

**LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
AGENDA
REGULAR MEETING
7:30 PM, LINCOLN PARK MIDDLE SCHOOL
NOVEMBER 24, 2009**

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. PLEDGE

III. PRESIDING OFFICER

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

ROLL CALL

Board Members	Present	Absent
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Tom Bellas		
Jack Gibbons		
Kevin Lancaster		
Lou Nazzaro		

Others Present:

James W. Grube, Superintendent
Nancy Rajoppi-Manno, Business Administrator/Board Secretary

IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES

1. Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN JR PM

* A. **Recommending the approval of the minutes of a regular meeting of the Board of Education held on November 10, 2009.**

* B. **Recommending the approval of the minutes of an executive session of the Board of Education held on November 10, 2009.**

V. PRESENTATIONS

- A. 2008-2009 Audit Report: Nisivoccia & Company, LLP
- B. Student Activities: Rachel Canning, Grade 8 and Melanie Ciecich, Grade 8

VI. SUPERINTENDENT'S REPORT

- A. Enrollment
- B. * Suspension Report
- C. Business Administrator's Report
 - School Bus Emergency Evacuation Drills
 - Lincoln Park Elementary School: November 23, 2009
 - Lincoln Park Middle School: October 1, 2009
 - Fire Drills for the month of November 2009
 - Lincoln Park Elementary School: November 3, 2009 and November 9, 2009
 - Lincoln Park Middle School: November 9, 2009 and November 20, 2009

VII. COMMITTEE REPORTS

	Committee	Chairperson
A	Curriculum / Personnel	Tom Bellas
B	Finance / Facilities / Negotiations	Frank Avena
C	Policy / Public Relations	Lou Nazzaro
D	MCESC	Lou Nazzaro
E	NJSBA	Perry Mayers
F	MCSBA	Kevin Lancaster
G	Boonton High School Representative	Kevin Lancaster
H	High School	John Reardon

VIII. PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

- 1. Motion by Trustee _____, seconded by Trustee _____, Opened at ____ P.M.
- 2. Motion by Trustee _____, seconded by Trustee _____, Closed at ____ P.M.

IX. RESOLUTIONS

A. ADMINISTRATION

- 1. PROFESSIONAL DAY WORKSHOP ATTENDANCE
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and

WHEREAS, The Board of Education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees' duties, current responsibilities and the Board's professional development plan; and

WHEREAS, The Board of Education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established

by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and
WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.31 per mile is a reasonable rate; and
WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel.
THEREFORE BE IT RESOLVED, That the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Roseann Valerian	DYFS meeting, November 12, 2009*	---	47
James Grube	MCASA Roundtable, November 20, 2009*	---	16
Cindy Roller	Writing Strategies That Work! Practical Ways to Use Six Traits and Mini-Lessons in Your Writing Instruction, January 28, 2010	\$199	---
Karen Bartholomew	NJMEA's "Music! Just Imagine...", February 18, 2010	\$130	---
Michael Meyer	MCAEMSA Winter Professional Development Conference, December 3, 2009	---	36
Nancy Rajoppi-Manno	NJASBO Accountability Regulations, November 17, 2009*	---	58.8

*for post approval.

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

- HOME INSTRUCTION, STUDENT #014575
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team for student ID #014575, provided by Haven Home of Camden, NJ, at the rate of \$30.00 per hour for up to twenty (20) hours per week, effective October 6, 2009 through June 30, 2010."

- HOME INSTRUCTION, STUDENT #7307391225
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team, provided by the High Focus program, for student State ID #7307391225, effective October 28, 2009 through November 30, 2009. Instructional services are provided by PESI of Glassboro, NJ, at the rate of \$30.00 per hour for up to ten (10) hours per week."

- FIELD TRIPS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following LPMS Band & Chorus field trips, at no cost to the district:
 Lincoln Park Tree Lighting, December 3, 2009
 Lincoln Park Nursing Home, December 21, 2009
 Giggles Theater, St. Joseph's Hospital, December 22, 2009."

B. FINANCE

1. ACCEPT COMPREHENSIVE ANNUAL FINANCIAL REPORT: 2008-2009
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "WHEREAS, the Board reviewed the following a delivery on Friday, November 13, 2009.

