

# LINCOLN PARK BOARD OF EDUCATION

## ANNUAL REORGANIZATION MEETING

April 28, 2009  
7:00 PM

### ***District Mission Statement***

*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.*

Lincoln Park Middle School  
90 Ryerson Road  
Lincoln Park, New Jersey 07035  
[www.lincolnparkboe.org](http://www.lincolnparkboe.org)

LINCOLN PARK BOARD OF EDUCATION  
LINCOLN PARK, NEW JERSEY

AGENDA FOR COMBINED  
REORGANIZATION MEETING  
AND  
REGULAR MEETING

7:00 PM, LINCOLN PARK MIDDLE SCHOOL  
APRIL 28, 2009

Ms. Nancy Rajoppi-Manno, School Business Administrator, shall serve as presiding officer pro tempore until the election of a President. (Bylaw 0151)

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PRESIDING OFFICER

A. Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement

"In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to The Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk."

B. OATH OF OFFICE

Oaths of Office administered by Ms. Nancy Rajoppi-Manno, Board Secretary, to the newly elected Board Members (Bylaw 0151)

C. ROLL CALL

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Frank Avena		
Tom Bellas		
John Gibbons		
Kevin Lancaster		
Perry Mayers		
Lou Nazzaro		
John Reardon		

Administration

James W. Grube., Superintendent

Nancy Rajoppi-Manno, School Business Administrator / Board Secretary

**IV. ORGANIZATION MEETING**

A. Annual Election Results held on April 21, 2009 – Ms. Rajoppi-Manno

BOARD MEMBER ELECTION:

Frank Avena 578  
Perry Mayers 561

GENERAL FUND TAX LEVY:

Yes 565  
No 349

B. Election of Officers (Bylaw 0152)

1. ELECTION OF PRESIDENT.

Motion(s) to accept nominations for the office of President:

Motion by: \_\_\_\_\_ (Nominee)

Motion by: \_\_\_\_\_ (Nominee)

Motion to close nominations:

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice vote

Roll call vote for President:

FA TB JG KL PM LN JR

(Nominee) \_\_\_\_\_

**RESOLUTION 000-09/10 “RESOLVED, that in accordance with N.J.S.A. 18A:15-1 the Lincoln Park Board of Education elects \_\_\_\_\_ as President of the Board of Education effective April 28, 2009, for a term prescribed by law.”**

The newly elected President now presides at the meeting.

2. ELECTION OF VICE PRESIDENT.

Motion(s) to accept nominations for the office of Vice President

Motion by: \_\_\_\_\_ (Nominee)

Motion by: \_\_\_\_\_ (Nominee)

Motion to close nominations:

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice vote

Roll call vote for Vice President:

FA TB JG KL PM LN JR

(Nominee) \_\_\_\_\_

**RESOLUTION 000-09/10 “RESOLVED, that in accordance with N.J.S.A. 18A:15-1 the Lincoln Park Board of Education elects \_\_\_\_\_ as Vice President of the Board of Education effective April 28, 2009 for a term prescribed by law.”**

C. Annual Appointments (Bylaw 0153)

- 1. BOARD SECRETARY  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education appoints Ms. Nancy Rajoppi-Manno as Board Secretary, (N.J.S.A. 18A:17-2, 17-5), effective April 28, 2009 to the Reorganization Meeting of 2010.”**

- 2. ASSISTANT BOARD SECRETARY  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education appoints the Superintendent of Schools, Mr. James Grube, as Assistant Board Secretary, (N.J.S.A. 18A:17-2, 17-5), for emergency purposes, effective April 28, 2009 to the Reorganization Meeting of 2010.”**

- 3. QUALIFIED PURCHASING AGENT AND BID THRESHOLD  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$29,000.00; and WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and WHEREAS, Nancy Rajoppi-Manno possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and WHEREAS, the Lincoln Park Board of Education had previously increased the bid threshold as provided in N.J.S.A. 18A:18A-3; NOW, THEREFORE BE IT RESOLVED, that the governing body of the Lincoln Park Board of Education, in the County of Morris, in the State of New Jersey hereby approves maintaining the districts bid threshold at \$29,000.00; and BE IT FURTHER RESOLVED, that the governing body hereby appoints Nancy Rajoppi-Manno as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.”**

- 4. INVESTMENT AUTHORIZATION AND WIRES  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education designates the School Business Administrator as the person responsible for any and all Board of Education investments; and**

**BE IT FURTHER RESOLVED, that the School Business Administrator be authorized to make wire transfers amongst board accounts as necessary.”**

- 5. TREASURER OF SCHOOL MONIES  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "WHEREAS, the finance committee reviewed the following at a meeting held on April 21, 2009;**

**THEREFORE BE IT RESOLVED, that the Lincoln Park Board of Education appoints Ms. Kerry Geisler as Treasurer of School Monies, (N.J.S.A. 18A:17-31), effective July 1, 2009 to June 30, 2010 at a salary of \$3,500."**

- 6. BOARD ATTORNEY  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "WHEREAS, the finance committee reviewed the following at a meeting held on April 21, 2009;**

**WHEREAS, there exists a need for the appointment of a board attorney for the school year 2009-2010; and**

**WHEREAS, the Public School Contracts Law defines legal services as professional services not subject to competitive bidding;**

**THEREFORE BE IT RESOLVED, that the Lincoln Park Board of Education appoints the firm of Schwartz, Simon, Edelstein, Celso, and Kessler as board attorney, (N.J.S.A. 18A:23-1), for the 2009-2010 school year at a retainer not to exceed \$8,400 plus up to \$165 per hour for additional work with the understanding that:**

- 1. The scope of the services and probable cost be submitted to the Board for approval.
- 2. No new legal action be undertaken without express approval of the Board; and

**THEREFORE BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the Daily Record, stating its nature, duration service and amount, and that the resolution and contract are on file in the office of the Board of Education in the following form:**

**LINCOLN PARK BOARD OF EDUCATION  
 Notice of Award of Professional Services Contract**

At its re-organization meeting of April 28, 2009, the Board of Education authorized the awarding of a contract for attorney services to Schwartz, Simon, Edelstein, Celso, and Kessler with offices in Florham Park, New Jersey, to provide legal services to the district for the 2009-2010 school year. The contractual amount is approximately \$8,400 for the work to be performed plus up to \$165 per hour for additional work. This resolution and contract are on file and available for public inspection at the Board of Education's offices located at 92 Ryerson Road, Lincoln Park, New Jersey."

