

**LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
AGENDA
REGULAR MEETING
7:30 PM, LINCOLN PARK MIDDLE SCHOOL
JANUARY 12, 2010**

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. PLEDGE

III. PRESIDING OFFICER

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

ROLL CALL

Board Members	Present	Absent
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Jack Gibbons		
Kevin Lancaster		
Lou Nazzaro		
Carol Nielsen		

Others Present:

James W. Grube, Superintendent
Nancy Rajoppi-Manno, Business Administrator/Board Secretary

IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES

1. Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA JG KL LN CRN JR PM

- * A. **Recommending the approval of the minutes of a regular meeting of the Board of Education held on December 15, 2009.**
- * B. **Recommending the approval of the minutes of an executive session of the Board of Education held on December 15, 2009.**

V. SUPERINTENDENT’S REPORT

- A. Changes to agenda
- B. Business Administrator’s Report
 - Fire Drills for the month of December 2009.
 - Lincoln Park Elementary School: December 3, 2009 and December 15, 2009.
 - Lincoln Park Middle School: December 18, 2009 and December 22, 2009.

VI. COMMITTEE REPORTS

	Committee	Chairperson
A	Curriculum / Personnel	Carol Nielsen
B	Finance / Facilities / Negotiations	Frank Avena
C	Policy / Public Relations	Lou Nazzaro
D	MCESC	Lou Nazzaro
E	NJSBA	Perry Mayers
F	MCSBA	Kevin Lancaster
G	Boonton High School Representative	Kevin Lancaster
H	High School	John Reardon

VII. PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

- 1. Motion by Trustee _____, seconded by Trustee _____, Opened at ____ P.M.
- 2. Motion by Trustee _____, seconded by Trustee _____, Closed at ____ P.M.

VIII. RESOLUTIONS

A. ADMINISTRATION

- 1. PROFESSIONAL DAY WORKSHOP ATTENDANCE
 - Motion by Trustee _____, seconded by Trustee _____
 - Roll call vote:
 - FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:
WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and
WHEREAS, The Board of Education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees’ duties, current responsibilities and the Board’s professional development plan; and
WHEREAS, The Board of Education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and
WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and
WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.31 per mile is a reasonable rate; and
WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel.
THEREFORE BE IT RESOLVED, That the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Melissa Capra	From Chaos to Classroom Control: Managing Disruptive Classroom Behavior, February 23, 2010	\$199	---
James Grube	NJDOE "Race to the Top" Grant meeting, January 5, 2010*	---	135
Matthew Spencer	NJDOE "Race to the Top" Grant meeting, January 5, 2010*	---	135

*for post approval.

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

- 2. HOME INSTRUCTION, #5261227314
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team for student State ID #5261227314, pending an evaluation, for up to ten (10) hours per week at the rate of \$30.00 per hour by approved school instructors, effective December 8, 2009 through January 8, 2010."

- 3. HOME INSTRUCTION, #1128284897
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves coaching services provided by Revolution New Jersey, Inc. per the Boonton Child Study Team for student State ID #1128284897 for up to four (4) hours per week at a rate of \$59.00 per hour, effective December 1, 2009 through June 30, 2010."

- 4. ADVERTISEMENT, BHS 2009-2010 YEARBOOK
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education authorizes payment of \$280.00 to Boonton High School for a full page advertisement in their 2009-2010 Yearbook."

- 5. HOME INSTRUCTION AND INSTRUCTOR, #8212122937
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves home instruction for student ID #8212122937, for up to ten (10) hours per week, for approximately one month, effective January 4, 2010 through February 4, 2010.
BE IT FURTHER RESOLVED, that Annie Raczko be approved to provide home instruction to student ID #8212122937 at the approved home instruction rate of pay of \$30.00 per hour."

- 6. HOME INSTRUCTION, #3039984271
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team for student State ID #3039984271, for up to ten (10) hours per week, at the rate of \$30.00 per hour by approved school instructors, effective December 17, 2009 through January 8, 2010."

- 7. HOME INSTRUCTION, #8481684604
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team for student State ID #8481684604, for up to ten (10) hours per week, at the rate of \$47.00 per day, effective December 10, 2009 through January 9, 2010.
 BE IT FURTHER RESOLVED, that services will be provided by the Northwest Area School District, Clearbrook Lodge, in Shickshinny, PA."**

- 8. HOME INSTRUCTION, #9936383994
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team for student State ID #9936383994, for up to ten (10) hours per week, at the rate of \$30.00 per hour by approved school instructors, effective December 16, 2009 through January 8, 2010."

- 9. HOME INSTRUCTION, #8599513836
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves an administrative placement for the provision of home instruction per the Boonton Child Study Team for student State ID #8599513836, for up to ten (10) hours per week at the rate of \$30.00 per hour by approved school instructors, effective December 12, 2009 through June 18, 2010."

- 10. DIRECTOR OF SUMMER SCHOOL STIPEND, 2010-2011
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the establishment of Director of Summer School position to be paid a stipend of \$3,000, effective for the 2010-2011 school year."

