

LINCOLN PARK PUBLIC SCHOOLS

CONFIDENTIAL MID-YEAR EVALUATION Non-Tenured Professional Staff

TEACHER:

GRADE:

EVALUATION PERIOD:

TO:

EVALUATION BY:

TITLE:

CLASSROOM OBSERVATION DATES: _____, _____

PHILOSOPHY STATEMENT

The Lincoln Park Public Schools are committed to the continuation of the district's strong educational program. A vital component of a strong educational program is an effective teacher evaluation system that focuses on recognizing strengths as well as improving instructional and management strategies to most effectively promote student growth and continual progress.

While the primary focus of the evaluation process is to improve instruction to best facilitate pupil growth, teacher evaluation requires that teachers meet established performance expectations. The evaluation process is a cooperative effort on the part of the evaluator and teacher. To be effective, the process must be continuous and constructive in nature and must take place in an atmosphere of mutual trust and respect. The resulting dialogue between teacher and evaluator is meant to promote ongoing professional growth and development.

SUMMARY OF MID-YEAR EVALUATION CONFERENCE

The evaluation narrative reflects both the formal observation process and informal observations made during the school year. Topics to be addressed in the narrative include:

1. Indicators of Pupil Progress and Growth
2. Planning and the Instructional Process
3. Classroom Climate and Management
4. Professionalism and Professional Growth (including progress toward PIP, if applicable)
5. Recommendations, Suggestions, and Commendations

Conference Date: _____

Teacher's Signature: _____ Date: _____

Evaluator's Signature: _____ Date: _____

Teacher's signature does not necessarily indicate agreement with this document's contents, only that it has been reviewed with the evaluator and a copy received. Teacher's written comments may be attached.

Superintendent's Review: _____ Date: _____