- 7. PUBLIC SCHOOL ACCOUNTANT  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “WHEREAS, the finance committee reviewed the following at a meeting held on April 21, 2009;**

**WHEREAS, there exists a need for the appointment of auditors to perform the annual audit of the financial books and records of the Lincoln Park Board of Education, for the school year 2008-2009; and**

**WHEREAS, funds are available in the annual budget for this purpose; and**

**WHEREAS, the Public School Contracts Law defines auditing and accounting services as professional services not subject to competitive bidding;**

**THEREFORE BE IT RESOLVED, that the Lincoln Park Board of Education appoints Nisivoccia & Company LLP, of Randolph, New Jersey, as public school accountant, (N.J.S.A. 18A:23-1), for the 2009-2010 school year at a fee not to exceed \$23,500; and**

**THEREFORE BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the Daily Record, stating its nature, duration service and amount, and that the resolution and contract are on file in the office of the Board of Education in the following form:**

**LINCOLN PARK BOARD OF EDUCATION  
 Notice of Award of Professional Services Contract**

**At its re-organization meeting of April 28, 2009, the Board of Education authorized the awarding of a contract for professional accounting services to Nisivoccia & Company LLP with offices in Randolph, New Jersey, to provide public accounting services to the district for the 2009-2010 school year. The contractual amount shall be at a fee not to exceed \$23,500 for the work to be performed. This resolution and contract are on file and available for public inspection at the Board of Education’s offices located at 92 Ryerson Road, Lincoln Park, New Jersey.”**

- 8. DELEGATE TO NJSBA  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “WHEREAS, the Lincoln Park Board of Education desires to send a delegate to the New Jersey School Boards Association; and**

**WHEREAS, the Board of Education bylaws state that such designation be established by board action;**

**THEREFORE BE IT RESOLVED, that the Board of Education appoints \_\_\_\_\_ as delegate to the New Jersey School Boards Association, (N.J.S.A. 18A:6-46), effective April 28, 2009 to the Reorganization Meeting of 2010.”**

- 9. DELEGATE TO MORRIS COUNTY SCHOOL BOARDS ASSOCIATION  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “WHEREAS, the Lincoln Park Board of Education desires to send a delegate to the Morris County School Boards Association; and**

**WHEREAS, the Board of Education bylaws state that such designation be established by board action;**

**THEREFORE BE IT RESOLVED, that the Board of Education appoints \_\_\_\_\_ as delegate to the Morris County School Boards Association, effective April 28, 2009 to the Reorganization Meeting of 2010.”**

- 10. DELEGATE TO MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education appoints \_\_\_\_\_ as delegate to the Educational Services Commission of Morris County, effective April 28, 2009 to the Reorganization Meeting of 2010."**

- 11. ALTERNATE DELEGATE TO MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education appoints \_\_\_\_\_ as alternate delegate to the Educational Services Commission of Morris County, effective April 28, 2009 to the Reorganization Meeting of 2010."**

- 12. MEMBER BOONTON BOARD OF EDUCATION  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education appoints \_\_\_\_\_ to serve as a member of the Boonton Board of Education effective April 28, 2009 to the Reorganization Meeting of 2010."**

- 13. RIGHT-TO-KNOW CONTACT PERSON  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education appoints Mr. Henry Hernandez, Buildings and Grounds Supervisor, as the Right-To-Know contact person for the 2009-2010 school year."**

- 14. IPM COORDINATOR  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education appoints Mr. Henry Hernandez, Supervisor of Buildings and Grounds, as the Integrated Pest Management Coordinator for the 2009-2010 school year."**

- 15. PSYCHOLOGICAL EXAMINER  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "RESOLVED, that Lincoln Park Board of Education appoints Mrs. Melba Molina-Joy as Psychological Examiner, (N.J.S.A. 18A:46-11), for the 2009-2010 school year."**

- 16. AFFIRMATIVE ACTION OFFICER  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education, in accordance with N.J.A.C. 6:4-1.3, appoints Mrs. Grace Marinello as Affirmative Action Officer for the 2009-2010 school year.  
 BE IT FURTHER RESOLVED, that the School Business Administrator is directed to advertise the name, office address and telephone number of the Affirmative Action Officer.”**

- 17. ADA COORDINATOR  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education, in accordance with 28 CFR 35.107(a), appoints Mrs. Grace Marinello as ADA Coordinator for the 2009-2010 school year; and  
 BE IT FURTHER RESOLVED, that the Superintendent is directed to develop and distribute the grievance procedure as per 28 CFR 35.107(a); and  
 BE IT FURTHER RESOLVED, that the School Business Administrator is directed to advertise the name, office address and telephone number of the ADA Coordinator’s office.”**

- 18. SECTION 504 OFFICER  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education in accordance with 34 CFR 104.7(a) appoints Mrs. Grace Marinello as Section 504 Officer for the 2009-2010 school year.  
 BE IT FURTHER RESOLVED, that the School Business Administrator is directed to advertise the name, office address and telephone number of the Section 504 Officer.”**

- 19. TITLE IX COORDINATOR  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education, in accordance with 34 CFR 106.8 (a), appoints Mrs. Grace Marinello as Title IX Coordinator for the 2009-2010 school year; and  
 BE IT FURTHER RESOLVED, that the School Business Administrator is directed to advertise the name, office address and telephone number of the Title IX Coordinator.”**

D. Annual Motions and Designations (Bylaw 0154)

- 1. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education adopts the following Code of Ethics for School Board Members, 18A:12-24.1:**

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.”

2. SCHOOL DEPOSITORIES  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education approves the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A 17:9-9, 18A:17-34, 19-1):”**

**Bank Accounts**

<b>NAME</b>	<b>SIGNATURE</b>	<b>BANK</b>	<b>Account #</b>
General Fund	Board President or Vice President, Board Secretary or Superintendent and Treasurer of School Moneys	TD Bank North	3983033832
Payroll Account	Treasurer of School Moneys	TD Bank North	3983034747
Payroll Agency Account	Board Secretary or Superintendent and Treasurer of School Moneys	TD Bank North	3983034750
Unemployment Insurance Account	Board Secretary or Superintendent and Treasurer of School Moneys	TD Bank North	3983034763
Flexible Spending Account	Board Secretary and Treasurer of School Moneys	TD Bank North	3983034776
Capital Projects Account	Board President or Vice President, Board Secretary or Superintendent and Treasurer of School Moneys	TD Bank North	3983034789
Cafeteria Account	Board President or Vice President, Board Secretary or Superintendent and Treasurer of School Moneys	TD Bank North	3983034792
MS Athletics: Petty Cash Account	Athletic Director, Principal, And Board Secretary or Superintendent	TD Bank North	3983034802
Board Office: Petty Cash Account	Board Secretary or Superintendent	TD Bank North	3983034815
MS Student Activity Account	Board President or Vice President, Board Secretary or Superintendent or Treasurer of School Moneys, and Principal	TD Bank North	3983034828
ES Student Activity Account	Board President or Vice President, Board Secretary or Superintendent or Treasurer of School Moneys, and Principal	TD Bank North	3983034831
Capital Reserve	Board President or Vice President, Board Secretary or Superintendent and Treasurer of School Moneys	TD Bank North	3983034844
Chapel Hill Security Account	Board President or Vice President, Board Secretary or Superintendent and Treasurer of School Moneys	TD Bank North	3983034637

