

LINCOLN PARK PUBLIC SCHOOLS  
LINCOLN PARK, NEW JERSEY  
MINUTES  
REGULAR MEETING  
7:30 P.M., LINCOLN PARK MIDDLE SCHOOL  
OCTOBER 20, 2009

*District Mission Statement*  
*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.*

President Mayers called the meeting to order at 7:32 p.m. and he led the board in the pledge of allegiance to the flag. He then read the following statement into the record.

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and the The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

MEMBERS PRESENT: Mr. Mayers, Mr. Avena (*exited the meeting at 8:34 p.m.*), Mr. Bellas, Mr. Gibbons, Mr. Lancaster and Mr. Nazzaro.

MEMBERS ABSENT: Mr. Reardon

ADMINISTRATION: Mr. James Grube (arrived at 7:37 p.m.), Ms. Nancy Rajoppi-Manno and Mr. Michael Meyer.

There were six members of the public present.

**Minutes**

Trustee, Lancaster, seconded by Trustee Bellas, moved to approve the minutes of a regular meeting of the Board of Education held on September 22, 2009.

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro, and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee, Lancaster, seconded by Trustee Bellas, moved to approve the minutes of an executive session of the Board of Education held on September 22, 2009.

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro, and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to approve the minutes of a regular meeting of the Board of Education held on October 6, 2009.

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro, and Mr. Mayers.

NAY: None

The motion carried 6-0.

**Superintendent's Report**

Mr. Grube reported that the athletic field will be seeded and fertilized at the end of the week. He also reported that the regulator pump for the boiler at LPES has been replaced.

**Business Administrator's Report**

Ms. Rajoppi-Manno distributed badges for the NJSBA convention and reviewed required courses for board members.

**Presentations**

- A. Ms. Joanne Borin, from the New Jersey School Boards Association, reviewed the results of the board self-evaluation, which indicate that the board and the community are working well together. Mr. Mayers commented that the board is cohesive and the self-evaluation shows this.
- B. Mr. Grube reviewed the 2008-2009 Violence and Vandalism Report. He reported that there were no acts of vandalism, and in the violence category, one incident at LPES and five at LPMS, all of which were minor. Mr. Grube is pleased with the schools and stated that they are being run very well.
- C. Red Ribbon Week is October 19-23. Several activities are planned for the week.
- D. Melanie Ciecuch and Rachel Canning, both 8<sup>th</sup> graders, were present to report on student activities. Melanie stated that the students took a survey regarding Red Ribbon Week and most of the school thought it was really helpful. The week's events started with a walk to school day on Monday and each day there were different themes for dressing up. Melanie noted that many faculty members participated in the events and themes as well as students. Monday was wear red day, Tuesday was "Turn your Back on Drugs" and students wore their clothes backwards or inside out. Wednesday was "Wacky Socks Day". Thursday was "Team Up Against Drugs" and students wore their favorite team jerseys. Peace Links were sold during lunch time and the links are being put together to form a chain to show the school's opposition to drugs and violence. Rachel Canning reported on sports at LPMS. Girls soccer has struggled this season, but Boys soccer did pretty well with a record of 5-2. Cross Country is having a tough season as well; boys have just 2 wins. Field Hockey, however is having their best season in years with 5 wins, 3 losses and 1 tie.  
Mr. Grube thanked Melanie and Rachel for their presentation.

**Committee Reports****A. Curriculum / Personnel:**

Mr. Bellas reported that the central office will be fully staffed on Thursday, October 22<sup>nd</sup>, as the staff member on medical leave will be returning.

**B. Finance / Facilities / Negotiations:**

Mr. Avena reported no meeting had been held. Mr. Grube reported on the status of the LPMS fields.

**C. Policy / Public Relations**

No meeting, no report.

**D. MCESC:**

Mr. Nazzaro reported that a meeting was held on October 7<sup>th</sup>. Discussion of the purchase of bio-diesel fuel vehicle ensued.

**E. NJSBA:**

No meeting was held. The NJSBA convention is October 28<sup>th</sup> to October 30<sup>th</sup>.

**F. MCSBA:**

No meeting was held. The next meeting is scheduled for Thursday, November 12<sup>th</sup>, topic: graduation requirements and assessments.

**G. Boonton High School Representative:**

No meeting.

