

Lincoln Park Public Schools

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James W. Grube
Superintendent of Schools

Juanita A. Petty
Interim Business Administrator/Board Secretary

October 12, 2018

Dear Parents/Guardians,

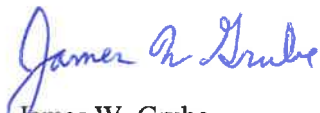
It is hard to believe we are already into the middle of October and the students and teaching staff are coming to the end of the first marking period. I hope the start of the school year was a smooth one for you and your child/children.

I want to take a few moments to share with you some of the procedures the district will be putting into place to continue to improve the security of the school buildings, which will increase the safety of your children. As I have shared in the past, the Lincoln Park School District takes the safety and security of the students and staff very seriously. The schools have safety procedures and protocols in place that are reviewed and practiced on a regular basis throughout the school year. We have Crisis Management and School Safety Teams in both buildings. As we do every year when the plans are reviewed, we receive guidance from the Lincoln Park Police Department. The Lincoln Park Police attend all of our emergency drills, and not only assist us with the drills, but they also provide guidance on how to improve upon the existing safety procedures. Please keep in mind that security reasons prevent us from sharing specific information in the safety plan as well as some procedures that are in place. We also realize that some of our procedures may cause some inconvenience for you as parents, and we ask for your continued patience and cooperation. We are confident that you share our commitment to keeping the Lincoln Park Schools safe for all of our students and staff.

We are about to change how entrance into our buildings is handled during the school day. As the majority of you are aware, we currently have all doors locked and all visitors to the school need to be identified before access is granted into the buildings. This practice will continue, but we are upgrading the entrance procedures. The District has purchased and installed a system called LobbyGuard at the main entrances of the LPES and the LPMS. The new system requires you to scan your license and state the purpose of your visit. A picture will be taken to be printed on your visitor's pass, which you will be required to wear during your visit and must return to the office before exiting the building. Each school will be using LobbyGuard, but there may be some slight differences at each location. For your convenience, the administration will be posting a short video on how the system operates on our website, Facebook, and Twitter. The LPMS is planning to have the LobbyGuard fully operational starting on Monday, October 15th. The LPES is planning for LobbyGuard to be operational by November 5th.

We have spent a considerable amount of time trying to tailor the LobbyGuard to our schools' specific needs. We also realize that once it is up and running modifications may still be necessary and we welcome any feedback you may have to improve the new procedures. If you have any further questions, suggestions, or concerns, please don't hesitate to contact your child's building principal or my office.

Sincerely,



James W. Grube

Superintendent of Schools