

**LINCOLN PARK PUBLIC SCHOOLS
 LINCOLN PARK, NEW JERSEY
 AGENDA
 REGULAR MEETING
 7:30 PM, LINCOLN PARK MIDDLE SCHOOL
 FEBRUARY 9, 2010**

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.

I. CALL TO ORDER

II. PLEDGE

III. PRESIDING OFFICER

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

ROLL CALL

Board Members	Present	Absent
Perry Mayers, President		
John Reardon, Vice President		
Frank Avena		
Jack Gibbons		
Kevin Lancaster		
Lou Nazzaro		
Carol Nielsen		

Others Present:

James W. Grube, Superintendent
 Nancy Rajoppi-Manno, Business Administrator/Board Secretary

IV. APPROVAL OF MINUTES / APPROVAL OF EXECUTIVE MINUTES

1. Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA JG KL LN CRN JR PM

- * A. **Recommending the approval of the minutes of a regular meeting of the Board of Education held on January 26, 2010.**
- * B. **Recommending the approval of the minutes of an executive session of the Board of Education held on January 26, 2010.**

V. SUPERINTENDENT’S REPORT

- A. Changes to agenda
- B. Business Administrator’s Report
 - Fire Drills for the Month of January 2010.
 - Lincoln Park Elementary School: January 7, 2010 and January 14, 2010.
 - Lincoln Park Middle School: January 15, 2010 and January 27, 2010.

VI. COMMITTEE REPORTS

	Committee	Chairperson
A	Finance / Facilities / Negotiations	Frank Avena
B	Curriculum / Personnel	Carol Nielsen
C	Policy / Public Relations	Lou Nazzaro
D	MCESC	Lou Nazzaro
E	NJSBA	Perry Mayers
F	MCSBA	Kevin Lancaster
G	Boonton High School Representative	Kevin Lancaster
H	High School	John Reardon

VII. PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

- 1. Motion by Trustee _____, seconded by Trustee _____, Opened at _____ P.M.
- 2. Motion by Trustee _____, seconded by Trustee _____, Closed at _____ P.M.

VIII. RESOLUTIONS

A. ADMINISTRATION

- 1. PROFESSIONAL DAY WORKSHOP ATTENDANCE
 - Motion by Trustee _____, seconded by Trustee _____
 - Roll call vote:
 - FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:
WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and
WHEREAS, The Board of Education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees’ duties, current responsibilities and the Board’s professional development plan; and
WHEREAS, The Board of Education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and
WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and
WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.31 per mile is a reasonable rate; and
WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel.
THEREFORE BE IT RESOLVED, That the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Wanda Crump	"ABA: A Comprehensive Package," March 2, 2010	\$175	---
Brenda Van Bodegon	"ABA: A Comprehensive Package," March 2, 2010	\$175	---
Angela Kunert	FLENJ Conference, April 9, 2010	\$210	---
Peter Foley	NJECC Annual Conference, March 16, 2010	---	20
James Grube	MCASA Roundtable, January 29, 2010*	---	25
James Grube	MCASA Roundtable, February 26, 2010	---	16

*for post approval.

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

2. SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) COMPLIANCE WAIVER

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2010-2011 school year; and

WHEREAS, the Lincoln Park Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2010-2011 school year."

3. 2010 EXTENDED SCHOOL YEAR PRESCHOOL DISABILITIES PROGRAM

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the establishment of an Extended School Year Preschool Disabilities Program, to include one Preschool Teacher of the Handicapped for four (4) hours daily for 30 days and one teacher assistant for four and one half (4.5) hours daily for thirty (30) days, at the Lincoln Park Elementary School effective June 22, 2010 through August 3, 2010 (no classes July 5, 2010)."

4. 2010 EXTENDED SCHOOL YEAR KITES PROGRAM

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the establishment of an Extended School Year KITES Program, to include one Teacher of the Handicapped for four (4) hours daily for thirty (30) days and two teacher assistants for four and one half (4.5) hours daily for thirty (30) days, at the Lincoln Park Elementary School effective June 22, 2010 through August 3, 2010 (no classes July 5, 2010)."

5. 2010 LLD SUMMER PROGRAM
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the establishment of an LLD Summer Program, to include one Teacher of the Handicapped for four (4) hours daily for 18 days, at the Lincoln Park Elementary School effective July 6, 2010 through July 29, 2010.”

