

**LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
AGENDA
REGULAR MEETING
7:30 PM, LINCOLN PARK MIDDLE SCHOOL
OCTOBER 20, 2009**

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. PLEDGE

III. PRESIDING OFFICER

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

ROLL CALL

Board Members	Present	Absent
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Tom Bellas		
Jack Gibbons		
Kevin Lancaster		
Lou Nazzaro		

Others Present:

James W. Grube, Superintendent
Nancy Rajoppi-Manno, Business Administrator/Board Secretary

IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES

1. Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN JR PM

- * A. **Recommending the approval of the minutes of a regular meeting of the Board of Education held on September 22, 2009.**
- * B. **Recommending the approval of the minutes of an executive session of the Board of Education held on September 22, 2009.**
- * C. **Recommending the approval of the minutes of a regular meeting of the Board of Education held on October 6, 2009.**

V. SUPERINTENDENT'S REPORT

- A. Enrollment Report
- B. * Suspension Report
- C. Changes to Agenda
- D. Business Administrator's Report

VI. PRESENTATIONS

- A. Board Self Evaluation: Joanne Borin, NJSBA
- B. Public Hearing 2008-2009 Schools' Violence & Vandalism Report
- C. Violence & Vandalism Awareness and Red Ribbon Week, October 19-23, 2009
- D. Student Activities: Rachel Canning, Grade 8 and Melanie Ciecuch, Grade 8

VII. COMMITTEE REPORTS

	Committee	Chairperson
A	Curriculum / Personnel	Tom Bellas
B	Finance / Facilities / Negotiations	Frank Avena
C	Policy / Public Relations	Lou Nazzaro
D	MCESC	Lou Nazzaro
E	NJSBA	Perry Mayers
F	MCSBA	Kevin Lancaster
G	Boonton High School Representative	Kevin Lancaster
H	High School	John Reardon

VIII. PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

- 1. Motion by Trustee _____, seconded by Trustee _____, Opened at _____ P.M.
- 2. Motion by Trustee _____, seconded by Trustee _____, Closed at _____ P.M.

IX. RESOLUTIONS

A. ADMINISTRATION

- 1. PROFESSIONAL DAY WORKSHOP ATTENDANCE
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:
WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and
WHEREAS, The Board of Education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees' duties, current responsibilities and the Board's professional development plan; and
WHEREAS, The Board of Education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and
WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

**WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.31 per mile is a reasonable rate; and
 WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel.
 THEREFORE BE IT RESOLVED, That the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:**

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Maureen Link	Best Practices Training – Practical Applied Solutions to Your Challenges, November 11, 2009	\$195	80
Patricia Conklin	Diabetes Update for School Personnel, October 12, 2009 (post-approved)	\$50	---
Nancy Rajoppi-Manno	NJSBA Convention, October 28, 2009	---	254
Grace Marinello	Shared Services Committee meeting, October 20, 2009 (post-approved)	---	20
Grace Marinello	Ed. Partnership, October 28, 2009	---	20
Loni Lopuski	Diabetes Update for School Personnel, October 12, 2009	\$50	---
Roseann Valerian	Morris County Middle School Counselors meeting, October 23, 2009	---	58
Michele Cook	CSI Training, October 21, 2009	---	85
Melissa Capra	Discipline Strategies For The Difficult Young Child, December 2, 2009	\$199	25
Roseann Valerian	“Educate the Educators,” October 16, 2009 (post-approved)	---	32

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above.”

- 2. DONATION: COMPUTER AND MONITOR, NAGLE
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with gratitude, a donation for the Lincoln Park Elementary School from the Nagle family, of technology equipment as follows:
 1 – MAC G-4 Tower Computer with 17-inch monitor, having an approximate value of \$300.”**

- 3. DONATION: COMPUTER AND MONITOR, AVENA
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with gratitude, a donation for the Lincoln Park Middle School from the Avena family, of technology equipment as follows:
 1 – Dell 8300 mini-tower and a 17” flatscreen monitor, having an approximate value of \$500.”**

B. PERSONNEL

- 1. MATERNITY LEAVE REPLACEMENT, FINCK
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Kendra Finck, as Grade 2 maternity leave replacement teacher, Lincoln Park Elementary School, at a prorated salary of \$48,320 (Step 1, BA), no benefits, effective November 9, 2009 through March 26, 2010.”

