

**Office of Payroll & Benefits**

Please email all questions to Michele Cook at [cook@lincpk.com](mailto:cook@lincpk.com)

**Employees are paid semi-monthly on the 15th and 30th-exception-1st paycheck 9/6/2024  
(unless the date falls on a weekend or holiday, then the date will be the last day prior)**

<b>Payroll Period</b>	<b>Timesheet Due to Payroll office</b>	<b>Payroll Date</b>
7/1/24-7/15/24	7/17/2024	7/30/2024
7/16/24-7/31/24	8/2/2024	8/15/2024
8/1/24-8/15/24	8/19/2024	8/30/2024
8/16/24-8/31/24	9/4/2024	9/6/2024
9/1/24-9/15/24	9/17/2024	9/30/2024
9/16/24-9/30/24	10/2/2024	10/15/2024
10/1/24-10/15/24	10/17/2024	10/30/2024
10/16/24-10/31/24	11/4/2024	11/15/2024
11/01/24-11/15/24	11/19/2024	11/27/2024
11/16/24-11/30/24	12/3/2024	12/13/2024
12/1/24-12/15/24	12/16/2024	12/20/2024
12/16/24-12/31/24	1/3/2025	1/15/2025
1/1/25-1/15/25	1/17/2025	1/30/2025
1/16/25-1/31/25	2/4/2025	2/13/2025
2/1/25-2/15/25	2/19/2025	2/28/2025
2/16/25-2/28/25	3/4/2025	3/14/2025
3/1/25-3/15/25	3/18/2025	3/28/2025
3/16/25-3/31/25	4/2/2025	4/11/2025
4/1/25-4/15/25	4/22/2025	4/30/2025
4/16/25-4/30/25	5/2/2025	5/15/2025
5/1/25-5/15/25	5/19/2025	5/30/2025
5/16/25-5/31/25	6/3/2025	6/13/2025
	6/17/2025	6/20/2025
6/1/25-6/20/25	6/24/2025	6/30/2025