- 3. DESIGNATION OF OFFICIAL NEWSPAPER FOR LEGAL NOTICES  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10** “RESOLVED, that the Lincoln Park Board of Education designates The Daily Record as the official newspaper for legal notices and The Record be so designated should it be impossible to advertise in The Daily Record for reasons of timely notice, emergency, or other reasons (N.J.S.A 18A:14-19, 22-11, 39-3 and 10:4-8); and

**BE IT FURTHER RESOLVED**, that the board secretary send all notices of any regular, special, or rescheduled meeting to any individual requesting to be placed on a mailing list as provided by N.J.S.A. 10:4-19 and upon the prepayment of a fee of \$30.00 per year. Such requests for notices under this resolution shall terminate at midnight on June 30<sup>th</sup> of each school year.”

- 4. DESIGNATION OF MEETINGS  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10** “WHEREAS, the Lincoln Park Board of Education is directed to meet at least once every two months during the period in which the schools in the district are in session (N.J.S.A 18A:10-6); and

**WHEREAS**, the Open Public Meetings Act requires notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board;

**THEREFORE BE IT RESOLVED**, by the Board of Education, that the following notice of regularly scheduled meetings be adopted:

**NOTICE** is hereby given that a Regular Meeting of the Board of Education of the Borough of Lincoln Park will be held on or about the second and fourth Tuesday of each month commencing at 7:30 p.m., prevailing time;

**BE IT FURTHER RESOLVED**, that the aforesaid notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 92 Ryerson Road, Lincoln Park, New Jersey;

**BE IT FURTHER RESOLVED**, that the aforesaid notice be mailed to the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act;

**BE IT FURTHER RESOLVED**, that the aforesaid notice be filed with the Clerk of the Borough of Lincoln Park.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the regular meetings during the period of May 2009 through April 2010 shall be as listed below:

Tuesday, May 12, 2009	Tuesday, November 10, 2009
Tuesday, May 26, 2009	Tuesday, November 24, 2009
Tuesday, June 9, 2009 <u>7pm</u>	Tuesday, December 15, 2009
Tuesday, June 30, 2009	Tuesday, January 11, 2010
Tuesday, July 28, 2009	Tuesday, January 25, 2010
Tuesday, August 18, 2009	Tuesday, February 9, 2010
Tuesday, September 8, 2009	Tuesday, February 23, 2010
Tuesday, September 22, 2009	Tuesday, March 9, 2010
Tuesday, October 6, 2009	Tuesday, March 23, 2010 <u>7pm</u>
Tuesday, October 20, 2009	Tuesday, April 13, 2010
	Tuesday, April 27, 2010 <u>7pm Reorganization</u>

- NOTES:**
1. Special Public Meetings where official action is taken will be scheduled as needed with proper notice.
  2. Closed Executive Sessions with the public excluded for discussion of personnel and legal matters, will be authorized as needed by resolution during public meetings or by special notice.”

- 5. BOARD POLICIES AND BYLAWS  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education adopts and shall be governed in all actions and business to come before this Board by the written Board Policies, Regulations, and Job Descriptions previously duly adopted and contained in the Board of Education Policy Book.”**

- 6. DISTRICT-WIDE CURRICULUM  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education, approves the following curriculum/programs:**

- DISTRICT CURRICULUM 2009-2010**
- ACCESS (K-8)**
- Art (K-8)**
- Basic Skill Program (K-8)**
- Careers (K-8 Integrated)**
- English as a Second Language (K-8)**
- Guidance (K-8)**
- Health (K-8)**
- Inclusive Preschool**
- Language Arts Literacy (Pre-K-8)**
- Mathematics/Algebra I (K-8)**
- Media/Research Skills (K-8)**
- Music – (K-8)**
- Physical Education (K-8)**
- Science (K-8)**
- Social Studies (K-8)**
- Special Education Resource Room (K-8)**
- Study Skills + (5-8)**
- Speech/Language Program (Pre-K-8)**
- Technology Education (K-8)**
- World Language (K-8)**
- Character Ed (5-8)**
- Dare Program (1, 3 & 5)**

**Social Studies: includes instruction in NJ Civics, History, and Geography under N.J.S.A. 18A:35-3, the United States Constitution under N.J.S.A 18A:6-3, and the Holocaust and genocides under N.J.S.A. 18A-35-28.**

**Health, Safety, and Physical Education: in accordance with N.J.S.A. 18A:35-5, 7, 8**

**Comprehensive Substance Awareness/Abuse Program: alcohol, tobacco and other drug abuse in accordance with N.J.S.A. 18A:40A-1, 2 and N.J.A.C. 6A:16-3.1.**

**Accident/Fire Prevention: in accordance with N.J.S.A 18A:6-2**

**Flag Day: in accordance with N.J.S.A. 18A:36-6**

**Arbor Day: in accordance with N.J.S.A. 18A:36-9**

**Commodore Barry Day: in accordance with N.J.S.A. 18A:36-11, 12**

**Patriotic exercises: in accordance with N.J.S.A. 18A:36-13”**

- 7. DISTRICT-WIDE TEXTBOOKS, SUPPORT MATERIALS, TESTING PROGRAM & READING LISTS  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following textbooks, support materials, testing programs and reading lists for the 2009-2010 school year:**

