

LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
MINUTES
REGULAR MEETING
7:30 P.M., LINCOLN PARK MIDDLE SCHOOL
NOVEMBER 27, 2007

District Mission Statement
The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society.

Vice-President Reardon called the meeting to order at 7:30 p.m. and he led the board in the pledge of allegiance to the flag. He then read the following statement into the record.

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and the The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

MEMBERS PRESENT: Mr. Reardon, Mr. Avena, Mr. Bellas, Mr. Gibbons, Lancaster, Mr. Nazzaro, Ms. Nielsen and Mr. Stranz.

MEMBERS ABSENT: Mr. Mayers.

ADMINISTRATION: Mr. James Grube and Mr. James Tevis.

OTHERS: None.

There were two members of the public present.

Minutes

Trustee Nielsen, seconded by Trustee Bellas, moved to approve the minutes of a regular meeting of the Board of Education held on November 13, 2007.

A roll call was taken:

YEA: Ms. Nielsen, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro, Mr. Stranz and Mr. Reardon.

NAY: None

The motion carried 7-0-1 with Mr. Lancaster abstaining.

Trustee Nielsen, seconded by Trustee Bellas, moved to approve the minutes of an executive session of the Board of Education held on November 13, 2007.

A roll call was taken:

YEA: Ms. Nielsen, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro, Mr. Stranz and Mr. Reardon.

NAY: None

The motion carried 7-0-1 with Mr. Lancaster abstaining.

Superintendent's Report

Mr. Grube reported that the latest suspension report is enclosed in board members' agenda packets. He also reported that the latest enrollment figures for the district are as follows:

- Elementary School 484
- Middle School 431
- Boonton High School 307
- Out-Of-District 20
- Nonpublic -

Mr. Grube then informed the board that the district has completed the first marking period and that the school year is moving along nicely.

Business Administrator's Report

Mr. Tevis reported that a pre-bid conference was conducted today on the lights, windows, phones and security systems renovation project. He noted that the bid on these projects is scheduled for December 19th. Mr. Tevis then reported that fire drills were conducted in both schools during the month of October.

Committee ReportsCurriculum / Personnel:

Ms. Nielsen reported that no meeting had been held.

Facilities:

Mr. Bellas reviewed a draft of the proposed Middle School athletic field renovations design with the board.

Finance:

Mr. Lancaster reported that no meeting had been held.

MCSBA:

Mr. Lancaster reported that no meeting had been held.

MCESC:

Mr. Nazzaro reported that no meeting had been held.

Policy / Public Relations:

Mr. Avena reported that no meeting had been held.

NJSBA:

Mr. Gibbons reported that he had attending the semi-annual delegate assembly meeting on November 17th at which the following topics had been discussed:

- The new executive director, Marie Belik, was introduced to the delegates
- 8.5 million dollar new building plans approved
- Various policy recommendations reviewed and approved.

Negotiations:

Mr. Reardon reported that no meeting had been held.

High School Committee:

Mr. Stranz reported that a meeting had been held on November 14th at which the following topics had been discussed:

- Public relations
- Articulation agreements
- 7th and 8th grade shadowing program
- Open house
- Newsletter
- Resource Officer

Boonton High School Representative

Mr. Stranz reported that last night's board meeting was cancelled/postponed until December in order to accommodate a negotiations bargaining session with the teacher union.

First Public Recognition

Trustee Lancaster, seconded by Trustee Bellas, moved to open the first public recognition at 7:54 p.m. The motion was approved by unanimous voice vote.

No members of the public wished to be recognized.

Trustee Lancaster, seconded by Trustee Avena, moved to close the first public recognition at 7:54 p.m. The motion was approved by unanimous voice vote.

Resolutions

Trustee Lancaster, seconded by Trustee Avena, moved to consider the following resolution:

PROFESSIONAL DAY WORKSHOP ATTENDANCE

RESOLUTION 072-07/08 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and

WHEREAS, The board of education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees’ duties, current responsibilities and the board’s professional development plan; and

WHEREAS, The board of education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The board of education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$0.485 per mile is a reasonable rate; and

WHEREAS, The board of education has determined that participation at the stated function is in compliance with the district policy on travel.

THEREFORE BE IT RESOLVED, That the board of education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Randie Akunowicz	Winners! A Closer Look At The Year’s 100 Best Books for Children, Grades K-6, April 30, 2008	\$179.00	---
Joddi Kaye	Communicating Effectively to Enhance the Skills of the Educational Team, December 7, 2007	\$0	---
Susan Grillo Michael Meyer	MCAEMSA meeting, December 7, 2007	\$0	---
Eric Mains Amanda Valente	Everyday Math - A Focus on Special Education, December 5, 2007	\$170.00	---

BE IT FURTHER RESOLVED, that the board of education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above.”

A roll call was taken:

YEA: Mr. Lancaster, Mr. Avena, Mr. Bellas, Mr. Gibbons,
Mr. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Reardon.

NAY: None

The motion carried 8-0.

Policy

Trustee Lancaster, seconded by Trustee Avena, moved to consider the following resolution: POLICY 1230 RESOLUTION 044-07/08 "WHEREAS, the policy committee reviewed the following on November 16, 2007

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for first reading:
Policy 1230 – Superintendent’s Duties”

A roll call was taken:

YEA: Mr. Lancaster, Mr. Avena, Mr. Bellas, Mr. Gibbons,
Mr. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Reardon.

