

**LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
AGENDA
REGULAR MEETING
7:30 PM, LINCOLN PARK MIDDLE SCHOOL
APRIL 8, 2008**

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. PLEDGE

III. PRESIDING OFFICER

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

ROLL CALL

Board Members	Present	Absent
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Tom Bellas		
Jack Gibbons		
Kevin Lancaster		
Lou Nazzaro		
Carol Nielsen		
Gary Stranz		

Others Present:

James W. Grube, Superintendent
James T. Tevis, School Business Administrator/Board Secretary
Nathanya Simon, Board Attorney

IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES

1. Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

*** A. Recommending the approval of the minutes of a regular meeting of the Board of Education held on March 25, 2008.**

*** B. Recommending the approval of the minutes of an executive session of the Board of Education held on March 25, 2008.**

V. SUPERINTENDENT'S REPORT

- A. Changes to Agenda
- B. Business Administrator's Report

VI. FIRST PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

1. Motion by Trustee _____, seconded by Trustee _____, Opened at ____ P.M.
2. Motion by Trustee _____, seconded by Trustee _____, Closed at ____ P.M.

VII. COMMITTEE REPORTS

Committee	Chairperson
Curriculum / Personnel	Carol Nielsen
Facilities	Tom Bellas
Finance	Kevin Lancaster
MCSBA	Kevin Lancaster
Boonton High School Representative	Kevin Lancaster
MCESC	Lou Nazzaro
Policy / Public Relations	Frank Avena
NJSBA	Jack Gibbons
Negotiations	John Reardon
High School	Gary Stranz

VIII. RESOLUTIONS

A. ADMINISTRATION

1. OUT OF DISTRICT PLACEMENTS: 2007-2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post- approves the following out-of-district placements and tuitions for the 2007-2008 school year. Transportation has been requested and filed.

County	School/Program	Tuition	District ID #	Classification	Effective Date
Essex	The Children’s Institute	\$240.94 per day	#0660	MD	March 24, 2008
Morris	Briarcliff School Mtn. Lakes	\$52,870.00 Prorated	#0661	AI	April 1, 2008

BE IT FURTHER RESOLVED, that the Board President and School Business Administrator are authorized to execute the contract on behalf of the Board of Education.”

2. OUT OF DISTRICT PLACEMENT: EXTENDED SCHOOL YEAR 2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07-08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following out-of-district placement and tuition for the 2008 extended school year.”

Provider, School/Program	ESY Tuition and Transportation	ID #	Classification	Effective Date
Lee Marrone Lee Mar	\$7,187.00	050843	Multiply Disabled	6/27/08 – 8/14/08

BE IT FURTHER RESOLVED, that the Board Vice-President and School Business Administrator are authorized to execute the contract on behalf of the Board of Education.”

3. NJASBO CONFERENCE ATTENDANCE: SCHOOL ADMINISTRATION

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 "WHEREAS, James Tevis is attending the annual New Jersey Association of School Business Officials (NJASBO) Convention on May 07-09, 2008 in Atlantic City, New Jersey; and

WHEREAS, the attendance at stated function was previously approved by the Superintendent of Schools, Mr. James Grube, on March 7, 2008 as work related and within the scope of the work responsibilities of the attendee and the school district's professional developmental plan; and

WHEREAS, The board of education has determined that participation at the stated function requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The board of education has determined that the school district travel expenditures for the stated function are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$0.485 per mile is a reasonable rate; and

WHEREAS, The board of education has determined that participation at the stated function is in compliance with the district policy on travel.

THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the attendance of James Tevis at the annual New Jersey Association of School Business Officials (NJASBO) Convention on May 07-09, 2008 in Atlantic City, New Jersey; and

BE IT FURTHER RESOLVED, that the board of education hereby approves the costs of attendance at the stated function, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed \$550.00."

4. DONATION: COMPUTER, MONITOR & TABLE

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with gratitude, a donation from Lucy Schurman, LPMS teacher, of technology equipment as follows:

1 - Dell XPS T700r Computer with keyboard, mouse and Digital Flat Screen monitor and 1 - table for same, having an approximate value of \$340.

B. PERSONNEL

1. RESIGNATION, KARRAS

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with regret, the resignation due to retirement of Margaret Karras, Resource Center teacher, effective at the end of the workday on June 30, 2008."

- 2. SUBSTITUTE NURSE, BRAEN
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Janet Braen, as a substitute nurse, at the approved substitute nurse rate of pay, as needed, effective April 9, 2008 through June 30, 2008.”

- 3. STUDENT TEACHER, WEHMANN
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Kathleen Wehmann, student teacher, William Paterson University, with James Toppeta, Physical Education Grades K-4, Lincoln Park Elementary School, beginning September 3, 2008 through December 11, 2008.”

- 4. MATERNITY LEAVE REPLACEMENT, PAVIA
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “WHEREAS, the personnel committee reviewed the following via an update provided to them on April 4, 2008.

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Patricia Pavia, as Kindergarten Language & Learning Disabled short-term maternity leave replacement, Lincoln Park Elementary School, at the approved short-term teacher rate of pay of \$150.00 per diem, effective May 5, 2008 through June 30, 2008.

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the submission to the County Superintendent of an application for emergency hiring and the applicant’s attestation that she has not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7.2 et seq. N.J.S.A. 18A:39-17 et seq or N.J.S.A. 18A:6-4.13 et seq.”

