT  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 “WHEREAS, on December 19, 2007, the Lincoln Park Board of Education (“Board”) held a public bid opening for the Lighting, Phone and Security Upgrade Project at the Lincoln Park Elementary and Middle Schools (the “Project”); and**

**WHEREAS, bids were received separately for the Window and Door Replacement Project and the Lighting, Phone and Security Upgrade Project, respectively; and**

**WHEREAS, the lowest bidder withdraw his bid on January 4, 2008; and**

**WHEREAS, N.J.S.A. 18A:18a-22(b) states that the Board may reject all bids if the lowest bid substantially exceeds the board of education’s appropriation for the goods or services; and**

**WHEREAS, upon the Board’s consideration of the bids received and the recommendations of the Board’s Architect, and pursuant to N.J.S.A. 18A:18a-22(b), the Board has determined to reject all remaining bids for the Project, on the basis that the lowest bid substantially exceeds the board of education’s appropriation for the goods or services.**

**THEREFORE, BE IT RESOLVED that the Board hereby rejects all bids received for the Lighting, Phone and Security Upgrade Project at the bid opening held on December 19, 2007 on the basis that the lowest bid substantially exceeds the board of education’s appropriation for the goods or services; and**

**BE IT FURTHER RESOLVED, that the School Business Administrator be authorized to return the bid bonds of all bidders with a note of thanks for their participation.”**

5. TRANSFERS: 2007-2008  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 "RESOLVED, that the Lincoln Park Board of Education authorizes the following transfers within the 2007-2008 budget in compliance with N.J.A.C. 6:20-2."**

2007-2008 APPROPRIATION TRANSFERS		Date: <u>01/22/2008</u>				
Account	Description	Adjusted Budget	From	To	Additional	Revised Budget
11-000-100-562-00	Tuition: NJ LEA - Special	703,724.00	4,500.00			699,224.00
11-190-100-270-00	Health Benefits - Instruction	759,900.00	15,077.00			744,823.00
11-000-100-561-00	Tuition: NJ LEA - Regular	4,554,785.00		19,577.00		4,574,362.00
11-000-221-100-00	Salaries - Long Term Substitutes	30,000.00	13,000.00			17,000.00
11-403-100-101-00	Salaries - HEP	140,975.00	4,000.00			136,975.00
11-000-100-566-00	Tuition: Private School Handicap	601,270.00		17,000.00		618,270.00
	<i>To cover unanticipated Out-of-District Tuition expenses.</i>					
11-000-240-580-02	Travel - School Admin: MS	2,800.00	350.00			2,450.00
11-000-240-580-03	Travel - School Admin: ES	2,800.00	250.00			2,550.00
11-000-240-890-02	Other Objects - School Admin: MS	400.00		350.00		750.00
11-000-240-890-03	Other Objects - School Admin: ES	500.00		250.00		750.00
	<i>To reallocate School Administration expenses.</i>					
11-190-100-610-02	Supplies - Instruction: MS	44,103.00	1,500.00			42,603.00
11-190-100-610-03	Supplies - Instruction: ES	71,087.00	5,341.00			65,746.00
11-000-290-241-00	PERS Retirement Contributions	61,600.00		6,841.00		68,441.00
	<i>To cover unanticipated increase in State Pension liability.</i>					
11-000-219-320-04	Purchases Prof Services - CST	139,300.00	22,000.00			117,300.00
11-000-261-420-62	Repairs - Maintenance: MS	38,320.00	4,000.00			34,320.00
11-000-261-420-63	Repairs - Maintenance: ES	27,432.00	4,000.00			23,432.00
11-000-262-270-00	Health Benefits - Custodial	118,997.00	8,500.00			110,497.00
11-000-262-620-42	Heat - Custodial: MS	115,000.00	15,000.00			100,000.00
11-000-262-620-43	Heat - Custodial: ES	65,000.00	5,000.00			60,000.00
11-204-100-270-00	Health Benefits - LLD	237,119.00	6,500.00			230,619.00
11-213-100-270-00	Health Benefits - Resource Room	85,368.00	16,000.00			69,368.00
11-403-100-270-00	Health Benefits - HEP	32,006.00	15,000.00			17,006.00
11-000-230-270-00	Health Benefits - Central Office	21,153.00		11,000.00		32,153.00
11-000-230-339-00	Purchased Prof Services - District	10,500.00		65,000.00		75,500.00
11-000-250-340-07	Purchased Tech Services - Business	7,601.00		20,000.00		27,601.00
	<i>To reallocate Administrative expenses.</i>					
11-402-100-610-00	Supplies - Athletics	2,639.00	700.00			1,939.00
11-402-100-615-00	Minor Equipment - Athletics	5,746.00		700.00		6,446.00
	<i>To reallocate Athletic expenses.</i>					
30-000-402-450-00	Construction Services	1,579,000.00	15,000.00			1,564,000.00
30-000-402-331-00	Purchased Services - Legal	15,000.00		15,000.00		30,000.00
	<i>To reallocate and cover Legal Costs associated with the ES/MS building referendum.</i>					
		<b>9,474,125.00</b>	<b>155,718.00</b>	<b>155,718.00</b>		<b>9,474,125.00</b>

