

# LINCOLN PARK PUBLIC SCHOOLS

## OBSERVATION REPORT FORM

Teacher:

Observation Date:

School:

Grade/Subject:

Check One: Tenure: \_\_\_ Non-Tenure: \_\_\_\_\_

Lesson Description:

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*Performance Criteria*

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### **CLASSROOM CLIMATE**

1. Physical environment is safe and nurturing.
2. Positive motivation used.
3. Informed participation is encouraged.
4. All students feel free to be involved in the class.
5. Active leadership is demonstrated.
6. Students treated with respect.

**Comments:**

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### **PLANNING**

1. All class time is planned.
2. Short and long-range goals are evident.
3. Lesson plans are clear and detailed.
4. Learning activities relate to the scope and sequence.
5. Instructional plan shows an understanding of content and various approaches to skill development.
6. Planning takes into consideration student strengths and weaknesses.

**Comments:**

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*Performance Criteria*

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**INSTRUCTION**

1. Explanation and presentations are clear.
2. Emphasis on active learning.
3. Checks for student comprehension.
4. Opportunities for student to practice skill development (guided and/or independent).
5. Groupings, methods, and materials selected in accordance with objectives.

**Comments:**

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**MANAGEMENT SKILLS:**

1. Monitoring of all student activity related to instruction.
2. Maximum on-task for students.
3. Limits of behavior are clearly communicated and enforced.
4. Teacher monitors rest of class while working with individuals.
5. Teaching transitions demonstrate pre-planning and are smooth.
6. Students are treated in a fair and consistent manner.
7. Appropriate use of praise.
8. Moves about the room to monitor instructional activities, behavior and attentiveness of students.

**Comments:**

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**Comments/Recommendations:**

**Teacher Signature:** \_\_\_\_\_

*(Signature does not indicate that the teacher is in agreement with report, but rather that the teacher has reviewed the report.)*

**Evaluator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_