

**LINCOLN PARK PUBLIC SCHOOLS  
LINCOLN PARK, NEW JERSEY  
AGENDA  
REGULAR MEETING  
7:30 PM, LINCOLN PARK MIDDLE SCHOOL  
OCTOBER 6, 2009**

*District Mission Statement*

*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.*

**I. CALL TO ORDER**

**II. PLEDGE**

**III. PRESIDING OFFICER**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

**ROLL CALL**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Tom Bellas		
Jack Gibbons		
Kevin Lancaster		
Lou Nazzaro		

Others Present:

James W. Grube, Superintendent  
Nancy Rajoppi-Manno, Business Administrator/Board Secretary

**IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

Roll call vote:

FA    TB    JG    KL    LN    JR    PM

- \* A.    **Recommending the approval of the minutes of a regular meeting of the Board of Education held on August 18, 2009.**
- \* B.    **Recommending the approval of the minutes of an executive session of the Board of Education held on August 18, 2009.**
- \* C.    **Recommending the approval of the minutes of a regular meeting of the Board of Education held on September 8, 2009.**
- \* D.    **Recommending the approval of the minutes of an executive session of the Board of Education held on September 8, 2009.**

**V. SUPERINTENDENT'S REPORT**

- A. Changes to Agenda
- B. Business Administrator's Report
  - Fire Drills for the Month of September, 2009:
    - Lincoln Park Elementary School: September 10, 2009 and September 15, 2009.
    - Lincoln Park Middle School: September 22, 2009 and September 23, 2009.

**VI. COMMITTEE REPORTS**

	<b>Committee</b>	<b>Chairperson</b>
A	Curriculum / Personnel	Tom Bellas
B	Finance / Facilities / Negotiations	Frank Avena
C	Policy / Public Relations	Lou Nazzaro
D	MCESC	Lou Nazzaro
E	NJSBA	Perry Mayers
F	MCSBA	Kevin Lancaster
G	Boonton High School Representative	Kevin Lancaster
H	High School	John Reardon

**VII. PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS**

- 1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, Opened at \_\_\_\_\_ P.M.
- 2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, Closed at \_\_\_\_\_ P.M.

**VIII. RESOLUTIONS**

**A. ADMINISTRATION**

- 1. PROFESSIONAL DAY WORKSHOP ATTENDANCE
  - Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_
  - Roll call vote:
  - FA    TB    JG    KL    LN    JR    PM

**RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:**

**WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and**

**WHEREAS, The Board of Education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees' duties, current responsibilities and the Board's professional development plan; and**

**WHEREAS, The Board of Education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and**

**WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and**

**WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.31 per mile is a reasonable rate; and**

**WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel.**

**THEREFORE BE IT RESOLVED, That the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:**

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Michael Meyer	Working Together Session 2: Creating a Comprehensive Prevention Plan for Schools and Communities, October 22, 2009	---	42
Henry Hernandez	NJ Buildings and Grounds Association meeting, September 23, 2009, October 28, 2009 and November 25, 2009	---	126
Judith DeJosia	Morris County Professional Development Committee presentation, October 9, 2009	---	36
Michael Meyer	MCAEMSA Fall Professional Development Conference, October 8, 2009	---	28
Henry Hernandez	NJSBGA Compliance Workshop, October 16, 2009	---	77
Nancy Rajoppi-Manno	DRTRS meeting, October 1, 2009	---	101
Judith DeJosia	Project Wild, October 17, 2009	\$30	---
Nancy Rajoppi-Manno	(post approve) NJASBO Internal Controls Training, September 1, 2009	---	120
Nancy Rajoppi-Manno	(post approve) ARRA Webinar, September 24, 2009	---	46

**BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."**

- 2. 2009-2010 SCHOOL BUILDING LEVEL OBJECTIVES  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

**\* RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the 2009-2010 School Building Level Objectives for the Lincoln Park Elementary School and the Lincoln Park Middle School."**

- 3. UPDATE TO UNIFORM STATE MEMORANDUM OF AGREEMENT  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the 'Update to Uniform State Memorandum of Agreement' between the Lincoln Park School District and the Lincoln Park Police Department.**

**BE IT FURTHER RESOLVED, that the Board of Education approves submission of this agreement to the Morris County Department of Education."**