**TEXTBOOKS AND SUPPORT MATERIALS - 2009-2010**

- LANGUAGE ARTS LITERACY:**
- Pre-K-2 Open Court Reading**  
(Open Court Publishing Co., 2005)
  - 3 Houghton Mifflin Reading**  
Level 3.1 (Anthology: Rewards)  
Level 3.2 (Anthology: Horizons)  
(Houghton Mifflin, 2005)
  - 4 Houghton Mifflin Reading**  
Level 4 (Anthology: Traditions)  
(Houghton Mifflin, 2005)
  - 5 Houghton Mifflin Reading**  
Level 5 (Anthology: Expeditions)  
(Houghton Mifflin, 2005)
  - 5 Houghton Mifflin English**  
English  
(Houghton Mifflin, 2001)
  - 3 Houghton Mifflin Leveled Readers,**  
Themed Paperbacks, Classroom  
Bookshelf, and Themed Tests  
(Houghton Mifflin, 2005)
  - 4 Houghton Mifflin Leveled Readers,**  
Themed Paperbacks, Classroom  
Bookshelf, and Themed Tests  
(Houghton Mifflin, 2005)
  - 5 Houghton Mifflin Leveled Readers,**  
Themed Paperbacks, Classroom  
Bookshelf, and Themed Tests  
(Houghton Mifflin, 2005)
  - 6 Prentice Hall Writing and Grammar:**  
Communication in Action; Copper Edition  
(Prentice Hall, 2004)
  - 7 Prentice Hall Writing and Grammar:**  
Communication in Action; Bronze Edition  
(Prentice Hall, 2004)
  - 8 Prentice Hall Writing and Grammar:**  
Communication in Action; Silver Edition  
(Prentice Hall, 2004)
  - 6 Prentice Hall Literature: Timeless Voices,**  
Timeless Themes; Copper Edition  
(Prentice Hall, 2005)
  - 7 Prentice Hall Literature: Timeless Voices,**

Timeless Themes; Bronze Edition  
(Prentice Hall, 2005)

8 Prentice Hall Literature: Timeless Voices,  
Timeless Themes; Silver Edition  
(Prentice Hall, 2005)

**MATHEMATICS:**

**K-4 Everyday Mathematics**  
(Everyday Learning, 2007)

**5-6 Everyday Mathematics**  
(Everyday Learning, 1999)

**7 Passport to Mathematics**  
(McDougal Littell, 1999)

**7 & 8 Passport to Algebra and Geometry**  
(McDougal Littell, 1999)

**8 Algebra I**  
(McDougal Littell, 2001)

**SCIENCE:**

**K-8 Foss Science Kits**

**7-8 Exploring Physical Science**

**7-8 Exploring Life Science**

**7-8 Exploring Earth Science**  
(Prentice Hall Publishers, 1995)

**SOCIAL STUDIES:**

**K My World**  
(Houghton Mifflin, 2005)

**1 School and Family**  
(Houghton Mifflin, 2005)

**2 Neighborhoods**  
(Houghton Mifflin, 2005)

**3 Communities**  
(Houghton Mifflin, 2005)

**4 New Jersey**  
(Prentice Hall, 2005)

**5 World Studies: The Ancient World**

**5 Medieval Times to Today**

**5 Latin America**

**5 Foundation of Geography**  
(Prentice Hall, 2005)

**6 World History: Medieval and Early Modern Times**  
(McDougal Littell, 2006)

**7 World Explorer: People, Places, and Cultures**  
(Prentice Hall, 2005)

**7 & 8 American Nation**  
(Prentice Hall, 1998)

**SPANISH:**

**K-4 Espanola Para Ti**  
(National Textbook Co., 2000)

6 Discovering Languages - Spanish  
(AMSCO, 1995)

7 VenConmigo – Level 1A Adelante  
(Holt, Rinehart, Winston, 1999)

7-8 VenConmigo – Level 1B – En Camino  
(Holt, Rinehart, Winston, 1999)

**FRENCH:** 5 Discovering Languages – French  
(Amsco, 1995)

7-8 Allez-Viens Level I  
(Holt, Rinehart and Winston, 1996)

**MUSIC:** 5-7 The Music Connection  
(Silver Burdett Ginn, 2000)

**CHARACTER ED:** 5-6 WiseQuotes  
(Wise Skills Resources, 2002)

7-8 Advisor/Advisee Resources  
(Assorted materials & resources)

**STANDARDIZED TESTING**

1) State Mandated

GRADE 3, 4, 5, 6, 7, 8 NJ ASK

2) Local

GRADES 1, 2

New Jersey Proficiency Assessment of State Standards – NJPASS

GRADE 2

Otis Lennon Test of School Ability

**STATE TESTING PREP:**

3 NJASK Prep Reading Comprehension  
3 NJASK Prep Mathematics  
(Buckledown, 2007)

4 NJASK Prep Language Arts Literacy  
4 NJASK Prep Mathematics  
4 NJASK Prep Science  
(Queue, Inc., 2003)

5 GEPA Math Question Quest Level A-5  
5 GEPA Math Question Quest Level B-6  
(LL Teac, Inc., 2002)

8 N.J. GEPA Math Test Rehearsal Level H #1, 2, 3  
(Rally Education, 2004)

8 Measuring Up on N.J. GEPA  
(People’s Publishing Group, 1999)

8 N.J. Language Arts GEPA Workbook  
(Prentice Hall, 2002)

8 N.J. GEPA Writing Coach  
(Educational Design, 2000)

5 – 8 Buckle Down LAL  
5 – 8 Buckle Down Writing  
5 – 8 Buckle Down Math

(Buckle Down Publishing, 2007 & 2009)

5 – 8 NJ ASK LAL Aim Higher  
(Houghton Mifflin, 2007)

5 – 8 NJ ASK Coach  
(Triumph Learning, 2008)

**NOVELS, GRADE 3 (Teacher Read Alouds)**

- |    |   |                            |
|----|---|----------------------------|
| 1. | Mr. Poppers Penguins                      | Richard & Florence Atwater |
| 2. | Muggie Maggie                             | Beverly Cleary             |
| 3. | Charlotte's Web                           | E. B. White                |
| 4. | The Stories Julian Tells                  | Ann Cameron                |
| 5. | Terrible Things, An Allegory of Holocaust | Eve Bunting                |
| 6. | The Magic School Bus Inside the Earth     | Joanna Cole                |

**NOVELS, GRADE 4 (By choice)**

- |    |  |                     |
|----|--|---------------------|
| 1. | The Fighting Ground                              | Avi                 |
| 2. | Charlie and the Chocolate Factory                | Roald Dahl          |
| 3. | The Cricket in Times Square                      | George Selden       |
| 4. | Sarah, Plain and Tall                            | Patricia MacLachlan |
| 5. | Stone Fox  | John Gardiner       |
| 6. | Shiloh   | Phyllis Nolan       |
| 7. | Benjamin Franklin of Old Philadelphia (Optional) | Margaret Cousins    |