6. PAYROLL AND GENERAL ACCOUNT BILLS LIST  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

\* RESOLUTION 000-07/08 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"

Bills Description	Dated	Check #'s	Totals
Payroll – General	12/14/07	3032	366,596.64
Payroll – Cafeteria	12/14/07	178	2,472.50
FICA – Board Share	12/14/07	3033	4,819.92
FICA – State Share	12/14/07	3034	22,070.50
		<b>Total:</b>	<b>395,959.56</b>
Payroll – General	12/21/07	3035	378,160.39
Payroll – Cafeteria	12/21/07	179	2,472.50
FICA – Board Share	12/21/07	3036	6,174.29
FICA – State Share	12/21/07	3037	21,449.27
		<b>Total:</b>	<b>408,256.45</b>
Payroll – General	1/15/08	3038	357,444.69
Payroll – Cafeteria	1/15/08	180	2,472.50
FICA – Board Share	1/15/08	3039	4,238.76
FICA – State Share	1/15/08	3040	22,651.66
		<b>Total:</b>	<b>386,807.61</b>
Bills List #1			1,100,436.66
Bills List #2			23,415.49
Bills List #3			87,580.21
Bills List #4			3,555.00
		<b>Total:</b>	<b>1,214,987.36</b>
		<b>Grand Total:</b>	<b>2,019,203.37</b>

7. STUDENT ACTIVITIES BILLS LIST  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

\* RESOLUTION 000-07/08 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:"

Description	Amount
LPMS	1,417.95
LPES	50.00

**D. USE OF SCHOOLS**

1. USE OF FACILITIES REQUESTS  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN CRN GS JR PM

**RESOLUTION 000-07/08 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education;**

**THEREFORE BE IT RESOLVED**, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and **THEREFORE BE IT FURTHER RESOLVED**, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.”

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	Girl Scout Troop 1848 Meetings	LPMS	APR	Friday	January 2008 - May 2008	4:00PM- 5:30PM	None

**X. BOARD DISCUSSION**

**XI. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, opened at \_\_\_\_ P.M.
2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, closed at \_\_\_\_ P.M.

**XII. EXECUTIVE SESSION**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

FA TB JG KL LN CRN GS JR PM

To enter into executive session at \_\_\_\_ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

- A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)
- B. The general nature of the subject matter to be discussed is as follows:

1. Boonton related litigation issues.
2. \_\_\_\_\_
3. \_\_\_\_\_

- C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

To return from executive session at \_\_\_\_ P.M.

FA TB JG KL LN CRN GS JR PM

**XIII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

To adjourn the meeting at \_\_\_\_ P.M.