

LINCOLN PARK PUBLIC SCHOOLS  
LINCOLN PARK, NEW JERSEY  
MINUTES  
REGULAR MEETING  
7:30 P.M., LINCOLN PARK MIDDLE SCHOOL  
NOVEMBER 10, 2009

*District Mission Statement*  
*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectations that all students will achieve the New Jersey Core Curriculum Content Standards at all grade levels.*

President Mayers called the meeting to order at 7:37 p.m. and he led the board in the pledge of allegiance to the flag. He then read the following statement into the record.

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and the The Record and posted at the Board of Education Administrative Offices and filed with the Town Clerk.

MEMBERS PRESENT: Mr. Mayers, Mr. Avena, Mr. Bellas,  
Mr. Gibbons, Mr. Lancaster and Mr. Nazzaro.

MEMBERS ABSENT: Mr. Reardon

ADMINISTRATION: Mr. James Grube and Ms. Nancy Rajoppi-Manno.

OTHERS: John Croot, Board Counsel

There was one member of the public present.

**Minutes**

Trustee, Lancaster, seconded by Trustee Bellas, moved to approve the minutes of a regular meeting of the Board of Education held on October 20, 2009.

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro, and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee, Lancaster, seconded by Trustee Bellas, moved to approve the minutes of an executive session of the Board of Education held on October 20, 2009.

A roll call was taken:

YEA: Mr. Lancaster, Mr. Bellas, Mr. Avena, Mr. Gibbons, Mr. Nazzaro, and Mr. Mayers.

NAY: None

The motion carried 6-0.

**Superintendent's Report**

Mr. Grube reported the enrollment figures for the month of September at Boonton High School. Students raised \$422 for the Battered Women's Service of Morris County. A finance/facility committee meeting is scheduled for November 24<sup>th</sup>, at which the topics will be finalizing the LPMS fields project and the district audit. The LP health department use of the LPMS gym on November 7th and absenteeism reporting was discussed.

**Business Administrator's Report**

Ms. Rajoppi-Manno reported that fire drills were held in both schools for the month of October, 2009. She also stated that board member summary reports for the New Jersey School Boards Convention should be forwarded to her office ASAP. The 2008-2009 audit will be presented to the Board by Nisivoccia & Company at the November 24<sup>th</sup> meeting.

**Committee Reports****A. Curriculum / Personnel:**

Mr. Bellas updated the board on business office personnel.

**B. Finance / Facilities / Negotiations:**

Mr. Avena reported that no meeting had been held. He stated that the fields have been re-seeded and fertilized and a quote to winterize the irrigation system has been obtained. He also stated that the boiler at the elementary school is running with some minor adjustments to be resolved.

**C. Policy / Public Relations**

No meeting, no report.

**D. MCESC:**

Mr. Nazzaro reported that a meeting was held this past Wednesday, the topic of which was H1N1 virus.

**E. NJSBA:**

Mr. Mayers reported a productive gathering at the New Jersey School Boards Association workshops.

**F. MCSBA:**

Mr. Lancaster reported that a meeting was held this past Thursday at Montville High School, the topic of discussion was new graduation requirements.

**G. Boonton High School Representative:**

Mr. Lancaster reported that a meeting was held on November 9, 2009 at which Dr. Johnson reviewed district testing and transition courses for freshmen.

**H. High School Committee:**

Mr. Grube reported that a meeting scheduled for next week will be rescheduled.

**First Public Recognition**

Trustee Lancaster, seconded by Trustee Bellas, moved to open the first public recognition at 8:15 p.m. The motion was approved by unanimous voice vote.

No member of the public wished to be recognized.

Trustee Lancaster, seconded by Trustee Bellas, moved to close the first public recognition at 8:15 p.m. The motion was approved by unanimous voice vote.

**Resolutions**

**Administration**

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

**PROFESSIONAL DAY WORKSHOP ATTENDANCE**

RESOLUTION 089-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, employees of the Lincoln Park Board of Education have requested professional days; and

WHEREAS, The Board of Education has determined that the training and informational programs delineated below are directly related to and within the scope of the employees' duties, current responsibilities and the Board's professional development plan; and

WHEREAS, The Board of Education has determined that participation at the stated functions require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.31 per mile is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel.

