

LINCOLN PARK PUBLIC SCHOOLS  
LINCOLN PARK, NEW JERSEY  
MINUTES  
REGULAR MEETING  
7:30 P.M., LINCOLN PARK MIDDLE SCHOOL  
JANUARY 13, 2009

*District Mission Statement*

*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.*

President Mayers called the meeting to order at 7:31 p.m. and he led the board in the pledge of allegiance to the flag. He then read the following statement into the record.

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and the The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

MEMBERS PRESENT: Mr. Mayers, Mr. Reardon, Mr. Bellas, Mr. Gibbons,  
Mr. Lancaster, Mr. Nazzaro and Ms. Nielsen (*arrived at 7:35 p.m.*).

MEMBERS ABSENT: Mr. Avena

ADMINISTRATION: Mr. James Grube and Mr. Michael Donow

OTHERS: None.

There were four members of the public present.

**Minutes**

Trustee Nazzaro, seconded by Trustee Reardon, moved to approve the minutes of a regular meeting of the Board of Education held on December 16, 2008.

A roll call was taken:

YEA: Mr. Nazzaro, Mr. Reardon, Mr. Bellas, Mr. Gibbons,  
Mr. Lancaster, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

Trustee Nazzaro, seconded by Trustee Reardon, moved to approve the minutes of an executive session of the Board of Education held on December 16, 2008.

A roll call was taken:

YEA: Mr. Nazzaro, Mr. Reardon, Mr. Bellas, Mr. Gibbons,  
Mr. Lancaster, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

**Superintendent's Report**

Mr. Grube welcomed Mr. Donow to the district and stated that the business office is running well. He stated that a construction meeting was held to go over final items to be completed. The facilities committee will be meeting to discuss proceeding with the fields project.

**Business Administrator's Report**

Mr. Donow stated that he is pleased to be spending January and February with the district. He indicated that the business office staff changes have progressed and are completed. Mr. Donow noted that he has had good cooperation from the business office staff and anticipates a smooth transition.

**Committee Reports**Curriculum / Personnel:

Ms. Nielsen reported that no meeting had been held.

Policy / Public Relations:

Mr. Nazzaro reported that two policies are on this evening's agenda for approval.

Finance / Facilities:

Mr. Nazzaro reported that no meeting had been held.

MCESC:

Mr. Nazzaro reported that a meeting was held on January 7 at which the following topics were discussed:

- Overview of ESC
- Tuition overview

MCSBA:

Mr. Lancaster reported that a general membership meeting is scheduled for this Thursday in Montville, the topic being negotiating superintendent contracts.

Boonton High School Representative:

Mr. Lancaster reported that a meeting was held yesterday at which the following topics were discussed:

- Construction upgrades
- Morris County improvement authority
- Website upgrades

High School Committee:

Mr. Gibbons reported that the next meeting is scheduled for January 20<sup>th</sup>.

NJSBA:

Mr. Gibbons reported that the next meeting is scheduled for May and they are looking for a northern representative.

Negotiations:

Mr. Reardon reported that no meeting had been held.

**First Public Recognition**

Trustee Nielsen, seconded by Trustee Reardon, moved to open the first public recognition at 7:40 p.m.

No member of the public wished to be recognized.

Trustee Lancaster, seconded by Trustee Bellas, moved to close the first public recognition at 7:40 p.m. The motion was approved by unanimous voice vote.

**Resolutions**

**Administration**

Mr. Gibbons, seconded by Mr. Reardon, moved to consider the following resolution:

**PROFESSIONAL DAY WORKSHOP ATTENDANCE**

RESOLUTION 119-08/09 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

RESOLUTION 000-08/09 "WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and

WHEREAS, The board of education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees' duties, current responsibilities and the board's professional development plan; and

WHEREAS, The board of education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The board of education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$0.31 per mile is a reasonable rate; and

WHEREAS, The board of education has determined that participation at the stated function is in compliance with the district policy on travel.

