

**LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
AGENDA
REGULAR MEETING
7:30 PM, LINCOLN PARK MIDDLE SCHOOL
MAY 27, 2008**

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. PLEDGE

III. PRESIDING OFFICER

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

ROLL CALL

Board Members	Present	Absent
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Tom Bellas		
Jack Gibbons		
Kevin Lancaster		
Lou Nazzaro		
Carol Nielsen		

Others Present:

James W. Grube, Superintendent
James T. Tevis, School Business Administrator/Board Secretary
Nathanya Simon, Esq., Board Attorney

IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES

1. Motion by Trustee _____, seconded by Trustee _____
Roll call vote:
FA TB JG KL LN CRN JR PM

- * A. **Recommending the approval of the minutes of a Joint meeting between the Lincoln Park Borough Council and the Lincoln Park Board of Education held on April 28, 2008.**
- * B. **Recommending the approval of the minutes of the re-organization meeting of the Board of Education held on April 29, 2008.**
- * C. **Recommending the approval of the minutes of an executive session of the Board of Education held on April 29, 2008.**
- * D. **Recommending the approval of the minutes of a regular meeting of the Board of Education held on May 13, 2008.**
- * E. **Recommending the approval of the minutes of an executive session of the Board of Education held on May 13, 2008.**

V. SUPERINTENDENT'S REPORT

- A. * Suspension Report
- B. Enrollment
- C. Changes to Agenda
- D. Business Administrator's Report
 - Fire Drills for the Month of April 2008
 - LPES: April 2, 2008 and April 8, 2008
 - LPMS: April 9, 2008 and April 29, 2008

VI. COMMITTEE REPORTS

Committee	Chairperson
Curriculum / Personnel	Carol Nielsen
Finance/Facilities	Lou Nazzaro
MCESC	Lou Nazzaro
MCSBA	Kevin Lancaster
Boonton High School Representative	Kevin Lancaster
Policy / Public Relations	Frank Avena
NJSBA	Jack Gibbons
High School	Jack Gibbons
Negotiations	John Reardon

VII. PUBLIC RECOGNITION REGARDING PUBLIC HEARING AND SCHOOL RELATED MATTERS

- 1. Motion by Trustee _____, seconded by Trustee _____, Opened at ____ P.M.
- 2. Motion by Trustee _____, seconded by Trustee _____, Closed at ____ P.M.

VIII. RESOLUTIONS

A. ADMINISTRATION

- 1. IPM COORDINATOR
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 "RESOLVED, that the Lincoln Park Board of Education appoints Mr. James Tevis, School Business Administrator, as the Integrated Pest Management Coordinator for the 2008-2009 school year."

- 2. OCCUPATIONAL THERAPY SERVICES, 2007-2008: STUDENT #0660
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 "RESOLVED that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves St. Barnabas Health Care System, Livingston Services Corp., to provide occupational therapy services for student #0660 at the Children's Institute, at the rate of \$92.00 per hour from May 7, 2008 through June 30, 2008, for a total amount not to exceed \$828.00."

3. PROFESSIONAL DAY WORKSHOP ATTENDANCE
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

“WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and

WHEREAS, The board of education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees’ duties, current responsibilities and the board’s professional development plan; and

WHEREAS, The board of education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The board of education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$0.505 per mile is a reasonable rate; and

WHEREAS, The board of education has determined that participation at the stated function is in compliance with the district policy on travel.

THEREFORE BE IT RESOLVED, That the board of education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
James Grube	Strauss Esmay Educational Policy and School Law Seminar	\$0	55
Joan Oliphant	Bureau of Child Nutrition, May 27, 2008	\$0	34

BE IT FURTHER RESOLVED, that the board of education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above.”