BE IT THEREFORE RESOLVED, that upon the recommendation of the School Business Administrator, the Lincoln Park Board of Education accepts the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2009 and the auditor's Management Report for the same period."

2. CHANGE ORDER: LPMS ATHLETIC FIELD PROJECT
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "WHEREAS, district officials have determined that the following change orders in connection with the Elementary and Middle Schools renovations project are necessary or recommended;

<u>Change Order #</u>	<u>Type</u>	<u>Contractor</u>	<u>Location</u>	<u>Amount</u>
1	Add	Country View, Inc.	LPMS	\$550.00
		Winterize Irrigation System		

THEREFORE, BE IT RESOLVED, that the Lincoln Park Board of Education post-approves an amendment to the Elementary and Middle Schools renovations project contract total in the amount of the listed change orders."

3. TERMINATE PARTICIPATION UNDER NJSHBP
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Finance Committee, the Lincoln Park Board of Education, in the county of Morris, hereby resolves to terminate its participation in the program (including Prescription Drug and/or Dental Plan) thereby canceling coverage provided by the New Jersey State Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all its active and retired employees.

THEREFORE, BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education shall notify all active employees of the date of their termination of coverage under the program.

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education understands that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education understands that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance program.

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education understands that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission."

4. PAYROLL AND GENERAL ACCOUNT BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

*** RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"**

Bills Description	Dated	Check #'s	Totals
Payroll – General	11/15/09	5306	382,139.52
Payroll – Cafeteria	11/15/09	274	1,031.95
FICA – Board Share	11/15/09	5307	6,014.29
FICA – State Share	11/15/09	5308	22,790.50
		Total:	411,976.26
Bills List #1			184,945.13
Bills List #2			16,098.74
Bills List #3			1,347.66
Bills List #4			10,727.07
		Total:	213,118.60
		Grand Total:	625,094.86

5. STUDENT ACTIVITIES BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA TB JG KL LN JR PM

*** RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:"**

Description	Amount
LPMS	303.18

D. USE OF FACILITIES

1. USE OF FACILITIES REQUESTS

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA TB JG KL LN JR PM

RESOLUTION 000-09/10 “WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under “Rental of School Facilities” incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	Boy Scout Committee	LPMS	Media Ctr	Tuesdays	12/8/09 & 5/11/10	7-9pm	None
B	Boy Scout Committee	LPMS	Room 1	Tuesday	12/15/09	7-9pm	None
C	PTO	LPMS	Media Ctr	Wednesday	3/17/10	5-8:30pm	None
D	Student Council	LPMS	APR	Fridays	12/11/09, 2/5/10 & 3/19/10	7-9pm	None
E	PTO	LPES	Gym & hallway	Thursday	2/11/10	3:30-11pm	None
F	Daisy Scouts	LPES	Room 1	Wednesdays	12/2, 12/16/2009 1/13, 1/27, 2/10, 2/24, 3/10, 3/24, 4/7, 4/21, 5/5 & 5/19, 2010	3:25- 4:45pm	None
G	LPMS Cheerleading	LPMS	APR	Various	11/11, 11/12, 11/16, 11/18 & 11/19/2009*	3-5pm	None
H	LPMS Concerts/setup	LPMS	APR	Various	12/7-10 & 12/14-17/2009	3-11pm	None

* for post-approval.”

X. BOARD DISCUSSION

XI. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

1. Motion by Trustee _____, seconded by Trustee _____, opened at _____ P.M.

2. Motion by Trustee _____, seconded by Trustee _____, closed at _____ P.M.

XII. EXECUTIVE SESSION

1. Motion by Trustee _____, seconded by Trustee _____

FA TB JG KL LN JR PM

To enter into executive session at _____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. Personnel _____

2. _____

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee _____, seconded by Trustee _____

To return from executive session at _____ P.M.

FA TB JG KL LN JR PM

XIII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION

XIV. ADJOURNMENT

1. Motion by Trustee _____, seconded by Trustee _____

To adjourn the meeting at _____ P.M.