

**LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
AGENDA
REGULAR MEETING
7:30 PM, LINCOLN PARK MIDDLE SCHOOL
JANUARY 26, 2010**

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. PLEDGE

III. PRESIDING OFFICER

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

ROLL CALL

Board Members	Present	Absent
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Jack Gibbons		
Kevin Lancaster		
Lou Nazzaro		
Carol Nielsen		

Others Present:

James W. Grube, Superintendent
Nancy Rajoppi-Manno, Business Administrator/Board Secretary
Nathanya Simon, Board Counsel

IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES

1. Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA JG KL LN CRN JR PM

*** A. Recommending the approval of the minutes of a regular meeting of the Board of Education held on January 12, 2010.**

V. PRESENTATIONS

**Student Activities: Rachel Canning, Grade 8 and Melanie Ciecuch, Grade 8
Student Recognition Awards Presentation**

VI. SUPERINTENDENT’S REPORT

- A. Enrollment Report
- B. Suspension Report
- C. Changes to agenda
- D. Business Administrator’s Report

VII. COMMITTEE REPORTS

	Committee	Chairperson
A	Curriculum / Personnel	Carol Nielsen
B	Finance / Facilities / Negotiations	Frank Avena
C	Policy / Public Relations	Lou Nazzaro
D	MCESC	Lou Nazzaro
E	NJSBA	Perry Mayers
F	MCSBA	Kevin Lancaster
G	Boonton High School Representative	Kevin Lancaster
H	High School	John Reardon

VIII. PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

- 1. Motion by Trustee _____, seconded by Trustee _____, Opened at _____ P.M.
- 2. Motion by Trustee _____, seconded by Trustee _____, Closed at _____ P.M.

IX. RESOLUTIONS

A. ADMINISTRATION

- 1. PROFESSIONAL DAY WORKSHOP ATTENDANCE
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:
WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and
WHEREAS, The Board of Education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees’ duties, current responsibilities and the Board’s professional development plan; and
WHEREAS, The Board of Education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and
WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and
WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.31 per mile is a reasonable rate; and
WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel.
THEREFORE BE IT RESOLVED, That the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Michael Meyer	End of Course Algebra Assessment, January 14, 2010*	---	61
Kathleen Jimenez	End of Course Algebra Assessment, January 15, 2010*	---	61
Jill DeBiasse	New Jersey Music Educators Association Conference, February 19, 2010	\$130	---
Paula Brocklesby	New Jersey Music Educators Association Conference, February 19, 2010	\$130	

*for post approval.

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above.”

2. PARTICIPATION IN MORRIS COUNTY SUPERINTENDENTS' MIDDLE SCHOOL LEADERSHIP AWARD PROGRAM
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves district participation in the Morris County Superintendents’ Middle School Leadership Award Program on May 5, 2010, at a cost not to exceed \$300.”

3. HOME INSTRUCTION #31524812937
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team for student State ID #1524812937, for up to ten (10) hours per week at the rate of \$30.00 per hour by approved school instructors, effective January 8, 2010 through February 5, 2010.”

4. HOME INSTRUCTION #5261227314
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team for student State ID #5261227314, for up to ten (10) hours per week at the rate of \$30.00 per hour by approved school instructors, effective January 8, 2010 through January 29, 2010.”

5. HOME INSTRUCTION #6809529509
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision home instruction per the Boonton Child Study Team for student State ID #6809529509 provided by the High Focus Program, for up to ten (10) hours per week, effective January 7, 2010 through January 29, 2010. Instructional services are provided by PESI of Glassboro, NJ, at the rate of \$30.00 per hour for up to two (2) hours per day.”

- 6. DONATION FROM INTERNATIONAL SPECIALTY PRODUCTS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with gratitude, a donation for the Lincoln Park School District from International Specialty Products of Wayne, NJ, of business equipment as follows: 1 Brother Intellifax 4100 Fax/Printer, 1 Brother MFC 820 Fax/Printer/Scanner, 1 Canon 2050 Laser Fax, 1 Canon CFX L4000 Laser Fax, 2 HP P2015 Printers, 1 HP 1320 Printer, 1 HP CP2025 Printer, 1 HP PSC 1350 Printer, 1 HP DJ6940 Printer, and 1 Konica-Minolta BizHub 7255 Network Copier/Printer/Scanner, having an approximate combined value of \$9,000.00.”

B. POLICY

- 1. POLICY 2560
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 “WHEREAS, the policy committee reviewed the following on December 18, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following new policy for second reading and adoption: Policy 2560 – Live Animals in Schools”**

- 2. REGULATION 2560
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 “WHEREAS, the policy committee reviewed the following on December 18, 2009.
 BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following new regulation for second reading and adoption: Regulation 2560 – Live Animals in Schools”**

C. PERSONNEL

- 1. MATERNITY LEAVE, GOMES
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Linda Gomes, Grade 1 teacher, Lincoln Park Elementary School, for maternity leave beginning March 8, 2010 through March 26, 2010 as sick days, and March 29, 2010 through June 18, 2010 under the Family Medical Leave Act, returning to work September 1, 2010.”

- 2. CHANGE IN STEP ON GUIDE, ZEPPELELLI
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Whitney Zeppetelli for movement on the guide from Step 5, BA+30 at a salary of \$52,565 to Step 5, MA at a salary of \$55,465, effective February 1, 2010.”

3. RETIREMENT, LEVINSON
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with regret, the resignation due to retirement of Roberta Levinson, Art Teacher, Lincoln Park Middle School, effective at the end of the workday on June 30, 2010.
 BE IT FURTHER RESOLVED, that Roberta Levinson will receive a payment of \$500.00 as per the LPEA agreement for her early notification to the Board of her intention to retire.”**

D. FINANCE

1. PAYROLL AND GENERAL ACCOUNT BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

*** RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:”**

Bills Description	Dated	Check #'s	Totals
Payroll – General	1/15/10	4569	364,583.97
Payroll – Cafeteria	1/15/10	281	1,031.95
FICA – Board Share	1/15/10	5470	5,110.59
FICA – State Share	1/15/10	5471	22,760.49
		Total:	393,487.00
Bills List #1			236,501.21
Bills List #2			17,132.05
Bills List #3			287.78
		Total:	253,921.04
		Grand Total:	647,408.04

2. STUDENT ACTIVITIES BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

*** RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:”**

Description	Amount
LPMS	170.00

E. USE OF FACILITIES

1. USE OF FACILITIES REQUESTS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 “WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and
 WHEREAS, these requests comply with the policies outlined under “Rental of School Facilities” incorporated into the policies of the Board of Education;**

THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and **THEREFORE BE IT FURTHER RESOLVED**, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	PTO	LPES	Main Hallway	Tuesday	February 2, 2010	6-7pm	None

X. BOARD DISCUSSION

XI. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

1. Motion by Trustee _____, seconded by Trustee _____, opened at ____ P.M.
2. Motion by Trustee _____, seconded by Trustee _____, closed at ____ P.M.

XII. EXECUTIVE SESSION

1. Motion by Trustee _____, seconded by Trustee _____
FA JG KL LN CRN JR PM

To enter into executive session at ____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

- A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)
- B. The general nature of the subject matter to be discussed is as follows:

1. Personnel
2. Boonton High School Litigation
3. _____

- C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee _____, seconded by Trustee _____
To return from executive session at ____ P.M.
FA JG KL LN CRN JR PM

XIII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION

XIV. ADJOURNMENT

1. Motion by Trustee _____, seconded by Trustee _____
To adjourn the meeting at ____ P.M.