4. SUMMER READING LISTS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following reading lists for the 2008-2009 school year:

Summer Reading - Grade 7

- | | | |
|----|-----------------------------------|--------------------------|
| 1. | The Story of My Life (Nonfiction) | Farah Ahmedi |
| 2. | City of Ember (Science Fiction) | Jeanne DuPrau |
| 3. | Travel Team (Realistic Fiction) | Mike Lupica |
| 4. | Tangerine (Realistic Fiction) | Edward Bloor |
| 5. | Fever 1793 (Historical Fiction) | Laurie Halse Anderson |
| 6. | Among the Imposters (Adventure) | Margaret Paterson Haddix |
| 7. | Far North (Adventure) | Will Hobb |

Summer Reading - Grade 8

- | | | |
|----|---|-----------------|
| 1. | Gage: A Gruesome but True Story About Brains Science (Nonfiction) | John Fleischman |
|----|---|-----------------|

- | | | |
|----|--|-------------------------|
| 2. | Things Not Seen (Science Fiction) | Andrew Clements |
| 3. | Heat (Realistic Fiction) | Mike Lupica |
| 4. | Stargirl (Realistic Fiction) | Jerry Spinelli |
| 5. | Private Peaceful (Historical) | Michael Morpurgo |
| 6. | House of the Scorpion (Adventure) | Nancy Farmer |

B. PERSONNEL

1. SUBSTITUTE TEACHERS: 2008-2009
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following substitute teachers at the approved substitute teacher rate of pay, as called, for the 2008-2009 school year:

State Certified -

- | | |
|--------------------------|---------------------------|
| Alberta Alleva | Lynn Kaiser |
| Gail Berkshire | Mark Lipson |
| Janet Braen, RN | Helene Mandara |
| Janet Church | Gianna Marinello |
| Ryan Cole | Celeste Meyer |
| John DeWitt | Virginia Philippy |
| Deborah Elefante | Jennifer Schiffrin |
| Wendi DiCianni | Denise Vatasin, RN |
| Russell Falstrom | Joseph Voza |
| Barbara Fengya | Nancy Wood |
| Natasha Furlender | Caitlin Smith |

County Certified -

- | | |
|---------------------------|--------------------------|
| Kristin Altimari | Charles Mallory |
| Cherilyn Balchan | Kathleen Miller |
| Nicholas Baldino | Erin Moreno |
| Nancy Caprio | Donato Morgese |
| Kristin Carr | Linda Murray |
| Gina Casale | Bernadette Orsita |
| Rebecca Cochrane | Jessica Pepe |
| Joshua Cook | Joyce Peraino |
| Tara Fritsch | Angela Porr |
| Nadia Garcia | Annie Raczko |
| Jeanmarie Kozan | Rita Rasp – RN |
| Dawn Krupinski, RN | Debra Shirley |
| Patrick Lukacsko | Lorraine Sobota |
| | Ann Toke |

- 2. SUBSTITUTE SECRETARIES: 2008-2009
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following substitute secretaries at the approved substitute secretary rate of pay, as called, for the 2008 – 2009 school year:

Stacy D’Addario, Andrea Driesse, Annmarie Gentile, Deborah Georgia, Kathleen Hoskins, Faith Klemans.”

- 3. SUBSTITUTE CAFETERIA/PLAYGROUND AIDES: 2008-2009
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following substitute cafeteria/playground aides at the approved substitute cafeteria/playground aide rate of pay, as called, for the 2008 – 2009 school year:

Marianne Balchan, Andrea Driesse, Annmarie Gentile, Faith Klemans.”

- 4. SUBSTITUTE MEDIA AIDES: 2008-2009
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following substitute media aides at the approved substitute media aide rate of pay, as called, for the 2008 – 2009 school year:

Marianne Balchan, Andrea Driesse, Kathleen Hoskins.”

- 5. SUBSTITUTE CUSTODIANS: 2008-2009
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following substitute custodians at the approved substitute custodian rate of pay, as called, for the 2008 – 2009 school year:

Angela DelliSanti, Robert Duffy, Laura Frost, Abraham Mendel.”

- 6. SUBSTITUTE CROSSING GUARD: 2008-2009
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following substitute crossing guard at the approved substitute crossing guard rate of pay, as called, for the 2008 - 2009 school year: Nancy Heycoop.”