NAY: None

The motion carried 8-0.

Trustee Lancaster, seconded by Trustee Avena, moved to consider the following resolution: POLICY 3432 RESOLUTION 045-07/08 "WHEREAS, the policy committee reviewed the following on November 16, 2007

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for first reading:
Policy 3432 – Sick Leave”

A roll call was taken:

YEA: Mr. Lancaster, Mr. Avena, Mr. Bellas, Mr. Gibbons,
Mr. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Reardon.

NAY: None

The motion carried 8-0.

Personnel

Trustee Lancaster, seconded by Trustee Avena, moved to consider the following resolution:

SUBSTITUTE CAFETERIA/PLAYGROUND AIDE, VENTRICELLI

RESOLUTION 108-07/08 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Cheryl Ann Ventricelli as substitute cafeteria/playground aide at the approved substitute rate of pay, as called, effective November 28, 2007 through June 30, 2008."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Avena, Mr. Bellas, Mr. Gibbons,
Mr. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Reardon.

NAY: None

The motion carried 8-0.

Trustee Lancaster, seconded by Trustee Avena, moved to consider the following resolution:

SUBSTITUTE TEACHER, KOZAN

RESOLUTION 109-07/08 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Jeanmarie Kozan, as a substitute teacher, at the approved substitute teacher rate of pay, as needed, effective November 28, 2007 through June 30, 2008."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Avena, Mr. Bellas, Mr. Gibbons,
Mr. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Reardon.

NAY: None

The motion carried 8-0.

Trustee Lancaster, seconded by Trustee Avena, moved to consider the following resolution:
 SUBSTITUTE CUSTODIAN, MENDEL

RESOLUTION 110-07/08 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Abraham Mendel, as a substitute custodian, at the approved substitute custodian rate of pay, as needed, effective November 28, 2007 through June 30, 2008."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Avena, Mr. Bellas, Mr. Gibbons,
 Mr. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Reardon.

NAY: None

The motion carried 8-0.

Finance

Trustee Lancaster, seconded by Trustee Avena, moved to consider the following resolution:

PAYROLL AND GENERAL ACCOUNT BILLS LIST

RESOLUTION 090-07/08 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"

<u>Bills Description</u>	<u>Dated</u>	<u>Check #'s</u>	<u>Totals</u>
Payroll – General	10/30/07	2849	355,357.91
Payroll – Cafeteria	10/30/07	169	2,472.50
FICA – Board Share	10/30/07	2850	4,589.56
FICA – State Share	10/30/07	2851	<u>22,139.75</u>
		Total:	384,559.72
Payroll – General	11/15/07	2853	367,683.70
Payroll – Cafeteria	11/15/07	170	2,472.50
FICA – Board Share	11/15/07	2854	5,632.81
FICA – State Share	11/15/07	2855	<u>22,044.08</u>
		Total:	397,833.09
Bills List #1			1,013,959.58
Bills List #2			27,184.81
Bills List #3			<u>21,668.99</u>
		Total:	1,062,813.38
		Grand Total:	1,845,206.19

A roll call was taken:

YEA: Mr. Lancaster, Mr. Avena, Mr. Bellas, Mr. Gibbons, Mr. Nazzaro,
 Ms. Nielsen (*abstained on P.O. #800703*), Mr. Stranz and Mr. Reardon.

NAY: None

The motion carried 8-0.

Trustee Lancaster, seconded by Trustee Avena, moved to consider the following resolution:

STUDENT ACTIVITIES BILLS LIST

RESOLUTION 091-07/08 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:"

<u>Description</u>	<u>Amount</u>
LPMS	50.00
LPMS	3940.75
LPES	792.00

A roll call was taken:

YEA: Mr. Lancaster, Mr. Avena, Mr. Bellas, Mr. Gibbons,
 Mr. Nazzaro, Ms. Nielsen, Mr. Stranz and Mr. Reardon.

NAY: None

The motion carried 8-0.

Board Discussion

Mr. Tevis informed the board that he would be soliciting a proposal from John Cassells to perform this year's Boonton High School tuition audit. He would be e-mailing the proposal to the finance committee next week for their review and would then place it on the next meeting agenda for the board's approval. Ms. Nielsen inquired if Boonton's Superintendent would be delivering a status report on the high school to the Lincoln Park board. Mr. Grube responded that he would extend an invitation to Mrs. Petty to attend an upcoming board meeting.

Second Public Recognition

Trustee Nielsen, seconded by Trustee Lancaster, moved to open the second public recognition at 8:03 p.m. The motion was approved by unanimous voice vote.

No members of the public wished to be recognized.

Trustee Nielsen, seconded by Trustee Lancaster, moved to close the second public recognition at 8:03 p.m. The motion was approved by unanimous voice vote.

Executive Session

Trustee Lancaster, seconded by Trustee Stranz, moved to enter into executive session at 8:04 p.m. The motion was approved by unanimous voice vote.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

- A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)
- B. The general nature of the subject matter to be discussed is as follows:
 - 1. LPAA labor contract
 - 2. Personnel.
- C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

Trustee Lancaster, seconded by Trustee Bellas, moved to return from executive session at 8:29 p.m. The motion was approved by unanimous voice vote.

Adjournment

Trustee Bellas, seconded by Trustee Avena, moved to adjourn the meeting at 8:30 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

James T. Tevis
Board Secretary