11. FIELD TRIP, LPMS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following LPMS field trip, at no cost to the district:
 Grade 8, Philadelphia, PA, June 9, 2010."**

12. ABA PROVIDER, 2009-2010
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**Resolution 000-09/10 "RESOLVED that upon recommendation of the Superintendent, the Lincoln Park Board of Education approves the following ABA Provider be added to the provider list, at the approved provider rate of pay, as called for the 2009-2010 school year: Wanda Crump
 BE IT FURTHER RESOLVED, that the Board President and/or the School Business Administrator are authorized to execute the agreement/contract on behalf of the Board of Education."**

13. DISPOSAL OF OUTDATED BOOKS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the disposal of the following outdated materials, including textbooks and/or other reading materials, that have met the Department of Education's requirements for disposal of outdated books:"

Subject	Title	Copyright	Qty.
Spanish	(Ven Conmigo) Adelante Level 1A	1999	66
Spanish	En Camino Level 1B	1999	85
Spanish	Discovering Languages Spanish	1995	100
Math	Everyday Mathematics Reference Books	2002	144
Math	Passport to Mathematics	1999	39
Math	Prentice Hall Middle School Mathematics Books	1995	27
Math	Passport to Algebra and Geometry	1999	20

B. POLICY

1. POLICY 2560
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

*** RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 18, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following new policy for first reading:
 Policy 2560 – Live Animals In Schools"**

- 2. POLICY 2415.03
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for second reading and adoption:
 Policy 2415.03 – Highly Qualified Teachers"**

- 3. POLICY 2423
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for second reading and adoption:
 Policy 2423 – Bilingual and ESL Education"**

- 4. POLICY 3126
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following new policy for second reading and adoption:
 Policy 3126 – Induction Program for Provisional Teachers"**

- 5. POLICY 3240
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for second reading and adoption:
 Policy 3240 – Professional Development"**

- 6. POLICY 3281
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for second reading and adoption:
 Policy 3281 – Inappropriate Staff Conduct"**

- 7. POLICY 3431.3
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following new policy for second reading and adoption:
 Policy 3431.3 – New Jersey’s Family Leave Insurance Program”**

- 8. POLICY 4281
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised policy for second reading and adoption:
 Policy 4281 – Inappropriate Staff Conduct”**

- 9. POLICY 4431.3
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following new policy for second reading and adoption:
 Policy 4431.3 – New Jersey’s Family Leave Insurance Program”**

- 10. REGULATION 2560
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

*** RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 18, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following new regulation for first reading:
 Regulation 2560 – Live Animals in Schools”**

- 11. REGULATION 2423
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised regulation for second reading and adoption:
 Regulation 2423 – Bilingual/ESL Education Programs”**

- 12. REGULATION 3126
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following new regulation for second reading and adoption:
 Regulation 3126 – Induction Program for Provisional Teachers"**

- 13. REGULATION 3240
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised regulation for second reading and adoption:
 Regulation 3240 – Professional Development"**

- 14. REGULATION 3281
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised regulation for second reading and adoption:
 Regulation 3281 – Inappropriate Staff Conduct"**

- 15. REGULATION 4281
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 "WHEREAS, the policy committee reviewed the following on December 4, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following revised regulation for second reading and adoption:
 Regulation 4281 – Inappropriate Staff Conduct"**

C. PERSONNEL

- 1. CHANGE IN STEP ON GUIDE, MARKS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Donna Marks for movement on the guide from Step 6, MA+15 at a salary of \$56,915 to Step 6, MA+30 at a salary of \$58,365, effective February 1, 2010."

2. SUBSTITUTE TEACHERS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following substitute teachers, at the approved substitute teacher rate of pay, as needed, effective January 13, 2010 through June 30, 2010: Karen Ricciardi, Eva Samuels, Christopher Wheeler."

3. MEDICAL LEAVE EXTENSION, NORMAN
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves Ms. Judy Norman, Bookkeeper – Accounts Payable/Receivable, Lincoln Park Board of Education Office, for a continuation of medical leave, effective December 29, 2009 through January 25, 2010 under the Family Medical Leave Act, with health benefits, returning to work January 26, 2010 as per doctor's note received on January 6, 2010 indicating an extension of four weeks."

D. FINANCE

1. DISPOSAL OF EQUIPMENT
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "WHEREAS, district officials have identified that the following items are obsolete and of no value:

<u>Item</u>	<u>ID #</u>	<u>Location</u>
1984 Sylvania TV	00287	LPMS
Savin 9945 DP	000356	BOE

THEREFORE BE IT RESOLVED, that the School Business Administrator is authorized to remove these items from the fixed asset list."

2. PAYROLL AND GENERAL ACCOUNT BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

* RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"

Bills Description	Dated	Check #'s	Totals
Payroll – General	12/15/09	5418	372,279.36
Payroll – Cafeteria	12/15/09	278	1,031.95
FICA – Board Share	12/15/09	5419	5,594.91
FICA – State Share	12/15/09	5420	21,747.87
		Total:	400,654.09
Payroll – General	12/31/09	5421	394,619.01
Payroll – Cafeteria	12/31/09	279	1,031.95
FICA – Board Share	12/31/09	5422	7,187.27
FICA – State Share	12/31/09	5423	21,506.87
		Total:	424,345.10
Bills List #1			223,725.26
Bills List #2			34,537.99
		Total:	258,263.25
		Grand Total:	1,083,262.44

3. STUDENT ACTIVITIES BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

* RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:"

Description	Amount
LPES	528.00

E. USE OF FACILITIES

1. USE OF FACILITIES REQUESTS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	Girl Scouts	LPMS	APR	Friday	2/26/2010	5-9:30pm	None

IX. BOARD DISCUSSION

X. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

- 1. Motion by Trustee _____, seconded by Trustee _____, opened at ____ P.M.
- 2. Motion by Trustee _____, seconded by Trustee _____, closed at ____ P.M.

XI. EXECUTIVE SESSION

- 1. Motion by Trustee _____, seconded by Trustee _____

FA JG KL LN CRN JR PM

To enter into executive session at ____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

- 1. _____

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

- 2. Motion by Trustee _____, seconded by Trustee _____

To return from executive session at ____ P.M.

FA JG KL LN CRN JR PM

XII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION

XIII. ADJOURNMENT

- 1. Motion by Trustee _____, seconded by Trustee _____

To adjourn the meeting at ____ P.M.