7. PERMANENT SUBSTITUTE TEACHER, TOKE
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Ann Toke, Permanent Substitute Teacher, Lincoln Park Middle School, at a prorated salary of \$18,000, no benefits, effective September 1, 2008 through June 30, 2009.”

8. ESY 2008: STAFF
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the appointment of the following staff at the indicated compensation, pending contract negotiations, for the following 2008 Extended School Year Programs:”

Program	Start Date	End Date	Name	Position	Days	Per Diem/ Hourly	Hours	Total Amount
Remedial Summer School	7/1/2008	7/25/2008	Cathy Adubato	Teacher	5	\$33.00	3	\$1,782.00
Remedial Summer School	7/1/2008	7/25/2008	Colleen Arnold	Teacher	5	\$33.00	3	\$1,782.00
Remedial Summer School	7/1/2008	7/25/2008	Gina DeVito	Teacher	5	\$33.00	3	\$1,782.00
Remedial Summer School	7/1/2008	7/25/2008	Danielle Koldyk	Teacher	5	\$33.00	3	\$1,782.00
Remedial Summer School	7/1/2008	7/25/2008	Cheryl Lee	Teacher	5	\$33.00	3	\$1,782.00
Remedial Summer School	7/1/2008	7/25/2008	Evelyn Martin	Teacher	5	\$33.00	3	\$1,782.00
Remedial Summer School	7/1/2008	7/25/2008	Amy Pohlman	Teacher	5	\$33.00	3	\$1,782.00
Remedial Summer School	7/1/2008	7/25/2008	Lucy Schurman	Teacher	5	\$33.00	3	\$1,782.00

9. MATERNITY LEAVE, ROLLER
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Cynthia Roller, Kindergarten teacher, Lincoln Park Elementary School, for maternity leave beginning September 2, 2008 through September 29, 2008 as sick days, and September 30, 2008 through December 15, 2008 as Family Medical Leave Act, returning to work December 16, 2008.”

- 10. RESCIND ESY 2008 SCHOOL NURSE
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that the Lincoln Park Board of Education rescinds resolution 008-08/09 which was passed on May 13, 2008 in the following form:

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Denise Vatasin, RN as school nurse for the extended year, remedial, and special education summer programs, five hours a day, at a rate of \$120.00 per day, for 30 days from June 20, 2008 through August 1, 2008.”

- 11. ESY 2008: SCHOOL NURSE
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Denise Vatasin, RN as school nurse for the extended year, remedial, and special education summer programs, 4.5 hours a day, at a rate of \$33.00 per hour, pending contract negotiations, for 30 days from June 20, 2008 through August 1, 2008.”

- 12. CPR AND FIRST AID INSTRUCTION
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-07/08 “RESOLVED that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Newark Beth Israel/St. Barnabas to provide CPR and First Aid Instruction on Wednesday, June 18, 2008, at a cost of \$50.00 per person for CPR instruction and for First Aid instruction. Coaches and staff members will receive CPR and First Aid certificates in lieu of CE Credits.”

- 13. ABOLISHMENT OF POSITION AND REDUCTION IN FORCE
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 “RESOLVED, that upon the recommendation of the Superintendent, for organizational changes and efficiency, and budgetary constraints, and for other good cause, the Lincoln Park Board of Education approves an abolishment of position and reduction in force of the guidance counselor at Lincoln Park Elementary School from full-time to 21 hours per week, with benefits; provided further the that tenured guidance counselor shall be placed on a seniority preferred eligibility list for recall to a full-time position in the event there is a vacancy in the future.”

C. FINANCE

1. TRANSFERS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 "RESOLVED, that the Lincoln Park Board of Education authorizes the following transfers within the 2007-2008 budget in compliance with N.J.A.C. 6:20-2."