THEREFORE BE IT RESOLVED, That the board of education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Jolene Gibbs	Morris County Art & Music Teacher In-Service Day: Collage Workshop, January 19, 2009	\$48	---
Patricia Conklin Loni Lopuski	Diabetes Update for School Personnel, January 19, 2009	\$50 each	---

BE IT FURTHER RESOLVED, that the board of education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

A roll call was taken:

YEA: Mr. Gibbons, Mr. Reardon, Mr. Bellas, Mr. Lancaster,  
Mr. Nazzaro, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

Mr. Gibbons, seconded by Mr. Reardon, moved to consider the following resolution:

**DONATION, TELEVISION**

RESOLUTION 120-08/09 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with gratitude, a donation for the Lincoln Park Middle School from John and Diane Karback, LPMS media aide, of a 27" Toshiba television, having an approximate value of \$100."

A roll call was taken:

YEA: Mr. Gibbons, Mr. Reardon, Mr. Bellas, Mr. Lancaster,  
Mr. Nazzaro, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

Mr. Gibbons, seconded by Mr. Reardon, moved to consider the following resolution:

DONATION, \$50

RESOLUTION 121-08/09 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with gratitude, a donation of \$50 from the Splendorio family of Lincoln Park for Judith McNabb's class."

A roll call was taken:

YEA: Mr. Gibbons, Mr. Reardon, Mr. Bellas, Mr. Lancaster,  
Mr. Nazzaro, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

Mr. Gibbons, seconded by Mr. Reardon, moved to consider the following resolution:

CHANGE IN OUT OF DISTRICT PLACEMENT, 2008-2009

RESOLUTION 122-08/09 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves a change in the following out-of-district placement and tuition for the 2008-2009 school year. The original placement was approved by the Board of Education on June 24, 2008. Transportation for out-of-district students has been requested and filed.

COUNTY	SCHOOL	REGULAR TUITION	ID #	Classification	Effective Date
Morris	Calais School	\$39,304.80 (pro-rated)	5042814694 (029144)	AUT	9/4/08 - 12/23/08
Essex	Banyan School	\$35,532.00 (pro-rated)			1/5/09 - 6/19/09

BE IT FURTHER RESOLVED, that the Board President and Business Administrator are authorized to execute the contract on behalf of the Board of Education."

A roll call was taken:

YEA: Mr. Gibbons, Mr. Reardon, Mr. Bellas, Mr. Lancaster,  
Mr. Nazzaro, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

Mr. Gibbons, seconded by Mr. Reardon, moved to consider the following resolution:

OUT OF DISTRICT PLACEMENTS 2008-2009

*Mr. Lancaster questioned the tuition amounts for the first and third students listed. After discussion, the resolution was amended to indicate that the tuition amounts are per diem.*

RESOLUTION 123-08/09 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the following out-of-district placements and tuitions for the 2008-2009 school year. Transportation for out-of-district students has been requested and filed.

COUNTY	SCHOOL	REGULAR TUITION	ID #	Classification	Effective Date
Morris	Shephard Academy	\$236.62 (per diem)	3478602007	ED	12/10/08
Morris	Chancellor Academy	\$50,200.00 (pro-rated)	7195667916	ED	12/22/08
Morris	Morris County College Challenger Program	\$353.00 (per diem)	2957719648	AUT	1/5/09

BE IT FURTHER RESOLVED, that the Board President and Business Administrator are authorized to execute the contract on behalf of the Board of Education."

A roll call was taken:

YEA: Mr. Gibbons, Mr. Reardon, Mr. Bellas, Mr. Lancaster,  
Mr. Nazzaro, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

Mr. Gibbons, seconded by Mr. Reardon, moved to consider the following resolution:

HOME INSTRUCTION, STUDENT #4251787935

RESOLUTION 124-08/09 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction for student State ID#4251787935, at the rate of \$30.00 per hour, for up to ten (10) hours/week, effective December 3, 2008 through January 16, 2009, pending placement."