THEREFORE BE IT RESOLVED, That the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
Randie Akunowicz	Winners! A Closer Look at the Year's Best Books for Children, Grades K-6, April 30, 2010	\$179	---
Nicole Hey Krystina Zarebczan	Math and Technology – Perfect Together, November 12, 2009	\$185 ea	---
Jane Biunno Barbara Preciado Ann Marie Van Sickle	Improving NJASK Scores, October 27, 2009*	\$179 ea	23 (A.M.V.)
Teresa Chen	Preparing Students for the Algebra I Competency Assessment, December 18, 2009	\$185	---
Teresa Chen	Geometry: Reinforce and Extend Connections to Number Sense, Patterns and Algebra, November 17, 2009	\$185	---
Grace Marinello	MCASE Shared Services Subcommittee meetings, November 18, 2009, December 16, 2009, January 13, 2010, February 10, 2010, March 10, 2010	---	100
Nancy Rajoppi-Manno	IPM Training, November 18, 2009	---	98
Carolyn Kolb Jennifer Hanly Lindsay Lafferman Susan Panek	Improving NJ ASK Scores, October 27, 2009*	---	21 (S.P.)
Nancy Rajoppi-Manno	NJASBO State Aid and Budget Preparation, December 15, 2009	---	58
Kathryn Davidson Erin Travers	Building Early Literacy and Language Skills, January 6, 2010	\$199 ea	---
Nancy Rajoppi-Manno	Difficult Employees: Documenting, Disciplining, Rehabilitating, or Dismissal," November 5, 2009*	---	35

\*for post approval.

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel

expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above.”

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

**NURSING SERVICES PLAN**

RESOLUTION 090-09/10 “WHEREAS, the members of the Board reviewed the following via an update provided to them on October 30, 2009.

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the school district’s Nursing Services Plan.”

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

**OUT OF DISTRICT PLACEMENT, 2009-2010**

RESOLUTION 091-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the following out-of-district placement and tuition as per the Boonton Child Study Team for the 2009-2010 school year. Transportation has been requested and filed.

COUNTY	SCHOOL	REGULAR TUITION	ESY TUITION	ESY DATES	ID#	H.S.	Classification
Union	Cornerstone Day School Eff. 10/19/09	\$310.00 per diem prorated			2747088368	X	ED

BE IT FURTHER RESOLVED, that the Board President and School Business Administrator are authorized to execute the contract on behalf of the Board of Education.”

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

**HOME INSTRUCTION, HIGH FOCUS PROGRAM**

RESOLUTION 092-09/10 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the provision of home instruction as per the Boonton Child Study Team, provided by the High Focus program, for the following students:

State ID No.	Effective Dates
2747083368	9/17/09 - 10/16/09
1524812937	9/29/09 - 10/27/09
6082363161	9/29/09 - 11/30/09

Instructional services are provided by PESI of Glassboro, NJ, at the rate of \$30.00 per hour for up to ten (10) hours per week for each student.

BE IT FURTHER RESOLVED, that the Board President and the Business Administrator are authorized to execute the contracts on behalf of the Board of Education.”

BE IT FURTHER RESOLVED, that the Board President and School Business Administrator are authorized to execute the contract on behalf of the Board of Education.”

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

SUBMISSION AMENDMENTS TO THE NCLB APPLICATION, FY09

RESOLUTION 093-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the submission of the following amendments to the No Child Left Behind (NCLB) consolidated grant application for Fiscal Year 2009 in the following amounts:

	<u>Original</u>	<u>Amended</u>
Title I Part A Basic	\$ 62,234	\$ 66,112
Title II Part A	\$ 20,522	\$ 23,974."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

ABA PROVIDERS

RESOLUTION 094-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves the following additional ABA providers, at the approved provider rate of pay, as called, for the 2009-2010 school year: Melissa Capra, Brenda Van Bodegon, Rachel Shier."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

OUT OF DISTRICT STUDENT, MORRIS PLAINS BOARD OF EDUCATION

RESOLUTION 095-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post-approves an agreement with the Morris Plains Board of Education for an out of district placement at a tentative tuition charge of \$13,557.00 as per N.J.A.C. 6A:17-2.3, 2.4, 2.5, 2.6, 2.7, 2.8, 2.9 for the 2009-2010 school year.