**NOVELS, GRADE 5**

- |    |                                     |                    |
|----|-------------------------------------|--------------------|
| 1. | Number the Stars (Mandatory)        | Lois Lowry         |
| 2. | Mixed Up Files (Optional)           | E.L. Konigsburg    |
| 3. | My Side of the Mountain (Optional)  | Jean C. George     |
| 4. | Castle in the Attic (Optional)      | Elizabeth Winthrop |
| 5. | Pinballs                            | Betsy Byars        |
| 6. | On My Honor                         | Marion Dane Bauer  |
| 7. | True Confessions of Charlotte Doyle | Avi                |
| 8. | Tuck Everlasting                    | Natalie Babbitt    |
| 9. | Because of Winn Dixie               | Kate DiCamillo     |

**Summer Reading**

- |     |                                       |                          |
|-----|---------------------------------------|--------------------------|
| 1.  | The Lion, the Witch, and the Wardrobe | C.S. Lewis               |
| 2.  | The Tale of Despereaux                | Kate DiCamillo           |
| 3.  | Whales on Stilts                      | M.T. Anderson            |
| 4.  | Ella Enchanted                        | Gail Carson Levine       |
| 5.  | Among the Hidden                      | Margaret Peterson Haddix |
| 6.  | Inkheart                              | Cornelia Funke           |
| 7.  | Island of the Blue Dolphins           | Scott O'Dell             |
| 8.  | A Week in the Woods                   | Andrew Clements          |
| 9.  | The Cay                               | Theodore Taylor          |
| 10. | Anna's Blizzard                       | Alison Hart              |
| 11. | Project Mulberry                      | Linda Sue Park           |
| 12. | Saffy's Angel                         | Hilary McKay             |
| 13. | Hoot                                  | Carl Hiaasen             |
| 14. | Chasing Vermeer                       | Blue Balliet             |
| 15. | Pictures of Hollis Woods              | Patricia Reilly Giff     |
| 16. | A Long Way from Chicago               | Richard Peck             |
| 17. | Bud, Not Buddy                        | Christopher Paul Curtis  |
| 18. | Honus and Me                          | Dan Gutman               |
| 19. | Two Minute Drill                      | Mike Lupica              |
| 20. | Oh Rats! The Story of Rats and People | Albert Marrin            |
| 21. | Basher 5-2                            | Scott O'Grady            |

**NOVELS, GRADE 6**

- |    |  |                         |
|----|--|-------------------------|
| 1. | Maniac Magee                           | Jerry Spinelli          |
| 2. | Westing Game                           | Ellen Raskin            |
| 3. | White Mountain (Optional)              | John Christopher        |
| 4. | The Witch of Blackbird Pond (Optional) | Elizabeth George Speare |
| 5. | A Wrinkle in Time (Optional)           | Madeline L'Engle        |
| 6. | The Devil's Arithmetic (Mandatory)     | Jane Yolen              |
| 7. | The Sign of the Beaver (Optional)      | Elizabeth George Speare |
| 8. | The Egypt Game                         | Zilpha Keatley Snyder   |

**Summer Reading**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | The Giver  | Lois Lowry         |
| 2.  | Fairest  | Gail Carson Levine |
| 3.  | The Wish Giver                                       | Bill Brittain      |
| 4.  | Inkspell   | Cornelia Funke     |
| 5.  | The White Mountains                                  | John Christopher   |
| 6.  | Mrs. Frisby and the Rats of Nimh                     | Robert C. O'Brien  |
| 7.  | Code Orange  | Caroline B. Cooney |
| 8.  | The Wanderer   | Sharon Creech      |
| 9.  | Flush  | Carl Hiaasen       |
| 10. | Holes  | Louis Sachar       |
| 11. | Shakespeare's Stealer                                | Gary Blackwood     |
| 12. | A Year Down Yonder                                   | Richard Peck       |
| 13. | Esperanza Rising                                     | Pam Munoz Ryan     |
| 14. | Miracle on 49 <sup>th</sup> Street                   | Mike Lupica        |
| 15. | Boy Who Saved Baseball                               | John H. Ritter     |
| 16. | The Wright 3   | Blue Balliet       |
| 17. | Knots in My Yo-Yo String: The Autobiography of a Kid | Jerry Spinelli     |
| 18. | Spellbinder: the Life of Harry Houdini               | Tom Lalicki        |
| 19. | Good Brother, Bad Brother                            | James Cross Giblin |
| 20. | The Outcasts of 19 Schuyler Place                    | E.L. Konigsburg    |
| 21. | One Eyed Cat   | Paula Fox          |
| 22. | Rules  | Cynthia Lord       |
| 23. | Walk Two Moons                                       | Sharon Creech      |
| 24. | Coyote Autumn  | Bill Wallace       |

**NOVELS, GRADE 7**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | The Outsiders (English)                            | S.E. Hinton        |
| 2.  | Tex - (Optional Reading/BSI)                       | S.E. Hinton        |
| 3.  | Rumble Fish (Optional Reading/BSI)                 | S.E. Hinton        |
| 4.  | That Was Then, This Was Now (Optional Reading/BSI) | S.E. Hinton        |
| 5.  | Flowers for Algernon (English)                     | Daniel Keip        |
| 6.  | My Brother Sam is Dead (Social Studies)            | Collier Lincoln    |
| 7.  | The Great Gilly Hopkins (Reading/BSI/Resource)     | Catherine Paterson |
| 8.  | Hatchet (Optional)                                 | Gary Paulsen       |
| 9.  | Selected Short Stories of Poe (English & Reading)  | Edgar Allan Poe    |
| 10. | Selected Short Stories of O'Henry (Reading/BSI)    | O' Henry           |

**Summer Reading**

- |    |  |                          |
|----|--|--------------------------|
| 1. | Tangerine  | Edward Bloor             |
| 2. | The Story of My Life: An Afghan Girl<br>On the Other Side of the Sky | Farah Ahmedi             |
| 3. | City of Ember  | Jeanne DuPrau            |
| 4. | Travel Team  | Mike Lupica              |
| 5. | Fever 1793   | Laurie Halse Anderson    |
| 6. | Among the Imposters  | Margaret Paterson Haddix |
| 7. | Hatchet  | Gary Paulson             |