6. 2010 NURSE AND THERAPIST POSITIONS FOR SUMMER PROGRAMS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the establishment of Summer Nurse and Therapist positions, to include one (1) School Nurse, one (1) Occupational Therapist, one (1) Physical Therapist, and one (1) Speech Therapist services to be implemented over a thirty (30) day period, at the Lincoln Park Elementary School effective June 22, 2010 through August 3, 2010 (no classes July 5, 2010).”

7. OUT OF DISTRICT STUDENT, 2009-2010
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the following change of placement and tuition for the 2009-2010 school year as per the Boonton Child Study Team. Transportation has been requested and filed.

County	School/Program	Tuition	District ID #	Classification	Effective Date
Union	Cornerstone Day School	\$310.00/day Prorated	6809529509	BD	2/1/10

BE IT FURTHER RESOLVED, that the Board President and School Business Administrator are authorized to execute the contract on behalf of the Board of Education.”

8. OUT OF DISTRICT SHARED TIME STUDENT, 2009-2010
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09-/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the following shared-time placement and tuition for the 2009-10 school year as per the Boonton Child Study Team. Transportation has been requested and filed.

County	School/Program	Tuition	District ID #	Classification	Effective Date
Passaic	Eastwick Colleges - Paterson Shared time: (\$50/day 92 days)	\$4600	8614436503	SLD	2/1/10

BE IT FURTHER RESOLVED, that the Board President and School Business Administrator are authorized to execute the contract on behalf of the Board of Education.”

- 9. HOME INSTRUCTION, #7307391225
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team as part of the High Focus program for student ID #7307391225. Instructional services are provided by PESI of Glassboro, NJ for up to two (2) hours per day at the rate of \$30.00 per hour effective January 8, 2010 through January 29, 2010.”

- 10. HOME INSTRUCTION, #6357243916
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team as part of the High Focus program for student ID #6357243916. Instructional services are provided by PESI of Glassboro, NJ for up to two (2) hours per day at the rate of \$30.00 per hour effective January 6, 2010 through January 29, 2010.”

- 11. HOME INSTRUCTION, #4886244338
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team for student ID #4886244338 for up to ten (10) hours per week at the home instruction rate of \$30.00 per hour, by approved school instructors, effective January 19, 2010 through April 14, 2010.”

- 12. HOME INSTRUCTION, #7629604646
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction per the Boonton Child Study Team as per a court order for student ID #7629604646, effective January 21, 2010 through February 5, 2010.”

- 13. HOME INSTRUCTION, #8212122937
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves continued home instruction for student ID #8212122937, for up to ten (10) hours per week, for approximately 1 month, effective February 4, 2010 through March 4, 2010. BE IT FURTHER RESOLVED, that Annie Raczko be approved to provide home instruction to student ID #8212122937 at the approved home instruction rate of pay of \$30.00 per hour.”

- 14. AM PRESCHOOL TUITION STUDENT
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-accepts the following student, on a tuition basis in the amount of \$1,000 per annum (prorated), into the AM/Preschool Program in the Lincoln Park Elementary School effective February 2, 2010: SR
 BE IT FURTHER RESOLVED, that the Board President and the Business Administrator are authorized to execute the contract on behalf of the Board of Education.”**

- 15. LPMS FIELD TRIPS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

**RESOLUTION 000-09/10, RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following LPMS field trips at no cost to the Board of Education:
 Friday, April 23, 2010 - Jazz Band and Chorus to Rockaway Mall
 Friday, May 28, 2010 – Gr. 7/8 Band and Performing Arts to Dorney Park, PA
 Thursday, June 10, 2010 - Gr. 8 to Great Wolf Lodge, Scotrun, PA”**

B. PERSONNEL

- 1. DIRECTOR OF SUMMER SCHOOL, KAYE
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Joddi Kaye, Director of Summer School, at a stipend of \$3,000.00, effective July 1, 2010 through July 31, 2010.”

- 2. TERMINATION OF EMPLOYMENT, NORMAN
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the action of the Superintendent confirming the abandonment of position and termination of employment of Judy Norman, Bookkeeper-Accounts Payable/Receivable, Lincoln Park Public Schools, effective at the end of the workday on January 26, 2010.”