- 4. TRANSPORTATION SERVICES, STUDENT #5250903280  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves transportation services from Horizon High School in Livingston, NJ for student State ID #5250903280, placed by the New Jersey Council on Developmental Disabilities into Community Options of Lincoln Park, effective October 1, 2009 through June 25, 2010."**

5. DISTRICT GOALS, 2009-2010  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 “WHEREAS, the Board of Education reviewed the following via an update provided to them on September 25, 2009.**

**THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the Lincoln Park Public Schools District Goals for the 2009 – 2010 school year:**

- ◆ Evaluate and improve the written curriculum throughout the District. Emphasis this year will be in the area of Language Arts and Performing Arts. This will be an ongoing process that will not be completed in one year.
- ◆ Focus the District’s efforts on improving the students’ performance on the State Assessments. The District will strive to meet and exceed the AYP required by the Department of Education. Extra focus will be placed on the special education population.
- ◆ Continue to improve the availability of technology in the District, as well as improving how technology is being used within the classroom.
- ◆ Explore and expand funding opportunities for the District by seeking more grant opportunities.”

6. CHAPEL HILL LEASE AGREEMENT  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

**\* RESOLUTION 000-09/10 “WHEREAS, the Lincoln Park Board of Education (the “Board”) initially entered into a Lease Agreement (“Lease Agreement”) for a term of five (5) years with the Terranova Group, Inc., (“Terranova”) on October 8, 2002, under which Terranova leases a portion of the Board’s Chapel Hill School, located at 31 Chapel Hill Road, Lincoln Park, New Jersey 07035; and**

**WHEREAS, Terranova subsequently exercised its option under said Lease Agreement to extend the term of the lease for an additional five (5) years commencing on July 1, 2008 and extending through June 30, 2013 (the “Lease Extension”), which Lease Extension was approved by New Jersey’s Commissioner of Education (the “Commissioner”), pursuant to N.J.S.A. 18A:20-8.2(b), by letter dated December 11, 2006; and**

**WHEREAS, Terranova has requested to re-negotiate a further extension to supersede said Lease Extension in order to facilitate and share with the Board in the replacement cost of the boiler at the Chapel Hill School; and**

**WHEREAS, the terms of such a further extension have been negotiated and call for a new lease term of five (5) years beginning on July 1, 2010, and extending through June 30, 2015, with an option to extend said term for an additional five (5) years from July 1, 2015, and extending through June 30, 2020 (the “Revised Lease Term”); and**

**WHEREAS, said Revised Lease Term requires the Commissioner’s approval pursuant to N.J.S.A. 18A:20-8.2(b) and, accordingly, is conditioned upon the Board obtaining said approval.**

**NOW, THEREFORE, BE IT RESOLVED that the Lincoln Park Board of Education hereby approves the form of Lease Agreement negotiated for the Revised Lease Term with Terranova Group, Inc. t/a Chapel Hill Academy and authorizes the Board’s administration and legal counsel to submit such form of Lease for the Revised Lease Term with a copy of this Resolution to the Commissioner of Education for approval; and**

**BE IT FURTHER RESOLVED that the Board further authorizes and directs the Board President to execute said Lease for the Revised Lease Term on the Board’s behalf upon the Board’s receipt of the Commissioner’s approval of same.”**

7. TEMP SERVICES, CENTRAL OFFICE  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves an agreement with Adecco, of Parsippany, NJ, for Temp Services for the position of Central Office Receptionist/Secretary at the rate of \$18.66 per hour, four hours per day, Monday thru Friday. This agreement commences on Monday, October 5, 2009 through the return of the central office medical leave employee.**

**BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the agreement on behalf of the Board of Education.”**

**B. PERSONNEL**

1. TEACHER MENTOR, KUNERT - MERINO  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the following teacher to mentor the following first year teacher, effective September 28, 2009 through November 25, 2009:**

<u>Mentor</u>	<u>First Year Teacher</u>
Angela Kunert	Julie Merino”

2. PARAPROFESSIONAL, SHIER  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves Rachel Shier, Paraprofessional, Lincoln Park Elementary School, at a prorated salary of \$23,317.00 (Step 2, certified), effective October 5, 2009 through June 30, 2010.”**

3. MATERNITY LEAVE REPLACEMENT, DEADY  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Jaclyn Deady, as Kindergarten maternity leave replacement teacher, Lincoln Park Elementary School, at a prorated salary of \$48,320 (Step 1, BA), no benefits, effective October 26, 2009 through February 26, 2010.”**