2007-2008 APPROPRIATION TRANSFERS		Date: <u>05/15/2008</u>				
Account	Description	Adjusted Budget	From	To	Additional	Revised Budget
11-000-262-100-63	Salaries - Custodial: ES	173,177.00	11,000.00			162,177.00
11-000-221-100-00	Salaries - Long Term Substitutes	30,000.00		11,000.00		41,000.00
	<i>To reallocate Salary expenses.</i>					
11-000-230-610-06	Supplies - Superintendent	4,327.00	600.00			3,727.00
11-000-230-610-00	Supplies - District	4,200.00		600.00		4,800.00
	<i>To reallocate Central Office Supply expenses.</i>					
11-000-262-490-62	Water/Sewer: MS	4,500.00	900.00			3,600.00
11-000-262-490-63	Water/Sewer: ES	5,100.00		900.00		6,000.00
	<i>To reallocate Water/Sewer expenses.</i>					
13-422-100-610-00	Supplies - Summer School	1,050.00	1,050.00			
13-423-100-610-00	Supplies - Family Math	1,100.00	825.00			275.00
11-000-219-320-04	Purchased Services - CST	99,300.00		1,875.00		101,175.00
	<i>To reallocate Special Schools Interfund transfers.</i>					
11-000-219-320-04	Purchased Services - CST	101,175.00	2,100.00			99,075.00
13-435-100-100-00	Salaries - Social Skills Program	1,800.00		1,800.00	(1,800.00)	1,800.00
13-435-100-610-00	Salaries - Social Skills Program	150.00		150.00	(150.00)	150.00
13-435-100-890-00	Salaries - Social Skills Program	150.00		150.00	(150.00)	
	<i>To reallocate Special Schools Interfund transfers.</i>					
30-000-402-392-00	Purchased Svc - Engineering: Capital Proj	25,000.00	20,000.00			5,000.00
30-000-402-331-00	Purchased Svc - Legal: Capital Proj	30,000.00		20,000.00		50,000.00
	<i>To reallocate ES/MS Building Referendum project expenses.</i>					
		481,029.00	36,475.00	36,475.00	(2,100.00)	478,779.00

2. PAYROLL AND GENERAL ACCOUNT BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

*** RESOLUTION 000-08/09 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"**

Bills Description	Dated	Check #'s	Totals
Payroll – General	4/30/08	3422	358,275.07
Payroll – Cafeteria	4/30/08	201	2,472.50
FICA – Board Share	4/30/08	3423	4,581.47
FICA – State Share	4/30/08	3424	22,749.06
		Total:	388,078.10
Payroll – General	5/15/08	3425	351,916.13
Payroll – Cafeteria	5/15/08	202	2,472.50
FICA – Board Share	5/15/08	3426	4,234.83
FICA – State Share	5/15/08	3427	22,610.38
		Total:	381,233.84
Bills List #1			976,475.02
Bills List #2			21,624.78
Bills List #3			6,855.68
		Total:	1,004,955.48
		Grand Total:	1,774,267.42

3. STUDENT ACTIVITIES BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

*** RESOLUTION 000-08/09 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:"**

Description	Amount
LPMS	11,633.29
LPES	1,040.00

D. USE OF SCHOOLS

1. USE OF FACILITIES REQUESTS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN CRN JR PM

RESOLUTION 000-08/09 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time."

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	LPES Field Day/Spring Fair	LPES	Field, APR	Friday	May 30, 2008	9:00AM-3:00PM	None

IX. BOARD DISCUSSION

X. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

1. Motion by Trustee _____, seconded by Trustee _____, opened at ____ P.M.
2. Motion by Trustee _____, seconded by Trustee _____, closed at ____ P.M.

XI. EXECUTIVE SESSION

1. Motion by Trustee _____, seconded by Trustee _____
 FA TB JG KL LN CRN JR PM

To enter into executive session at ____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. Boonton related litigation issues.
 2. _____
 3. _____
- C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee _____, seconded by Trustee _____

To return from executive session at ____ P.M.

FA TB JG KL LN CRN JR PM

XII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION

XIII. ADJOURNMENT

1. Motion by Trustee _____, seconded by Trustee _____

To adjourn the meeting at ____ P.M.