C. FINANCE

- 1. COMPREHENSIVE MAINTENANCE PLAN AND M-1 REPORT
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

*** RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the submission of the Comprehensive Maintenance Plan and the M-1 Report to the Morris County Department of Education.”**

2. BUDGET GUIDELINES, 2010-2011
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “WHEREAS, the finance committee reviewed the following at a meeting held on February 3, 2010;

BE IT THEREFORE RESOLVED, that the Lincoln Park Board of Education adopt budget guidelines for the 2010-2011 school year as follows:

1. Provide funding for all programs required by state and federal mandate and Board policy as reflected by the district’s mission statement.
2. Build the budget from a zero base; requiring justification for all line items, including contingencies for unanticipated needs.
3. Maintain free balance at 2 percent, the current maximum level allowed by law.
4. Continue to be prudent in the expenditure of district funds, respecting its impact on local taxpayers.
5. Provide funds necessary for maintenance of district facilities.
6. Continue to provide funding for programs and services as we strive for educational excellence.”

3. CONTRACT WITH NJDOE EARLY CHILDHOOD SPECIAL EDUCATION
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves a contract with the New Jersey Department of Education, Early Childhood Special Education Outcome Study, to perform an assessment of students and submit outcome data related to the provision of preschool special education and related services.

BE IT FURTHER RESOLVED, that the NJDOE will reimburse LEAs for allowable costs associated with the study.

BE IT FURTHER RESOLVED, that the Lincoln Park Borough School District will be reimbursed a maximum of \$2,012. which is based on the district’s December 1st total preschool special education population.”

4. TRANSFERS
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

RESOLUTION 000-09/10 “RESOLVED, that the Lincoln Park Board of Education authorizes the following transfers within the 2009-2010 budget in compliance with N.J.A.C. 6:20-2.”

Account	Description	Adjusted Budget	From	To	Additional	Revised Budget
11-000-261-420-61	Repairs-CH	1,000.00	222.00			778.00
11-000-261-615-60	Minor Equipment	700.00		222.00		922.00
11-000-222-340-03	Purch Tech. Serv. ES	900.00	68.30			831.70
11-000-222-610-03	Supplies ES	5,840.00		68.30		5,908.30
11-000-240-615-02	Minor Equipment:MS	4,563.00	25.00			4,538.00
11-000-240-890-02	Other Objects	750.00		25.00		775.00
11-000-262-490-62	Water/Sewer MS	3,000.00	250.00			2,750.00
11-000-262-620-42	Heat-MS	125,000.00		250.00		125,250.00

11-190-100-270-00	Health Benefits	710,048.00	905.25		709,142.75
11-204-100-270-00	Health Benefits	99,947.75		905.25	100,853.00
11-204-100-260-00	Worker's Comp	6,037.00	560.75		5,476.25
11-204-100-220-00	Social Security	14,609.25		560.75	15,170.00
11-204-100-610-00	General Supplies	7,459.00	14.95		7,444.05
11-204-100-615-00	Minor Equipment	160.00		14.95	174.95
11-213-100-615-00	Minor Equipment-Resource Rm	340.00	38.90		301.10
11-213-100-610-00	General Supplies	1,893.00		38.90	1,931.90
		982,247.00	2,085.15	2,085.15	0.00 982,247.00

5. PAYROLL AND GENERAL ACCOUNT BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

* RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"

Bills Description	Dated	Check #'s	Totals
Payroll – General	1/31/10	5512	365,622.54
Payroll – Cafeteria	1/31/10	283	1,031.95
FICA – Board Share	1/31/10	5513	5,184.62
FICA – State Share	1/31/10	5514	22,765.94
		Total:	394,605.05
Bills List #1			210,108.67
Bills List #2			4,807.70
Bills List #3			0
Bills List #4			40,889.91
		Total:	255,806.28
		Grand Total:	650,411.33

6. STUDENT ACTIVITIES BILLS LIST
 Motion by Trustee _____, seconded by Trustee _____
 Roll call vote:
 FA JG KL LN CRN JR PM

* RESOLUTION 000-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:"

Description	Amount
LPMS	175.00

IX. BOARD DISCUSSION

X. SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

- Motion by Trustee _____, seconded by Trustee _____, opened at _____ P.M.
- Motion by Trustee _____, seconded by Trustee _____, closed at _____ P.M.

XI. EXECUTIVE SESSION

- 1. Motion by Trustee _____, seconded by Trustee _____
FA JG KL LN CRN JR PM

To enter into executive session at ____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

- A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)
- B. The general nature of the subject matter to be discussed is as follows:

- 1. Personnel
- 2. Legal Matters
- 3. _____

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

- 2. Motion by Trustee _____, seconded by Trustee _____
To return from executive session at ____ P.M.
FA JG KL LN CRN JR PM

XII. RESOLUTIONS EMANATING FROM EXECUTIVE SESSION

XIII. ADJOURNMENT

- 1. Motion by Trustee _____, seconded by Trustee _____
To adjourn the meeting at ____ P.M.