**NOVELS, GRADE 8**

1.	Animal Farm (Reading/BSI)	George Orwell
2.	Park's Quest (Optional Reading)	Catherine Porter
3.	To Kill a Mockingbird (English)	Harper Lee
4.	Of Mice and Men (English)	John Steinbeck
5.	The Red Pony (Optional Reading)	John Steinbeck
6.	Hiroshima (Social Studies)	John Hersey
7.	The Diary of Anne Frank (Social Studies)	Anne Frank
8.	The Chocolate War (Optional Reading)	Robert Comier
9.	Canyons (Optional Reading)	Gary Paulsen
10.	Light in the Forest (Optional Summer)	Conrad Richter
11.	The River (Optional)	Gary Paulsen
12.	Selected Short Stories of Sherlock Holmes (Reading/BSI)	Sir Arthur Conan Doyle

**Summer Reading**

1.	Star Girl	Jerry Spinelli
2.	Phineas Gage: A Gruesome but True Story About Brain Science	John Fleischman
3.	Things Not Seen	Andrew Clements
4.	Heat	Mike Lupica
5.	Private Peaceful	Michael Morpurgo
6.	House of the Scorpion	Nancy Farmer

**NOVELS, GRADES K-2 – ACCESS**

1.	This is ....series	M. Sasek
2.	Pipi Longstocking	Astrid Lindgren
3.	There's a Map on My Lap	T. Rabe & A. Ruiz
4.	Whoever You Are	Mem Fox
5.	We're Different, We're the Same	B. Kates
6.	This is the Way We Go to School	Edith Baer
7.	Me on the Map	Joan Sweeney
8.	This is the Way We Eat Our Lunch	Edith Baer
9.	Junior Great Book Series	Great Books Foundation

**NOVELS, GRADES 3-4 – ACCESS**

1.	The McMillan Book of Greek Gods & Heroes	McMillan Publishing
2.	D'Aulaire's Book of Greek Myths	Ingri D'Aulaire
3.	Sadako and the Thousand Paper Cranes	Eleanor Coerr
4.	The Illyrian Adventure	Lloyd Alexander
5.	Illiad	Homer and Nick McCarthy
6.	Odyssey	Homer and Geraldine McCaughrean
7.	Frindle	Andrew Clements
8.	The Phantom Tollbooth	N. Juster and J. Feiffer
9.	How the Children Stopped the Wars	Jan Wahl

**NOVELS, GRADES 5-8 – ACCESS**

1.	Wrinkle in Time	Madeline L'Engle
2.	Kids Like Me	Blohm & Lapinsky
3.	La Linea	Ann Jaramillo
4.	On Entruscan Time	Tracy Barrett
5.	Cold River	William Judson
6.	Well of Sacrifice	C. Eboch & B. Barnard
7.	An Audience for Einstein	Mark Wakely
8.	The Chocolate War	Robert Comier
9.	A Separate Peace	John Knowles
10.	3 Cups of Tea	Greg Mortesson
11.	One Thousand Tracings: Healing the Wounds of WW II	Lita Judge
12.	The Arrival	Shaun Tan
13.	Ask Me No Questions	Marina Budkos"

8. PETTY CASH FUNDS  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10** “WHEREAS, there has been established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and WHEREAS, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds. THEREFORE BE IT RESOLVED, that the Lincoln Park Board of Education establishes the following Petty Cash Accounts and direct that they be replenished by the rules and regulations for Petty Cash Funds:

Central Office (checking account)	\$1,000	Signatory: Business Administrator
Middle School	\$ 400	Controlled by: Principal / to be monitored by Business Administrator
Elementary School	\$ 400	Controlled by: Principal / to be monitored by Business Administrator
Special Services	\$ 400	Controlled by Coordinator / to be monitored by Business Administrator

Individual payment amounts shall not exceed the amount set for maximum single expenditures outlined in board policy #6620.”

9. INSURANCE AGENT OF RECORD  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10** “WHEREAS, the finance committee reviewed the following at a meeting held on April 21, 2009.

THEREFORE BE IT RESOLVED, that the Lincoln Park Board of Education designates the following as Insurance Agents for the Lincoln Park Board of Education, commencing July 1, 2009, through June 30, 2010:

- Commercial Insurance: NJPIP - Polaris Galaxy Insurance
- Workers’ Compensation: NJPIP - Polaris Galaxy Insurance
- Employee Health Benefits: State Health Benefits Plan
- Dental: Delta Dental Plan of NJ - IMAC Insurance Management
- Student Accident Insurance: Bollinger Insurance”

- 10. RISK MANAGEMENT CONSULTANT: 2009-2010  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "WHEREAS, the finance committee reviewed the following at a meeting held on April 21, 2009;**

**WHEREAS, the Board is a member of the Pooled Insurance Program of NJ (PIP-NJ) (hereinafter referred to as the Group) and;**  
**WHEREAS, the Consultant has offered to the Board professional risk management consulting services consistent with the industry standard and possesses the requisite education, license, skills and experience and;**  
**WHEREAS, the Board desires professional risk management consulting services and is relying on such representation.**

**THEREFORE BE IT RESOLVED that, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:**

1. The term of this appointment shall commence on July 1, 2009 and shall run until June 30, 2010, and until a successor is appointed and qualified.
2. The Consultant, for and in consideration of the amount stated hereinafter, agrees to provide to the Board as follows:
  - A. Assist the Board in identifying its insurable property and casualty exposures and to recommend professional methods to reduce, assume or transfer the risk of loss.
  - B. Assist the Board in understanding and selecting the insurance coverages available from the Group and otherwise.
  - C. Review with the Board any additional insurance coverages that the Consultant advises should be carried but are not available from the Group.
  - D. Assist the Board in the preparation of applications, statement of values and similar documents requested by the Group, it being understood that this agreement does not include any appraisal work by the Consultant.
  - E. Review the Board's annual insurance assessment as prepared by the Group and assist the Board in preparation of its annual insurance budget.
  - F. Review any loss and engineering reports and generally assist the Board in its loss containment objectives.
  - G. Assist where needed in the settlement of claims.
  - H. Such other matters pertaining to insurance and risk management as may from time to time be necessary.
3. The Board authorizes the Group to pay the Consultant as compensation for services rendered an amount equal to 6% of the Board's annual insured insurance assessments for property and casualty insurance as promulgated by the fund. The said fee shall be paid to the Consultant in four equal payments, at the end of each quarter, by the Fund. (September 30<sup>th</sup>, December 30<sup>th</sup>, March 30<sup>th</sup> and June 30<sup>th</sup>).
4. The Consultant shall provide proof of insurance in form and amount satisfactory to the Board but which shall, in any case, meet the following minimum requirements:
  - (a) General Liability: \$1,000,000
  - (b) Worker's Compensation: Statutory requirements to be met
  - (c) Auto Liability: Minimum limits of \$1,000,000, must include non-owned auto
  - (d) Professional Errors and Omissions: Minimum limit of \$1,000,000
5. For any insurance coverage's authorized by the Board to be placed outside the Group, the Consultant shall receive as compensation the standard brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Group's assessment in computing the fee outlined in 3 above.
6. This agreement may be terminated by either party at any time by mailing to the other, written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this agreement, the Consultant's fees outlined in 3 above shall be prorated to date of termination.

**BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the agreement on behalf of the Board of Education."**

- 11. TAX SHELTERED ANNUITY COMPANIES  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education designates the current Tax Sheltered Annuity Companies as open for enrollment to any Lincoln Park Board of Education employee, for the 2009-2010 school year:”**

Equitable Life	Metropolitan Life	
Lincoln Life	Lincoln Investments	VALIC

- 12. TUITION RATES: 2009-2010  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “WHEREAS, the finance committee reviewed the following at a meeting held on April 21, 2009.**

**THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education establishes the regular and special education tuition rates for the 2009-2010 school year as follows:**

Kindergarten:	\$ 9,809
Grades 1-5:	\$ 12,164
Grades 6-8:	\$ 12,421
Preschool Disabled:	\$ 20,000
Extended year	\$ 4,400
Learning Language Disabled:	\$ 54,043
Extended year	\$ 4,400.”

- 13. COLLECTION AND MAINTENANCE OF PUPIL RECORDS  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education authorizes certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6:3-6.3(a)2:**

1. Personal data, which identify each pupil, enrolled in the school district. These data shall include the pupil’s name, address, date of birth, name of parents, citizenship and sex of pupil. May not include religious or political affiliation of pupil and/or parent unless requested to do so in writing by the parent or adult pupil. May not label pupil illegitimate;
2. Records of daily attendance;
3. Description of pupil progress according to the system of pupil evaluation used in the district; including record grade levels or other program assignments;
4. History and status of physical health complied in accordance with state regulations; include results of physical examination by qualified district employees;
5. Records pursuant to rules and regulations regarding education of educationally handicapped pupils;
6. All other records required by state board of education.”

- 14. PARTICIPATION IN THE MORRIS COUNTY EDUCATIONAL TECHNOLOGY TRAINING CENTER CONSORTIUM  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "WHEREAS, the Lincoln Park School District desires to renew its membership in the Morris County Educational Technology Training Center Consortium;**

**THEREFORE BE IT RESOLVED, that the Board of Education approves membership in the Morris County Educational Technology Training Center Consortium and approves payment of dues and fees as required to effectuate this membership for the 2009-2010 school year."**

- 15. STANDING COMMITTEES (BYLAW 0155)  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 "RESOLVED, that the President shall appoint Board members to serve a one-year term on the following standing board committees which are deemed appropriate for the upcoming year:**

<u><b>Facilities / Finance / Negotiations</b></u>	<u><b>Curriculum / Personnel</b></u>
_____	_____
_____	_____
_____	_____
(Alternate)	(Alternate)
<u><b>Policy / Public Relations</b></u>	<u><b>High School</b></u>
_____	_____
_____	_____
_____	_____
(Alternate)	(Alternate)

**NOTE: The above committees are listed according to board bylaws. It is the board's prerogative to add committees that it feels will meet current district needs; i.e., Technology, etc."**

**V. BUSINESS MEETING**

**E. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR
  - a. **Recommending the approval of the minutes of a regular meeting of the Board of Education held on March 31, 2009.**
  - b. **Recommending the approval of the minutes of a regular meeting of the Board of Education held on April 7, 2009.**
  - c. **Recommending the approval of the minutes of an executive session of the Board of Education held on April 7, 2009.**

**F. Superintendent’s Report**

1. \* Suspension Report
2. Enrollment
3. Changes to Agenda
4. Business Administrator’s Report  
 Fire drills for the month of March, 2009  
 LPES: March 5, 2009 and March 18, 2009  
 LPMS: March 17, 2009 and March 18, 2009

**G. COMMITTEE REPORTS**

	<b>Committee</b>	<b>Chairperson</b>
A	Facilities / Finance / Negotiations	
B	Curriculum / Personnel	
C	Policy / Public Relations	
D	High School	
E	Boonton High School Representative	
F	MCESC	
G	MCSBA	
H	NJSBA	

**H. FIRST PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, Opened at \_\_\_\_\_ P.M.
2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, Closed at \_\_\_\_\_ P.M.

**I. RESOLUTIONS**

**1. ADMINISTRATION**

- a. PERS PENSION OBLIGATION DEFERRAL  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “WHEREAS, the Legislature passed and the Governor signed S-15 as Chapter 22, P.L. 2009 that reduces the State Aid for the Lincoln Park School District for the 2009-2010 school year by an amount of \$93,185; AND WHEREAS, the Legislature passed and the Governor signed S-21 as Chapter 19, P.L. 2009 that provides school districts with two options concerning their obligation to pay the Public Employees Retirement System, namely payment in full by April 30, 2009, or payment of one-half of the pension obligation by April 30, 2009; AND WHEREAS, payment of one-half of the pension obligation requires the district to repay for a deferral schedule which will start in April 2012 and continue for 15 years to repay the deferred portion to the retirement system; AND WHEREAS, deferred payments are subject to normal actuarial growth on accrued liabilities of the pension system, which most recently was a rate of 8.25%; AND WHEREAS, the School Business Administrator has reviewed the cash flow needs of the Lincoln Park School District, the surplus balance position of the district, and the impact of the deferral on future budgets if the district should elect to take the deferral or reject the deferral; NOW BE IT RESOLVED by the Lincoln Park Board of Education that: It hereby rejects the offer of a deferral by the New Jersey Public Employees Retirement System and authorizes the School Business Administrator to pay the 2009 PERS pension obligation in full before April 30, 2009.”**

- b. PROFESSIONAL DAY WORKSHOP ATTENDANCE  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days: WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and WHEREAS, The board of education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees’ duties, current responsibilities and the board’s professional development plan; and WHEREAS, The board of education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and WHEREAS, The board of education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$0.31 per mile is a reasonable rate; and WHEREAS, The board of education has determined that participation at the stated function is in compliance with the district policy on travel. THEREFORE BE IT RESOLVED, That the board of education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:**

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Joan Oliphant	Transportation Meeting, May 12, 2009	\$ 0	30
Kimberly Florit Joan Oliphant	NJASBO Administrative Secretaries Program, May 19, 2009	\$200	100

- c. HOME INSTRUCTORS: 2009-2010  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following list of Home Instructors at the approved home instructor rate of pay, as called, for the 2009-2010 school year:**