**C. FINANCE**

- 1. COOPERATIVE PURCHASING SHARED SERVICES AGREEMENT: 2009-2010

Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

Roll call vote:

FA TB JG KL LN JR PM

**\* RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Business Administrator, the Lincoln Park Board of Education approves and affixes to the minutes a shared services contract with the Educational Services Commission of Morris County for cooperative purchasing services for the 2009-2010 school year at a fee of \$5,400.**

**BE IT FURTHER RESOLVED, that the Board President and School Business Administrator are authorized to execute the agreement on behalf of the Board of Education."**

- 2. ECLC AUDIT UNDERCHARGE

Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

Roll call vote:

FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education approves payment in the amount of \$906.00 (nine hundred six dollars) to ECLC of New Jersey, due to an audit undercharge for the 2007-2008 school year."**

- 3. TREASURER'S REPORT, APRIL 2009

Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

Roll call vote:

FA TB JG KL LN JR PM

**\* RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the Report of the Treasurer of School Monies for April 2009."**

- 4. SECRETARY'S REPORT, APRIL 2009

Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

Roll call vote:

FA TB JG KL LN JR PM

**\* RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the April 2009 Secretary's Report."**

- 5. CERTIFICATION, APRIL 2009

Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

Roll call vote:

FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 "Pursuant to N.J.A.C. 6:20-2A 10(e), the Board Secretary does certify that the Board Secretary's Report for April 2009 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials."**

**Board Secretary \_\_\_\_\_ Date \_\_\_\_\_**

6. PAYROLL AND GENERAL ACCOUNT BILLS LIST  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

\* RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"

Bills Description	Dated	Check #'s	Totals
<b>Payroll – Cafeteria</b>	<b>9/15/09</b>	<b>265</b>	<b><u>1,031.95</u></b>
		<b>Total:</b>	<b>1,031.95</b>
<b>Payroll – General</b>	<b>9/30/09</b>	<b>5138</b>	<b>364,720.94</b>
<b>Payroll – Cafeteria</b>	<b>9/30/09</b>	<b>266</b>	<b>1,031.95</b>
<b>FICA – Board Share</b>	<b>9/30/09</b>	<b>5139</b>	<b>4,702.85</b>
<b>FICA – State Share</b>	<b>9/30/09</b>	<b>5140</b>	<b><u>22,769.40</u></b>
		<b>Total:</b>	<b>393,225.14</b>
<b>Bills List #1</b>			<b>79,742.19</b>
<b>Bills List #2</b>			<b><u>17,106.60</u></b>
		<b>Total:</b>	<b>96,848.79</b>
		<b>Grand Total:</b>	<b>491,105.88</b>

7. STUDENT ACTIVITIES BILLS LIST  
 Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_  
 Roll call vote:  
 FA TB JG KL LN JR PM

\* RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:"

Description	Amount
<b>LPMS</b>	<b>115.48</b>

**D. USE OF FACILITIES**

1. USE OF FACILITIES REQUESTS

Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

Roll call vote:

FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 “WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under “Rental of School Facilities” incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.”**

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	LPMS parent anti-drug program	LPMS	School-wide	Monday	October 19, 2009	6-10pm	None
B	Girl Scout Daisy Troop Meetings	LPES	Art Room	Mondays	10/5*, 10/19, 11/2, 11/16, 11/30, 12/7, 12/21, 2009 1/11, 1/25, 2/8, 2/22, 3/8, 3/22, 4/5, 4/19, 5/3, 5/17, 6/7, 2010	6-7pm	None
C	Girl Scout Troop 66 Registration	LPES	Café	Tuesday	September 29, 2009*	7-8pm	None

\* For post-approval

**IX. BOARD DISCUSSION**

**X. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, opened at \_\_\_\_\_ P.M.

2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, closed at \_\_\_\_\_ P.M.

**XI. EXECUTIVE SESSION**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

FA TB JG KL LN JR PM

To enter into executive session at \_\_\_\_\_ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. Current Boonton High School Litigation

2. \_\_\_\_\_

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

To return from executive session at \_\_\_\_\_ P.M.

FA TB JG KL LN JR PM

**XII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION**

**XIII. ADJOURNMENT**

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_

To adjourn the meeting at \_\_\_\_\_ P.M.