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are authorized to execute the agreement on behalf of the board."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

**Personnel**

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

LONGEVITY STIPEND, MONTELEONE

RESOLUTION 117-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Cherie Monteleone, Grade 1 Teacher, for a longevity stipend of \$1,000.00, prorated, for completing 15 years of service, effective December 1, 2009."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

STUDENT TEACHER, KENNEDY

RESOLUTION 118-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Robert Kennedy, student teacher, William Paterson University, with Nancy Cummings, Physical Education, Lincoln Park Middle School, beginning January 20, 2010 through May 6, 2010."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

**STUDENT TEACHER, GIORDANO**

RESOLUTION 119-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Jeffrey Giordano, student teacher, William Paterson University, with Janet Amoruso, LLD Grades 1-3, Lincoln Park Elementary School, beginning January 20, 2010 through May 6, 2010."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

**SUBSTITUTE TEACHERS**

RESOLUTION 120-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following substitute teachers, at the approved substitute teacher rate of pay, as needed, effective November 11, 2009 through June 30, 2010:

Marion Blakeley, Adrienne Juan, Jennifer Reardon, Rachael Toye."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

**CAFETERIA / PLAYGROUND AIDE, REHFUSS**

RESOLUTION 121-09/10 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Suzanne Rehfuss as substitute cafeteria/playground aide at the approved substitute rate of pay, as needed, effective November 11, 2009 through June 30, 2010."

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

**Finance**

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

**PAYROLL AND GENERAL ACCOUNT BILLS LIST**

RESOLUTION 103-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the finance committee:"

Bills Description	Dated	Check #'s	Totals
Payroll – General	10/31/09	5252	373,308.25
Payroll – Cafeteria	10/31/09	270	1,031.95
FICA – Board Share	10/31/09	5253	5,359.73
FICA – State Share	10/31/09	5254	22,768.27
		Total:	402,468.20
Bills List #1			166,768.57
Bills List #2			17,747.86
		Total:	184,516.43
		Grand Total:	586,984.63

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

**STUDENT ACTIVITIES BILLS LIST**

RESOLUTION 104-09/10 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following Student Activities Account bills list as approved by the finance committee:"

Description	Amount
LPMS	136.50

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

**Use of Facilities**

Trustee Lancaster, seconded by Trustee Gibbons, moved to consider the following resolution:

**USE OF FACILITIES REQUESTS**

RESOLUTION 012-09/10 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and

WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education;

THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and

THEREFORE BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time."

	Group/ Organization	School	Location	Day	Date	Time	Rental Fee
A	Book Fair Family Night	LPMS	Media Center	Tuesday	Oct. 28, 2009*	5:00PM-8:30PM	None
B	PAL Cheerleading – Pictures/Practice	LPMS	Gym	Wednesday	Nov. 11, 2009	4:30PM-8:30PM	None
C	LP Health Office	LPES	Gym	Saturday	November 7, 2009*	1:00PM-4:00PM	None

\* For Post Approval

A roll call was taken:

YEA: Mr. Lancaster, Mr. Gibbons, Mr. Avena, Mr. Bellas, Mr. Nazzaro and Mr. Mayers.

NAY: None

The motion carried 6-0.

**Board Discussion**

Mr. Grube initiated a discussion regarding a letter from a parent about transportation to DePaul High School. The district is required to provide transportation or financial aid in lieu of transportation, not both. The route would have to be re-bid if the district wanted to add a stop in the Jacksonville Road area, however, this was done a few years ago and bus companies did not bid on the route, therefore, parents of students in this area are eligible for aid in lieu.

**Second Public Recognition**

Trustee Bellas, seconded by Trustee Lancaster, moved to open the second public recognition at 8:29 p.m.

The motion was approved by unanimous voice vote.

Carol Nielsen, 52 Robertson Way

Ms. Nielsen recalled the issue regarding transportation to DePaul High School.

Trustee Bellas, seconded by Trustee Avena, moved to close the second public recognition at 8:30 p.m.

The motion was approved by unanimous voice vote.

**Executive Session**

Trustee Bellas, seconded by Trustee Avena, moved to enter into executive session at 8:30 p.m.

The motion was approved by unanimous voice vote.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. Contractual
2. Personnel
3. Update Boonton Litigation

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

Trustee Bellas, seconded by Trustee Gibbons, moved to return from executive session at 9:15 p.m.

The motion was approved by unanimous voice vote.

**Adjournment**

Trustee Bellas, seconded by Trustee Lancaster, moved to adjourn the meeting at 9:15 p.m.

The motion was approved by unanimous voice vote.

Respectfully submitted,

Nancy Rajoppi-Manno  
Board Secretary