**\* Special Ed Certificate**

Ahman, Donna	Foley, Kathy*	Pepe, Arlene*
Alvarez, Jose*	Hey, Nicole	Raymar, Mary Beth
Brocklesby, Paula	Jimenez, Cathy	Schurman, Lucy*
Calandrillo, Anna Mae	Londono, Jaclyn	Schurman, Dave
Cornell, Michele*	Moeller, Lois	Shawah, Rose Lynn*
Epstein, Charles*	Neal, Robert	Smith, Kathryn
	Van Kalsbeck, Barbara**	

- d. SUBSTITUTE PAY RATES: 2009-2010  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “WHEREAS, the finance committee reviewed the following via an update on April 24, 2009. THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the substitute pay scale for the 2009-2010 school year as follows:**

Position	Rate of Pay
Substitute Teacher	\$80.00 per diem for the first ten days, \$90.00 per diem thereafter
Short-Term Teaching Staff Leave Replacement (less than 60 consecutive days)	\$150.00 per diem, no benefits
Substitute Nurse	\$125.00 per diem
Substitute Secretary	\$10.00 per hour
Substitute Cafeteria/Playground Aide	\$8.00 per hour
Substitute Media Aide	\$8.00 per hour
Substitute Custodian	\$15.00 per hour
Substitute Crossing Guard	\$15.00 per hour

- e. REMEDIAL SUMMER SCHOOL PROGRAM  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the establishment of Remedial Summer School positions, to include six (6) Teachers K-8, and one (1) ESL Teacher at the rate of \$33.00 per hour for three (3) hours daily for eighteen (18) days, at the Lincoln Park Elementary School effective July 1, 2009 through July 24, 2009.”**

- f. SUMMER SCHOOL ENRICHMENT PROGRAM  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the establishment of Summer School Enrichment positions to include one (1) Art Teacher for three (3) hours daily for five (5) days, one (1) Language Arts Teacher for three (3) hours daily for five (5) days, one (1) Elementary Teacher for three (3) hours daily for five (5) days, and one (1) Science Teacher for three (3) hours daily for fifteen (15) days, at the Lincoln Park Elementary School effective July 6, 2009 through July 24, 2009.”**

- g. SUMMER ENRICHMENT COURSES  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following Summer Enrichment Courses:**

Course	Grade	Length
Art Studio	Grades 1-5	1 week
Creative Writing	Grades 4-7	1 week
Kitchen Science	Grades 2-5	1 week
Exploring Our Natural World	Grades 3-6	3 weeks

- h. DONATION FROM PEQUANNOCK VALLEY ROTARY  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with gratitude, a donation of \$300.00 from the Pequannock Valley Rotary for the Lincoln Park Middle School drug and alcohol workshop.”**

**2. PERSONNEL**

- a. MATERNITY LEAVE, KOLDYK  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Danielle Koldyk, Grade 5 teacher, Lincoln Park Middle School, for maternity leave beginning September 2, 2009 through November 25, 2009 as sick days, and November 30, 2009 through January 1, 2010 as Family Medical Leave Act, returning to work January 4, 2010.”**

**3. FINANCE**

- a. PAYROLL AND GENERAL ACCOUNT BILLS LIST  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**\* RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:”**

<u>Bills Description</u>	<u>Dated</u>	<u>Check #'s</u>	<u>Totals</u>
Payroll – General	4/9/09	4579	360,690.74
Payroll – Cafeteria	4/9/09	253	2,582.55
FICA – Board Share	4/9/09	4580	5,201.33
FICA – State Share	4/9/09	4581	22,492.50
		<b>Total:</b>	<b>390,967.12</b>
Bills List #1			415,877.12
Bills List #2			30,007.73
Bills List #3			6,665.25
		<b>Total:</b>	<b>452,550.10</b>
		<b>Grand Total:</b>	<b>843,517.22</b>

- b. STUDENT ACTIVITIES BILLS LIST  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**\* RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:”**

<u>Description</u>	<u>Amount</u>
LPMS	407.36

**4. USE OF SCHOOLS**

- a. USE OF FACILITIES REQUESTS  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL PM LN JR

**RESOLUTION 000-09/10 “WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under “Rental of School Facilities” incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.”**

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
<b>A</b>	LP PAL Tournament*	Chapel Hill	Field	Sat & Sun	April 4 & 5, 2009	7:00AM- 7:00PM	None
<b>B</b>	PTO Guy/Girl Event*	LPES	Gym	Thurs	April 9, 2009	5:30PM- 9:30PM	None
<b>C</b>	LP PAL Baseball/ Softball*	LPES	Baseball Field	Mon-Fri	April 9 & 10, 2009 April 13-17, 2009 April 20-24, 2009	5:00PM- 8:00PM	None
<b>D</b>	LP PAL Baseball/ Softball*	LPMS	Softball Field	Mon-Fri	April 9 & 10, 2009 April 13-17, 2009 April 20-24, 2009	5:00PM- 8:00PM	None
<b>E</b>	LP PAL Baseball/ Softball*	Chapel Hill	Field	Mon-Fri	April 9 & 10, 2009 April 13-17, 2009 April 20-22 & 24, 2009	5:00PM- 8:00PM	None
<b>F</b>	LP PAL Baseball/ Softball*	LPES	Baseball Field	Sat	April 11 & 18, 2009	9:00AM- 6:00PM	None
<b>G</b>	LP PAL Baseball/ Softball*	LPMS	Softball Field	Sat	April 11 & 18, 2009	9:00AM- 6:00PM	None
<b>H</b>	LP PAL Baseball/ Softball*	Chapel Hill	Field	Sat	April 11 & 18, 2009	9:00AM- 6:00PM	None
<b>I</b>	LPMS Talent Show	LPMS	APR	Thurs	May 28, 2009	6:30PM- 9:30PM	None
<b>J</b>	American Legion Baseball	LPMS	Baseball Field	Mon, Wed, Fri	May 1, 4, 6, 8, 11, 13, 15, 18, 20, 22, 25, 27, 29, 2009	5:00PM- 8:30PM	None
<b>K</b>	American Legion Baseball	LPMS	Baseball Field	Sun	May 3, 10, 17, 24, 31, 2009	12:00PM- 5:00PM	None

\* For Post-Approval

**J. BOARD DISCUSSION**

**K. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, opened at \_\_\_\_\_ P.M.
2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, closed at \_\_\_\_\_ P.M.

**L. ADJOURNMENT**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
To adjourn the meeting at \_\_\_\_\_ P.M.