C. FINANCE

1. ES/MS LIGHTS AND SECURITY UPGRADES PROJECT CONTRACT AWARD
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “WHEREAS, on December 19, 2007, the Lincoln Park Board of Education (the “Board”) held a public bid opening for the award of a contract for the Lincoln Park Schools Lighting and Security System Upgrades Project (the “Project”); and

WHEREAS, the Board received ten (10) bids for the Project; and

WHEREAS, the Board, pursuant to N.J.S.A. 18A:18A-1 et seq., rejected all of the bids for the Project on the basis that they were not reasonable as to price because they exceeded the Board’s cost estimates; and

WHEREAS, on March 6, 2008, the Board re-bid the Project and held a second public bid opening for the Project; and

WHEREAS, the Board received nine (9) bids at the re-bid for the Project; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-1 et seq., the Board rejected all of the bids for the re-bid of the Project on the basis that they were not reasonable as to price because they exceeded the Board’s cost estimate for the Project; and

WHEREAS, the Board notified and negotiated with bidders for the Project in accordance with N.J.S.A. 18A:18A-5; and

WHEREAS, the lowest proposal was negotiated with Frank DeSocio Electric Company, Inc. (“Frank DeSocio”), of Guttenberg, New Jersey, in the amount of Three Hundred Ninety One Thousand Dollars (\$391,000.00), inclusive of alternates 1, 4, 5 and 8; and

WHEREAS, upon the Board’s consideration and analysis of the proposals received, as well as the recommendation of the Board’s Design Professional, the Board has determined that Frank DeSocio’s proposal is 1) lower than the lowest bid price at the re-bid, 2) the lowest negotiated price offered by a responsible vendor, 3) a reasonable price for the work, and 4) not substantially different from the terms, conditions, restrictions and specifications previously bid upon.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards a Contract for the Lincoln Park Schools Lighting and Security System Upgrades Project, to Frank DeSocio Electric Company, Inc., in the amount of Three Hundred Ninety One Thousand Dollars (\$391,000.00), inclusive of alternates number 1, 4, 5, and 8, as negotiated; and

BE IT FURTHER RESOLVED, that the Business Administrator in conjunction with the Board’s construction counsel is authorized to prepare the contract for the Project and forward same to Frank DeSocio Electric Company, Inc.; and

BE IT FURTHER RESOLVED, that upon receipt of the signed contract with Frank DeSocio Electric Company, Inc., and the approval of the insurance information and performance and payment bonds from Frank DeSocio Electric Company, Inc., the Business Administrator is authorized to have its design professional issue a Notice to Proceed for the Project to Frank DeSocio Electric Company, Inc. “

2. 2005-2006 BOONTON TUITION ADJUSTMENTS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “WHEREAS, the finance committee reviewed the following via an update provided to them on February 21, 2008.

BE IT RESOLVED, that the Lincoln Park Board of Education accepts the Agreed-Upon Procedures Report, as prepared by the accounting firm of Dickinson, Vrabel & Cassells, P.A. of Denville, New Jersey, in connection with the Boonton Board of Educations actual cost per pupil tuition audit, for the school year 2005-2006, which reflects a total adjustment due from the Boonton Board of Education for regular and LLD tuitions, in the amount of \$74,738.00.

BE IT FURTHER RESOLVED, that the School Business Administrator be authorized to sign and deliver the aforementioned accounting firm’s Representation Letter in regard to the above audit.”

3. TREASURER’S REPORT – FEBRUARY 2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

* **RESOLUTION 000-07/08** “RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the Report of the Treasurer of School Monies for February 2008.”

4. SECRETARY’S REPORT – FEBRUARY 2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

* **RESOLUTION 000-07/08** “RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the February 2008 Secretary’s Report.”

5. CERTIFICATION – FEBRUARY 2008
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 “Pursuant to N.J.A.C. 6:20-2A 10(e), the Board Secretary does certify that the Board Secretary’s Report for February 2008 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials.”

Board Secretary _____ **Date** _____

6. BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN GS JR PM

* **RESOLUTION 000-07/08** “RESOLVED, that the Lincoln Park Board of Education approves the payment of the following bills list as approved by the finance committee:”

Bills Description	Dated	Check #'s	Totals
Bills List #1			500.00

D. USE OF SCHOOLS

1. USE OF FACILITIES REQUESTS

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN CRN GS JR PM

RESOLUTION 000-07/08 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time."

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	PAL Baseball/ Softball	Chapel Hill	Field	Mon-Fri	April 14-18, 21-23, 25, 28-29, 2008	5:00PM-Dusk	None
B	PAL Baseball/ Softball	Chapel Hill	Field	Sat	April 19 & 26, 2008	11:00AM- 4:00PM	None
C	PAL Baseball/ Softball	LPMS	Softball Field	Mon-Fri	April 14-18, 21-25, 28-29, 2008	5:00PM-Dusk	None
D	PAL Baseball/ Softball	LPMS	Softball Field	Sat	April 19 & 26, 2008	11:00AM- 4:00PM	None
E	PAL Baseball/ Softball	LPES	Field	Mon-Fri	April 14-18, 21-25, 28-29, 2008	5:00PM-Dusk	None
F	PAL Baseball/ Softball	LPES	Field	Sat	April 19 & 26, 2008	11:00AM- 4:00PM	None

IX. BOARD DISCUSSION

X. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

1. Motion by Trustee _____, seconded by Trustee _____, opened at _____ P.M.

2. Motion by Trustee _____, seconded by Trustee _____, closed at _____ P.M.

XI. EXECUTIVE SESSION

1. Motion by Trustee _____, seconded by Trustee _____

FA TB JG KL LN CRN GS JR PM

To enter into executive session at _____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. Boonton related litigation issues.

2. _____

3. _____

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee _____, seconded by Trustee _____

To return from executive session at _____ P.M.

FA TB JG KL LN CRN GS JR PM

XII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION

XIII. ADJOURNMENT

1. Motion by Trustee _____, seconded by Trustee _____

To adjourn the meeting at _____ P.M.