

# POLICY

BOARD OF EDUCATION  
LINCOLN PARK

PUPILS  
5410/Page 1 of 2  
Promotion and Retention  
M

## 5410 PROMOTION AND RETENTION

The Board of Education recognizes that each child develops and grows in a unique pattern and that pupils should be placed in the educational setting most appropriate to their social, physical, and educational needs. Each pupil enrolled in this district shall be moved forward in a continuous program of learning in harmony with his/her own development.

Standards for pupil promotion shall be related to the New Jersey Core Curriculum Content Standards and district goals and objectives and to the accomplishments of pupils. A pupil in the elementary grades will be promoted to the next succeeding grade level when he/she has completed the course requirements at the presently assigned grade; has achieved the instructional objectives set for the present grade; has demonstrated the proficiencies required for movement into the educational program of the next grade; and has demonstrated the degree of social, emotional, and physical maturation necessary for a successful learning experience in the next grade.

Promotion policies and procedures will be provided to parent(s) or legal guardian(s) as appropriate. Parent(s) or legal guardian(s) and pupils shall be regularly informed during the school year of the pupil's progress toward meeting promotion standards. A teacher who determines that a pupil's progress may not be sufficient to meet promotion standards shall notify the parent(s) or legal guardian(s) and the pupil and offer immediate consultation to the pupil's parent(s) or legal guardian(s). Every effort shall be made to remediate a pupil's deficiencies before retention is recommended. The parent(s) or legal guardian(s) and, where appropriate, the pupil shall be notified of the possibility of the pupil's retention at grade level in advance and, whenever feasible, no later than four weeks prior to the end of the school year.

School attendance shall be a factor in the determination of a pupil's promotion or retention. Only extenuating circumstances should permit the promotion of a pupil who has been in attendance fewer than 150 days during the school year.

Classroom teachers shall recommend to the building principal the promotion or retention of each pupil. Teachers who determine that a pupil's progress may not be sufficient to meet promotion standards shall notify the parent(s) or legal guardian(s) of the pupil and offer consultation with the parents or legal guardians. Parent(s) or legal guardian(s) and adult pupils may appeal a promotion or retention decision to the principal. The Superintendent shall intervene only in extraordinary circumstances or when the decision of the principal is unsatisfactory to the parent or guardian. The decision of the Superintendent shall be final.

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PUPILS  
5410/Page 2 of 2  
Promotion and Retention  
M

The Lincoln Park Board of Education requires that a student who does not meet the eighth grade graduation requirements must attend and successfully complete deficient requirements at a summer school program approved by a Board of Education in the State of New Jersey.

The decision for promotion and retention of a child classified as disabled will be made by the Child Study Team after consulting with the principal, teacher(s) and parent. The decision to retain constitutes a change of placement and will require a review of the pupils individual education program.

N.J.S.A. 18A:35-4.9

Cross reference: Policy Guide No. 5200

Adopted: 11 June 1996  
Revised: 24 July 2001