- 2. TEACHER MENTOR, LANE - FINCK
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following teacher to mentor the following first year teacher, effective November 9, 2009 through March 26, 2010:

<u>Mentor</u>	<u>First Year Teacher</u>
Sharon Lane	Kendra Finck”

- 3. PERMANENT SUBSTITUTE TEACHER, LENOIR
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Danielle Lenoir, Permanent Substitute Teacher, Lincoln Park Elementary School, at a prorated salary of \$18,000, no benefits, effective November 9, 2009 through March 26, 2010.”

- 4. APA COORDINATOR, VAN KALSBECK
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves Barbara Van Kalsbeck, APA Coordinator, at a stipend of \$1,500.00, effective October 12, 2009 through June 30, 2010.”

- 5. BOILERS LICENSE STIPEND - MILTNER
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves a boilers license stipend of \$250.00, prorated, for Lewis Miltner, custodian, effective September 9, 2009.”

6. CAFETERIA / PLAYGROUND AIDE - BLAKELY
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves Marion Blakely, Cafeteria/Playground Aide, Lincoln Park Elementary School, for 2 hours per day, at a rate of \$12.00 per hour, effective October 14, 2009 through June 30, 2010."

7. FAMILY MATH PROGRAM AND TEACHERS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the Family Math Program for the nights of October 6, 13, 20 and 27, 2009, from 6:45 pm to 8:30 pm, to be held at the Lincoln Park Elementary School.

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the following teachers as Family Math Instructors for the 2009-2010 school year, at a rate of \$33.00 per hour, for 15 hours, for a total of \$495.00 each:

Stephanie Gialanella, Lindsay Lafferman, Sharon Lane, Cheryl Lee, Lois Moeller, Nancy Upham, Whitney Zeppetelli."

C. FINANCE

1. DISPOSAL OF EQUIPMENT
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "WHEREAS, district officials have identified that the following items are obsolete and of no value:

<u>Item</u>	<u>ID #</u>	<u>Location</u>
Ricoh Aficio 200	001062	LPES
Canon NP6025	000705	LPES

THEREFORE BE IT RESOLVED, that the School Business Administrator is authorized to remove these items from the fixed asset list."

2. TREASURER'S REPORT, JUNE 2009
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

*** RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the Report of the Treasurer of School Monies for June 2009."**

3. SECRETARY'S REPORT, JUNE 2009
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

*** RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the June 2009 Secretary's Report."**

4. CERTIFICATION, JUNE 2009
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 “Pursuant to N.J.A.C. 6:20-2A 10(e), the Board Secretary does certify that the Board Secretary’s Report for June 2009 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials.”

Board Secretary _____ Date _____

5. PAYROLL AND GENERAL ACCOUNT BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

* RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:”

Bills Description	Dated	Check #'s	Totals
Payroll – General	10/15/09	5203	370,359.90
Payroll – Cafeteria	10/15/09	268	1,031.95
FICA – Board Share	10/15/09	5204	5,136.50
FICA – State Share	10/15/09	5205	22,769.40
		Total:	399,297.75
Bills List #1			356,494.38
Bills List #2			1,243.00
Bills List #3			49.50
		Total:	357,786.88
		Grand Total:	757,084.63

6. STUDENT ACTIVITIES BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

* RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:”

Description	Amount
LPMS	275.00

D. USE OF FACILITIES

1. USE OF FACILITIES REQUESTS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 “WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under “Rental of School Facilities” incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and

THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time."

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	Boy Scouts	LPMS	APR	Thursdays	9/10/09* through 6/10/10	7-9pm	None
B	Boy Scout Committee Meetings	LPMS	Media Ctr.	Thursdays	9/10/09* through 6/10/10	7-9pm	None
C	L.P. Dept. of Health	LPES	Gym, Café, 3 classrooms	Monday	October 26, 2009	3-7pm	None

* For post-approval

X. BOARD DISCUSSION

XI. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

1. Motion by Trustee _____, seconded by Trustee _____, opened at _____ P.M.
2. Motion by Trustee _____, seconded by Trustee _____, closed at _____ P.M.

XII. EXECUTIVE SESSION

1. Motion by Trustee _____, seconded by Trustee _____

FA TB JG KL LN JR PM

To enter into executive session at _____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. Current Boonton High School Litigation
2. _____

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee _____, seconded by Trustee _____

To return from executive session at _____ P.M.

FA TB JG KL LN JR PM

XIII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION

XIV. ADJOURNMENT

1. Motion by Trustee _____, seconded by Trustee _____

To adjourn the meeting at _____ P.M.