A roll call was taken:

YEA: Mr. Gibbons, Mr. Reardon, Mr. Bellas, Mr. Lancaster,  
Mr. Nazzaro, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

Mr. Gibbons, seconded by Mr. Reardon, moved to consider the following resolution:

HOME INSTRUCTION, STUDENT #3968492267

RESOLUTION 125-08/09 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction for student State ID#3968492267, at the rate of \$30.00 per hour, for up to ten (10) hours/week, effective December 10, 2008 through January 19, 2009."

A roll call was taken:

YEA: Mr. Gibbons, Mr. Reardon, Mr. Bellas, Mr. Lancaster,  
Mr. Nazzaro, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

**Policy**

Mr. Gibbons, seconded by Mr. Reardon, moved to consider the following resolution:

POLICY 5512.01

RESOLUTION 088-08/09 "WHEREAS, the policy committee reviewed the following on December 5, 2008.

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for second reading and adoption:

Policy 5512.01 – Harassment, Intimidation, and Bullying"

A roll call was taken:

YEA: Mr. Gibbons, Mr. Reardon, Mr. Bellas, Mr. Lancaster,  
Mr. Nazzaro, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

Mr. Gibbons, seconded by Mr. Reardon, moved to consider the following resolution:

POLICY 5755

RESOLUTION 089-08/09 "WHEREAS, the policy committee reviewed the following on December 5, 2008

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for second reading and adoption:

Policy 5755 – Equity in Educational Services and Programs"

A roll call was taken:

YEA: Mr. Gibbons, Mr. Reardon, Mr. Bellas, Mr. Lancaster,  
Mr. Nazzaro, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

**Use of Schools**

Mr. Gibbons, seconded by Mr. Reardon, moved to consider the following resolution:

**USE OF FACILITIES REQUESTS**

RESOLUTION 012-08/09 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time."

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	Girl Scout Meeting	LPES	Art Room, Music Room, ½ Cafeteria & Room 111	Fri	Dec 12, 2008*	5:00PM- 9:00PM	None
B	PTO Girl & Guy Dance	LPES	Gym & Outside Hallway	Fri	Jan 9, 2009*	4:00PM- 11:00PM	None
C	PEC Parent Workshop	LPES	Media Center	Wed	Jan 21, 2009	7:00PM- 9:00PM	None

\* For post approval.

A roll call was taken:

YEA: Mr. Gibbons, Mr. Reardon, Mr. Bellas, Mr. Lancaster,  
Mr. Nazzaro, Ms. Nielsen and Mr. Mayers.

NAY: None

The motion carried 7-0.

**Board Discussion**

Ms. Nielsen noted the large number of high school out of district placements and asked if there is any way some could stay in the district. Mr. Grube responded that he is looking at other districts' programs and noted that he is looking at programs that will benefit not only educational objectives but medical limitations as well.

Mr. Grube noted that the budget process is ongoing and complimented Mr. Tevis spending a lot of time putting as much together as possible before he left and the current administration will fine tune it. Mr. Lancaster noted that a finance committee meeting will need to be held soon. After a brief discussion, a finance committee meeting was scheduled for February 3.

Mr. Mayers reported that not too much is currently happening with the fields project but a facilities committee meeting should be scheduled soon. Mr. Bellas discussed turf as opposed to grass, or a possible combination of the two, and mentioned that some fields may overlap. He also stated that with the current economy, this would be a good time to put the project out to bid.

**Second Public Recognition**

Trustee Bellas, seconded by Trustee Gibbons, moved to open the second public recognition at 7:59 pm.  
The motion was approved by unanimous voice vote.

No member of the public wished to be recognized.

Trustee Nielsen, seconded by Trustee Reardon, moved to close the second public recognition at 7:59 pm.  
The motion was approved by unanimous voice vote.

**Executive Session**

None

**Adjournment**

Trustee Reardon, seconded by Trustee Gibbons, moved to adjourn the meeting at 8:00 pm.  
The motion was approved by unanimous voice vote.

Respectfully submitted,

James W. Grube  
Assistant Board Secretary