H. High School Committee:

Mr. Lancaster reported that a meeting was held on October 13<sup>th</sup> at which the following topics were discussed:

- Mr. Modla discussed the Freshman experience for their first six weeks of school
- Department updates are on line
- Goals and Action of the district
- Class jump
- Veterans Day Program to be held November 10<sup>th</sup>, 2009
- Open house on October 22<sup>nd</sup> and shadowing November 16<sup>th</sup> thru November 19<sup>th</sup>
- Violence prevention week
- Travelers grant received for focus on Language arts and Teacher Training
- LPMS math book on line.

**First Public Recognition**

Trustee Lancaster, seconded by Trustee Bellas, moved to open the first public recognition at 8:25 p.m. The motion was approved by unanimous voice vote.

No member of the public wished to be recognized.

Trustee Bellas, seconded by Trustee Lancaster, moved to close the first public recognition at 8:25 p.m. The motion was approved by unanimous voice vote.

**Resolutions**

Administration

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

**PROFESSIONAL DAY WORKSHOP ATTENDANCE**

RESOLUTION 086-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and

WHEREAS, The Board of Education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees' duties, current responsibilities and the Board's professional development plan; and

WHEREAS, The Board of Education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.31 per mile is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel.

THEREFORE BE IT RESOLVED, That the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Maureen Link	Best Practices Training – Practical Applied Solutions to Your Challenges, November 11, 2009	\$195	80
Patricia Conklin	Diabetes Update for School Personnel, October 12, 2009 (post-approved)	\$50	---
Nancy Rajoppi-Manno	NJSBA Workshop, October 28, 2009	---	254
Grace Marinello	Shared Services Committee meeting, October 20, 2009 (post-approved)	---	20
Grace Marinello	Ed. Partnership, October 28, 2009	---	20
Loni Lopuski	Diabetes Update for School Personnel, October 12, 2009 (post-approved)	\$50	---

Roseann Valerian	Morris County Middle School Counselors meeting, October 23, 2009	---	58
Michele Cook	CSI Training, October 21, 2009	---	85
Melissa Capra	Discipline Strategies For The Difficult Young Child, December 2, 2009	\$199	25
Roseann Valerian	"Educate the Educators," October 16, 2009 (post-approved)	---	32

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

DONATION: COMPUTER AND MONITOR, NAGLE

RESOLUTION 087-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with gratitude, a donation for the Lincoln Park Elementary School from the Nagle family, of technology equipment as follows:

1 – MAC G-4 Tower Computer with 17-inch monitor, having an approximate value of \$300."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

DONATION: COMPUTER AND MONITOR, AVENA

RESOLUTION 088-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with gratitude, a donation for the Lincoln Park Middle School from the Avena family, of technology equipment as follows:

1 – Dell 8300 mini-tower and a 17" flatscreen monitor, having an approximate value of \$500."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 5-0-1 with Mr. Avena abstaining.

Personnel

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

MATERNITY LEAVE REPLACEMENT, FINCK

RESOLUTION 110-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Kendra Finck, as Grade 2 maternity leave replacement teacher, Lincoln Park Elementary School, at a prorated salary of \$48,320 (Step 1, BA), no benefits, effective November 9, 2009 through March 26, 2010."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

TEACHER MENTOR, LANE - FINCK

RESOLUTION 111-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following teacher to mentor the following first year teacher, effective November 9, 2009 through March 26, 2010:

<u>Mentor</u>	<u>First Year Teacher</u>
Sharon Lane	Kendra Finck"

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

PERMANENT SUBSTITUTE TEACHER, LENOIR

RESOLUTION 112-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Danielle Lenoir, Permanent Substitute Teacher, Lincoln Park Elementary School, at a prorated salary of \$18,000, no benefits, effective November 9, 2009 through March 26, 2010."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

APA COORDINATOR, VAN KALSBECK

RESOLUTION 113-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves Barbara Van Kalsbeck, APA Coordinator, at a stipend of \$1,500.00, effective October 12, 2009 through June 30, 2010."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

BOILERS LICENSE STIPEND - MILTNER

RESOLUTION 114-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves a boilers license stipend of \$250.00, prorated, for Lewis Miltner, custodian, effective September 9, 2009."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

CAFETERIA / PLAYGROUND AIDE - BLAKELY

RESOLUTION 115-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves Marion Blakely, Cafeteria/Playground Aide, Lincoln Park Elementary School, for 2 hours per day, at a rate of \$12.00 per hour, effective October 14, 2009 through June 30, 2010."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

FAMILY MATH PROGRAM AND TEACHERS

RESOLUTION 116-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the Family Math Program for the nights of October 6, 13, 20 and 27, 2009, from 6:45 pm to 8:30 pm, to be held at the Lincoln Park Elementary School. BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the following teachers as Family Math Instructors for the 2009-2010 school year, at a rate of \$33.00 per hour, for 15 hours, for a total of \$495.00 each:

Stephanie Gialanella, Lindsay Lafferman, Sharon Lane, Cheryl Lee,

Lois Moeller, Nancy Upham, Whitney Zeppetelli."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Finance

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

DISPOSAL OF EQUIPMENT

RESOLUTION 097-09/10 "WHEREAS, district officials have identified that the following items are obsolete and of no value:

<u>Item</u>	<u>ID #</u>	<u>Location</u>
Ricoh Aficio 200	001062	LPES
Canon NP6025	000705	LPES

THEREFORE BE IT RESOLVED, that the School Business Administrator is authorized to remove these items from the fixed asset list."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

TREASURER'S REPORT, JUNE 2009

RESOLUTION 098-09/10 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the Report of the Treasurer of School Monies for June 2009."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

SECRETARY'S REPORT, JUNE 2009

RESOLUTION 099-09/10 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the June 2009 Secretary's Report."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

CERTIFICATION, JUNE 2009

RESOLUTION 100-09/10 "Pursuant to N.J.A.C. 6:20-2A 10(e), the Board Secretary does certify that the Board Secretary's Report for June 2009 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials."

Board Secretary \_\_\_\_\_ Date \_\_\_\_\_

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

**PAYROLL AND GENERAL ACCOUNT BILLS LIST**

RESOLUTION 101-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"

Bills Description	Dated	Check #'s	Totals
Payroll – General	10/15/09	5203	370,359.90
Payroll – Cafeteria	10/15/09	268	1,031.95
FICA – Board Share	10/15/09	5204	5,136.50
FICA – State Share	10/15/09	5205	22,769.40
		Total:	399,297.75
Bills List #1			356,494.38
Bills List #2			1,243.00
Bills List #3			49.50
		Total:	357,786.88
		Grand Total:	757,084.63

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers (*abstained on P.O. #000353*).

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

**STUDENT ACTIVITIES BILLS LIST**

RESOLUTION 102-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:"

Description	Amount
LPMS	275.00

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Use of Facilities

Trustee Lancaster, seconded by Trustee Bellas, moved to consider the following resolution:

**USE OF FACILITIES REQUESTS**

RESOLUTION 011-09/10 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and

WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education;

THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and

THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time."

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	Boy Scouts	LPMS	APR	Thursdays	9/10/09* through 6/10/10	7-9pm	None
B	Boy Scout Committee Meetings	LPMS	Media Ctr.	Thursdays	9/10/09* through 6/10/10	7-9pm	None
C	L.P. Dept. of Health	LPES	Gym, Café, 3 classrooms	Monday	October 26, 2009	3-7pm	None

\* For post-approval

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

**Board Discussion**

Mr. Grube discussed three assembly bills currently in the hopper: A-4140, A-4142, & A-1489. Mr. Gibbons stated that Dr. Johnson is doing a great job in Boonton. Mr. Mayers mentioned the State Health Benefits Plan; alternative options are being researched by IMAC Agency. Mr. Bellas commented the presentation on the evening of October 19<sup>th</sup> at LPMS was excellent. Mr. Lancaster inquired about student ID's and the POS system for the cafeterias. Mr. Grube referenced a news article regarding purchasing via state contract. As of December 1<sup>st</sup>, the state has a contract with Staples online for the purchasing of incidentals.

**Second Public Recognition**

Trustee Lancaster, seconded by Trustee Gibbons, moved to open the second public recognition at 8:35 p.m. The motion was approved by unanimous voice vote.

Carol Nielsen, 52 Robertson Way

Ms. Nielsen inquired about the assembly bills and the DEP tax assessment on boilers.

Trustee Bellas, seconded by Trustee Lancaster, moved to close the second public recognition at 8:43 p.m. The motion was approved by unanimous voice vote.

**Executive Session**

Trustee Lancaster, seconded by Trustee Bellas, moved to enter into executive session at 9:01 p.m. The motion was approved by unanimous voice vote.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. Personnel

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

Trustee Bellas, seconded by Trustee Lancaster, moved to return from executive session at 8:49 p.m. The motion was approved by unanimous voice vote.

**Adjournment**

Trustee Lancaster, seconded by Trustee Gibbons, moved to adjourn the meeting at 8:50 p.m. The motion was approved by unanimous voice vote.

Respectfully submitted,

Nancy Rajoppi-Manno  
Board Secretary